



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING**

Thursday, September 13, 2018 – 6:00 p.m.

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### **St. Lawrence-Lewis BOCES 2017-2018 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access coursework essential for the successful preparation for college and/or career, through completion of bi-annual St. Lawrence-Lewis high school course offerings guide, in addition to participation in Harvard University's National Center on Rural Education Networks.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate a major BOCES capital project with a submission to SED targeted for April 2018. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region
- Align BOCES staff, programs, goals, and vision with the work of our community partners, and especially the North Country Regional Economic Development Council (REDC) where possible.

### **AGENDA**

#### **Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

**Action Items**

- IV. Personnel – See Attachment “A”  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

- V. Local Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the local bids:**

**Home #39 located at Northwest CTE Center, Ogdensburg, New York. Base bid amount was \$48,600.00, sales tax \$3,888.00 for a total of \$52,488.00 to be sold to Christopher Nyman of Winthrop, New York**

**Home #21 located at Southwest CTE Center, Fowler, New York. Base bid amount was \$43,000.00, sales tax \$3,440.00 for a total of \$46,440.00 to be sold to Christopher Fitzgerald of Ogdensburg, New York.**

- VI. Approval of Building Level Emergency Response Plans – Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

**A motion is needed to approve the Building Level Emergency Response Plans for the Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the 2018-2019 school year.**

- VII. Professional Development Plan (PDP) for 2018-2019  
(In accordance with Commissioner’s Regulations as mandated by Part 100.2)

**A motion is needed to approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner’s Regulations.**

- VIII. Approval to Participate in the NYS Distance Learning Contract Consortium  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the following:**

**WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2018-2019 fiscal year for FEV tutor and iTutor, and,**

**WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,**

**BE IT RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,**

**BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,**

**BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.**

- IX. [Election Inspectors for Capital Project Vote](#)  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

**A motion to approve the Resolution Appointing Election Personnel for the capital project referendum of October 9, 2018.**

X. Consent Agenda Items for Action

- [Minutes of August 16, 2018 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer's Report for period ending August 31, 2018](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 190,924.99
Federal Fund	\$ 322,869.38
Trust & Agency Fund	\$ 173.24
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,762.74

B. Capital Equipment Reserve \$ 310,598.14

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 66,662,389.27

- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Produce – September 2018
  
- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
  - Jane Akins to attend the AESA Annual Conference in Colorado Springs, CO from November 27 through December 1, 2018 (Association of Educational Service Agencies)
  - Darin Saiff and Jennifer Myers to attend the 2018-2019 annual Staff/Curriculum Development Network meetings in Albany, NY throughout the 2018-2019 school year.
  - Renee’ Langtry-Green, Emily McGregor, Rachel O’Donnell, Jacqueline Bill, Lori Murray, Julie Austin-Kormanyos, and Susan Bouchey to attend the National Conference of Council of Administrators or Special Education (CASE) in Biloxi, MS from November 7 – 12, 2018.
  - Dillon Chichester to attend 81<sup>st</sup> Annual NYS AHPERD Conference in Verona, NY from November 13-17, 2018.

- Appointment of OPWDD Medicaid Committee

OPWDD Medicaid Committee

Medicaid Compliance Officer: Rafael Olazagasti

Members: Cindy McLean (BOE member); Michael O’Neil, Karis Munson, Lisa Derouchie, and Lisa Kingston

- BOCES October 11, 2018 Meeting – Time Change

Change the Thursday, October 11, 2018 meeting time from 6:00 pm to 4:00 pm. The meeting will be held at the ESC as previously scheduled.

- Donation  
(In accordance with [Board Policy #4431](#) – Disposal of BOCES Property)

Three-bay sink recently removed and replaced from Seaway Technical Center culinary kitchen to the Moose Lodge in Potsdam.

**A motion is needed to approve the consent agenda items presented above.**

XI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XII. Discussion Items

- A. BOE Vacancy

XIII. Information Items

- A. Update on Facilities – K. Perretta
- B. Reminder – The Year is 2030 at Jeff-Lewis BOCES on September 14<sup>th</sup> at 1 pm
- C. Parent information night for Education Careers Academy – SUNY Potsdam  
Wednesday, September 19 from 5:30 pm – 7:00 pm
- D. Open House & Parents Night for all tech centers – Tuesday, October 9 from 5:30 –  
7:00 pm
- E. Regent Ouder Kirk Dinner – Wednesday, October 17<sup>th</sup> at 5:15 pm – Northwest Tech

XIV. Presentations

- A. Rafael Olazagasti – Janis Decision

XV. Other

XVI. Pass-Around Information

XVII. Adjournment