

Assistant Superintendent for Instruction Board of Education Update for September 13, 2018

**August 2018 –**

23<sup>rd</sup> – Attended a meeting on time clock use for supervisors. Grant Teleconference.

24<sup>th</sup> – Assisted with the new employee orientation. Special thanks to H.R. Department for organizing the event. Itinerant Teacher training meeting.

31<sup>st</sup> – Participated in the opening day events at OFA. Special thanks to Deb Champagne for organizing the event.

**September 2018 –**

4<sup>th</sup> – Program visits in the Potsdam Region. Special education programs, Seaway Technical Center, Education Careers Academy.

5<sup>th</sup> – Program Visits in the Ogdensburg Region. Special Education Programs, Heuvelton and Lisbon Programs, Northwest Technical Center.

6<sup>th</sup> – Program Visits in the Gouverneur Region. Gouverneur Elementary, Southwest Technical Center, Agricultural Careers Academy.

10<sup>th</sup> – Met with Elementary Principals planning committee. Tri-Division Meeting. Pre-BOE meeting. Met with Jane Akins and Steve Putman regarding ECA.

11<sup>th</sup> – Administrative Cabinet Meeting.

13<sup>th</sup>-14<sup>th</sup> – SCDN Meeting in Albany.