

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: April 4, 2019  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, April 4, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 4:00 p.m.

**Roll Call:**

Present: Roger Bennett, Jack Zeh, Marjorie McCullough, Michael Miller, William Cartwright, Michael Davis, and James Young

Excused: Cindy McLean and James Lattimer

Others: Thomas Burns, Darin Saiff, Maureen Bouchey, Kevin Perretta, Jane Akins, Artie Frego, Dave Gravlin, Larry Jenne, Jill Farrand, Steve Putman, and Renee' Langtry-Green

All members stood for the Pledge of Allegiance.

**Presentations:** Artie Frego & Dave Gravlin, Food Services

**No. 2019 – 100** Motion made by McCullough, seconded by Miller.

**ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present  
Nays: None

**No. 2019 – 101** Motion made by Miller, seconded by Davis.

**REVENUE  
ANTICIPATION  
NOTE (RAN)**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby to delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of an to sell not exceeding \$7,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2019:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the "B.O.C.E.S."), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2019, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Roll Call: Davis – yes  
Miller – yes  
Cartwright – yes  
Zeh – yes  
Bennett – yes  
Young – yes  
McCullough – yes

Vote passes: 7-0

**No. 2019 – 102**  
**[COLLECTIVE](#)**  
**[BARGAINING](#)**  
**[AGREEMENT](#) –**  
**FEDERATION OF**  
**INSTRUCTIONAL**  
**SUPPORT**  
**PERSONNEL (FISP)**

Motion made by Young, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby ratify the Collective Bargaining Agreement between St. Lawrence-Lewis BOCES and the Federation of Instructional Support Personnel (FISP) for the period of July 1, 2018 – June 30, 2023.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present  
Nays: None

**No. 2019 – 103  
CONSENT AGENDA  
ITEMS FOR ACTION**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of the [March 14, 2019](#) meeting  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer’s Report for period ending March 31, 2019  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$ 616,210.44
Federal Fund	\$ 576,978.09
Trust & Agency Fund	\$697.51
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,767.66
Capital Equipment Reserve	\$ 310,616.18

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 67,862,231.28

Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

Brandi Blackmer to attend the Teacher’s College Summer Reading Institute at Columbia University in New York City from August 11 through August 16, 2019.

Yeas: All members present

Nays: None

**Reports:** [Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:** None

**Informational Items:** A. Update on Facilities – K. Perretta

**Other:**

Annual Meeting Review  
(In accordance with [Board Policy #1437](#) – Annual Meeting)

Summary of Tentative Administrative, Capital, and Program Budgets for 2019-2020

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES administrative, Capital, and Program Budgets for 2019-2020 at the May 9, 2019 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 22, 2019, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of New York.

Claims Auditor Report for Quarter Ending March 31, 2019

**Pass-Around Information:**

None

**No. 2019 – 104 EXECUTIVE SESSION**

Motion made by Young, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of collective negotiations pursuant to article 14 of the civil service law at 5:08 pm.

Yeas: All members present  
Nays: None

The Board returned to regular session at 5:17 pm.

**No. 2019 – 105 ADMINISTRATORS AND NON-UNIT MEMBERS SALARY AND HEALTH INSURANCE**

Motion made by Young, seconded by Davis. Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby approve the following agreement with the Administrators’ Group and Non-Unit members employed by the St. Lawrence-Lewis BOCES, for the 2019-2020 fiscal year ending June 30, 2020 and for the 2020-2021 fiscal year ending June 30, 2021:

- 2019-2020 – Administrators’ Group and Non-Unit Members – Each member of the administrators’ group and non-unit members will receive a \$3,852 flat rate raise based upon their pro rata share of the total 2019-2020 administrators and non-unit member payroll. The \$3,852 flat rate raise is for 12-month employees, those less than 12-months will be pro-rated.

- 2020-2021 – Administrators’ Group and Non-Unit Members – Each member of the administrators’ group and non-unit members will receive a 3.95% increase based upon their individual 2019-2020 salary.
- The Administrators’ Group and Non-Unit Members – Each member of the administrators’ group and non-unit members will move to the Health Insurance Rider 11, with the contribution percentage unchanged.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

**No. 2019 – 106  
ADMINISTRATORS  
AND NON-UNIT  
MEMBERS  
AGREEMENT**

Motion made by Cartwright, seconded by Miller. Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby approve the following agreement with the Administrators’ Group and Non-Unit members employed by the St. Lawrence-Lewis BOCES, for employees retiring after April 4, 2019, and on or before June 30, 2024, the St. Lawrence-Lewis BOCES shall be responsible for the same percentage of the premium cost for individual coverage as in the member’s final year of active service and seventy-five (75) percent of any additional premium cost for dependent coverage. For employees retiring after June 30, 2024, the St. Lawrence-Lewis BOCES shall be responsible for the same percentage of the premium cost for individual coverage applicable to currently active Administrators/Non-Unit members and seventy-five (75) percent of any additional premium cost for dependent coverage.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

**No. 2019 - 107  
ADJOURNMENT**

Motion made by Young, seconded McCullough by to adjourn the meeting at 5:21 p.m.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**