



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING AGENDA**

Thursday, March 14, 2019 – 6:00 p.m.

---

### **St. Lawrence-Lewis BOCES 2018 - 2019 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time
- The BOCES will investigate models of trauma-informed instruction for implementation across the region which will increase the cognitive capacity of all students.

## AGENDA

### Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

### Action Items

IV. [Personnel – See Attachment “A”](#)

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

V. [Employment Agreement](#)

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

**A motion is needed to approve the updated employment agreement with District Superintendent Thomas R. Burns for the period of March 14, 2019 to June 30, 2021.**

VI. [Installment Purchases](#)

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:*

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

**A motion is needed to approve the installment purchases for:**

- **Heuvelton Central School District for four (4) network printers with Usherwood.**
- **Edwards-Knox Central School District for two (2) network printers with Advanced Business Systems.**

**The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.**

VII. Consent Agenda Items for Action

- Minutes of [February 7, 2019 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending February 28, 2019  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 4,186,762.35
Federal Fund	\$ 571,540.04
Trust & Agency Fund	\$ 694.54
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,761.94
Capital Equipment Reserve	\$ 310,613.54

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 67,772,636.29

- Local Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Modular Home #40 located at Northwest CTE Center, Ogdensburg, NY  
  
Sale of Modular Home #40 located at Northwest CTE Center for the base bid amount of \$52,000, sales tax \$4,160 for a total of \$56,160 to, Philip and Lorene Royce of Canton, NY. Minimum bid was \$52,000.00.

- [Joint Municipal Cooperative Bidding Program](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: Eastern Suffolk BOCES will allow us to piggyback off of their copier bid if we cross-contract to join their consortium. We have been part of this consortium since October 2013.*

- [Lease between North Country Communications, Inc. and St. Lawrence-Lewis BOCES](#)  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

*Rationale: This is a three-year (February 1, 2019 – February 1, 2022) lease agreement between North Country Communications, Inc. and St. Lawrence-Lewis BOCES for the use of the Repeater on Balmat Tower Site for communications in the Gouverneur School area. The cost of rent is \$200.00 per month.*

- [Cooperative Bids](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Produce – March/April 2019
- Fuel Oil, LP Gas & ULSD/ULSK
- Gasoline & Gasoline (rebid)

- [Transfer of Printer](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: Transfer printer (serial #VNB3Y55092) from St. Lawrence-Lewis BOCES inventory to Gouverneur Central School District.*

- [Establish Hourly/Per-Diem/Stipend Rates for 2018-2019 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

**A motion is needed to approve the consent agenda items presented above.**

VIII. [Reports](#)

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

IX. [Discussion Items](#)

X. [Information Items](#)

- A. Southwest Tech Spring Open House – Tuesday, April 23<sup>rd</sup> from 5:30 – 7:30 pm
- B. CTE Enrollment Number

XI. [Presentations](#)

XII. [Other](#)

XIII. [Pass-Around Information](#)

XIV. [Adjournment](#)