



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING AGENDA**

Thursday, December 13, 2018 – 4:00 p.m.

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### **St. Lawrence-Lewis BOCES 2018 - 2019 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time
- The BOCES will investigate models of trauma-informed instruction for implementation across the region which will increase the cognitive capacity of all students.

## AGENDA

### Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

### Action Items

- IV. [Personnel – See Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

- V. Certification Pursuant to Part Q of Chapter 57 of the Laws of 2017

**A motion is needed to approve the following for the St. Lawrence-Lewis Transition Living Services Department:**

**Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.**

**The funding provided to St. Lawrence-Lewis BOCES Transition Living Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2019 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.**

**The funding provided to St. Lawrence-Lewis BOCES Transition Living Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2019 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.**

**Such funding will not be and was not used for any other purpose or expense.**

**Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.**

VI. Consent Agenda Items for Action

- Minutes of [November 15, 2018 Meeting](#)  
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending November 30, 2018  
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 1,840,086.88
Federal Fund	\$ 607,514.34
Trust & Agency Fund	\$ 3,954.72
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,764.85
Capital Equipment Reserve	\$ 310,605.88

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 66,779,127.56

- Cooperative Bids  
 (In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Produce – December 2018 – July 2019 for the SLL/JL/FEH/Clinton/Essex BOCES

- Donation  
 (In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

Donation of a mounted human skeleton and two partially disarticulated skulls to Seaway Tech from Richard Marshall of Massena, NY at a value of between \$7,000 and \$10,000.

Donation of a 2008 Hyundai Accent vehicle for the automotive technology students at Seaway Tech from Don Koscak of Potsdam, NY with a value of \$1,900.

Donation of a santa costume for the special education department from Walmart with a value of \$100.

- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)  
  
Ronald Jacobs and Emily DeRouchie to attend the Future of Educational Technology Conference in Orlando, Florida from January 27 through January 31, 2019.
- Installment Purchase  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)  
  
*Rationale: Six (6) network printers are being purchased for Ogdensburg Free Academy and six (6) network printers are being purchased for Gouverneur Central School; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.*
- Hourly/Per-Diem/Stipend Rates for 2018-2019  
(In accordance with [Board Policy #5151](#) – Temporary and Part-Time Employees)

**A motion is needed to approve the consent agenda items presented above.**

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

- A. [CTE Enrollment Chart](#)

IX. Information Items

- A. Update on Facilities – K. Perretta

X. Presentations

- A. Branding – Rebekah Grim, Manager of Communications & Print Shop

XI. Other

XII. Pass-Around Information

XIII. Adjournment