

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: July 5, 2018**  
BOE Approved:

The Organizational and Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, July 5, 2018, at the Educational Services Center, 40 W. Main Street, Canton, New York. The District Clerk, Maureen Bouchey called the meeting to order at 4:00 p.m.

**Roll Call:**

Present: Roger Bennett, Dana Smith, Marjorie McCullough, James Lattimer, Michael Davis, William Cartwright, James Young, and Jack Zeh

Others: Thomas R. Burns, Maureen Bouchey, Renee' Langtry-Green, Jane Akins, Nicole Ashley, Kevin Perretta, Jen French, Rebekah Grim, Larry Jenne, Lori Sheffield, Jill Farrand, Lisa McKeel, and Mike Lahey of MARCH Associates

**Organizational Action Items:**

Appointments Maureen Bouchey, Clerk, administered the Oath of Office to board members James Lattimer, James Young, and Jack Zeh for a three-year term (July 1, 2018 – June 30, 2021).

Maureen Bouchey, Clerk, administered the Oath of Office to District Superintendent Thomas R. Burns.

District Clerk opened the floor for nominations for President of the St. Lawrence-Lewis Counties Board of Cooperative Educational Services.

**No. 2019 – 001  
NOMINATION  
BOARD PRESIDENT**

Motion made by Smith, seconded by Lattimer, to nominate Roger M. Bennett as President.

(In accordance with [Board Policy #1311](#) – Duties of the President).

Yeas: All members present  
Nays: None

**No. 2019 – 002  
ELECTION OF BD.  
PRESIDENT**

Motion made by Smith, seconded by McCullough, to cast one ballot for Board President.

(In accordance with [Board Policy #1311](#) – Duties of the President).

Yeas: All members present  
Nays: None

District Clerk opened the floor for nominations for Vice President of the St. Lawrence-Lewis Counties Board of Cooperative Educational Services.

**No. 2019 – 003  
NOMINATION  
BOARD VICE PRES.**

Motion made by Bennett, seconded by Davis, to nominate Dana Smith a Vice President.

(In accordance with [Board Policy #1312](#) – Duties of the Vice President).

Yeas: All members present

Nays: None

**No. 2019 – 004  
ELECTION OF BD.  
VICE PRESIDENT**

Motion by McCullough, seconded by Cartwright, to cast one ballot for Board Vice President.

(In accordance with [Board Policy #1312](#) – Duties of the Vice President).

Yeas: All members present

Nays: None

**ADMINISTRATION  
OF OATH OF OFFICE  
TO PRESIDENT &  
VICE PRESIDENT**

Maureen Bouchey, Clerk, administered the Oath of Office to President Roger M. Bennett and Vice President Dana Smith, each for a one-year term of office.

**No. 2019 – 005  
APPOINTMENTS OF  
2018-2019 SCHOOL  
DISTRICT OFFICERS**

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby appoint the following School District Officers for the 2018-2019 fiscal year:

1. Clerk of the BOCES– Maureen Bouchey
2. Treasurer of the BOCES – Patti Rowan
3. Deputy Treasurer of the BOCES – Peggy Hayes
4. Claims Auditor – Amy Paulette
5. BOCES Attorney – Ferrara Fiorenza, P.C.
6. BOCES Educational Consortium – Hinman Straub (Terri Crowley, Governmental Analyst)
7. Records Retention and Disposition Officer – Patti Rowan
8. Records Access Officer – Patti Rowan
9. Records Management Officer – Nicole Ashley
10. External (Independent) Auditor – Bowers and Company, Certified Public Accountants, P.C.
11. Purchasing Agent – Darlene Bessette
12. Deputy Purchasing Agent – Patti Rowan
13. Title IX Civil Rights Officer
  - For Students – Darin Saiff
  - For Employees – Rafael Olazagasti
14. LEA Designee – Asbestos Handling/Reporting – Kevin Perretta
15. Liaison for Homeless Children and Youth – Roberta Stillin-Dowman

16. Compliance Program Plan Officer (Medicaid) – Lori Murray
17. Re-establishment of Audit Committee Members (Roger Bennett, Michael Davis, and Marjorie McCullough)
18. Chief Information Officer – Rafael Olazagasti

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 006  
APPOINTMENT OF  
2018-2019  
DESIGNATIONS**

Motion made by Smith, seconded by Lattimer.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby appoint the following Designations for the 2018-2019 fiscal year:

1. Official Bank Depositories – Community Bank NA, NYCLASS, and Chase Bank
2. Regular Monthly Meetings as follows:

Month	Date	Time
August	Thursday, August 16, 2018	4 pm
September	Thursday, September 13, 2018	6 pm
October	Thursday, October 11, 2018	6 pm
November	Thursday, November 15, 2018	6 pm
December	Thursday, December 13, 2018	4 pm
January	Thursday, January 17, 2019	6 pm
February	Thursday, February 7, 2019	6 pm
March	Thursday, March 14, 2019	6 pm
April	Thursday, April 4, 2019	4 pm
May	Thursday, May 9, 2019	6 pm
June	Thursday, June 6, 2019	5:30 pm

3. Official Newspaper – Watertown Daily Times and St. Lawrence Co. Newspapers

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 007  
2018-2019  
AUTHORIZATIONS**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following 2018-2019 Authorizations as amended:

1. District Superintendent to certify payroll
2. Designation of Treasurer to sign all checks; in the absence of the Treasurer, the Deputy Treasurer will sign all checks

3. District Superintendent to approve part-time, temporary, and substitute personnel at approved board salary/wage rates until final action at the next scheduled Board of Education meeting
4. District Superintendent to approve attendance at conference/workshops for all employees; in the absence of the District Superintendent, the Assistant Superintendent will approve attendance at conference/workshops for all employees
5. President of the Board and/or District Superintendent to sign necessary contracts on behalf of the Board of Cooperative Educational Services (BOCES)
6. Vice President to sign contracts in the absence of President
7. District Superintendent to approve all budget transfers in accordance with Commissioner's Regulations §170.3
8. Reauthorization and approval for SLL BOCES membership in New York State School Boards Association, National School Boards Association, and the BOCES Educational Consortium.
9. District Superintendent to approve change orders up to \$20,000

(In accordance with [Board Policy #1438](#) – Annual Organizational Mtg.)

Yeas: All members present

Nays: None

**No. 2019 – 008  
BONDING OF  
PERSONNEL**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Bonding of Personnel as follows:

1. Treasurer
2. Deputy Treasurer
3. All employees who handle cash
4. All persons and positions required by law or regulation to be bonded

(In accordance with [Board Policy #4530](#) – Insurance and Employee Bonds)

Yeas: All members present

Nays: None

**No. 2019 – 009  
MILEAGE RATE  
2018-2019**

Motion made by Young, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby establish the mileage rate for 2018-2019 fiscal year at the IRS allowed reimbursement rate.

(In accordance with [Board Policy #5211](#) – Travel Expenses / Conf. Approval)

Yeas: All members present

Nays: None

**No. 2019 – 010  
RE-ADOPTION OF  
BOARD POLICIES**

Motion made by Young, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the policy book as reviewed, edited, and revised, for the 2018-2019 fiscal year.

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 011  
APPOINTMENT OF  
LEGISLATIVE  
LIAISON FOR  
NYSSBA**

Motion made by McCullough, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby designate Jack Zeh and James Young as Legislative Liaisons to the NYSSBA.

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 012  
PARTICIPATE IN ST.  
LAWRENCE-LEWIS  
BOCES  
COOPERATIVE  
PURCHASING  
PROGRAMS FOR  
2018-2019**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2018-2019 school year.

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 013  
APPOINTMENT/  
DESIGNATION OF  
BOCES INTEGRITY  
OFFICER**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby appoint/designate Thomas R. Burns, District Superintendent/Executive Officer or his designee as the BOCES Integrity Officer for SED Test Security.

(In accordance with [Board Policy #1438](#) – Annual Organization Meeting)

Yeas: All members present  
Nays: None

**No. 2019 – 014  
DIGNITY ACT  
COORDINATORS  
2018-2019**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following people as Dignity Act Coordinators for the 2018-2019 school year, in accordance with the Dignity for All Students Act:

Special Education: Susan Bouchey, Emily McGregor, Lori Murray, Jacqueline Bill, Julie Austin-Kormanyos, and Rachel O'Donnell

CTE: Julie Stoner, Brenda Thurman, Tara Bartlett, Zach Duprey, and Ami Larson

Yeas: All members present  
Nays: None

**No. 2019 – 015  
APPOINTMENT  
OPWDD INCIDENT  
REPORTING  
COMMITTEE**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following people to comprise the OPWDD Incident Reporting Committee, as mandated:

Administrator: Lori Murray

Members: Beth Ives, Sr. Job Coach and Michael O'Neil, Teacher/Coordinator

Yeas: All members present  
Nays: None

**REGULAR MONTHLY MEETING**

**No. 2019 – 016  
APPROVAL OF  
MINUTES – JUNE 7,  
2018**

Motion made by Smith, seconded by Young, to approve the minutes of the regular Board meeting of June 7, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present  
Nays: None

**No. 2019 – 017  
TREASURER'S  
REPORT**

Motion made by Smith, seconded by Lattimer, to accept the Treasurer's Report for the period ending June 30, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**June 30, 2018:**

General Fund	\$ 770,931.08
Federal Fund	\$ 276,106.89
Trust & Agency Fund	\$ 21,585.19
Payroll Fund	\$0.00
Capital Fund	\$ 84,761.30
Capital Equipment Reserve	\$ 310,592.86

**Current Budget Allocation:**

General Fund Budget..... \$ 66,032,790.55

Yeas: All members present  
Nays: None

**No. 2019 – 018**  
**ALL [PERSONNEL](#)**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2019 – 019**  
**[ESTABLISH](#)**  
**[HOURLY / PER-DIEM](#)**  
**[/ STIPEND RATES](#)**  
**[FOR 2018-2019](#)**

Motion made by Davis, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the established Hourly/Per-Diem/Stipend Rates for the 2018-2019 year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

**No. 2019 – 020**  
**COOPERATIVE BIDS**

Motion made by McCullough, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Cafeteria Foods for August 2018-January 2019 (SLL/JL/FEH/Clinton/Essex BOCES)
- Wire for 2018-2019

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2019 – 021**  
**EMPLOYEES**  
**MEDICAL PLAN &**  
**WORKERS**  
**COMPENSATION**  
**DESIGNEE AND**  
**ALTERNATE –**  
**NICOLE ASHLEY /**  
**THOMAS BURNS**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

St. Lawrence-Lewis Counties School District Employees Medical Plan

Resolution of BOCES Board of Cooperative Educational Services

Whereas, the St. Lawrence-Lewis Counties Board of Cooperative Educational Services is a participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan; and



Whereas, Section IV of the Municipal Cooperative Agreement directs this BOCES to select the District Superintendent or a designee to serve on the Plan's Board of Directors; therefore, be it

Resolved, that the BOCES Board of Cooperative Educational Services hereby designates Nicole Ashley to serve as the BOCES representative on the Plan's Board of Directors; and be it further

Resolved, that the BOCES Board of Cooperative Educational Services hereby designates Thomas R. Burns to serve as an alternate BOCES representative on the Plan's Board of Directors should the BOCES representative not be able to attend a Board of Director's meeting.

Yeas: All members present

Nays: None

**No. 2019 – 022**

**CELL PHONE LISTING**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the list for cell phones as presented for the 2018-2019 fiscal year.

(In accordance with [Board Policy #5322](#) – Use of BOCES Cell Phones)

Yeas: All members present

Nays: None

**No. 2019 – 023**

**BANK OF AMERICA CARDHOLDERS**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the authorized Bank of America credit cardholder list as presented for the 2018-2019 fiscal year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present

Nays: None

**No. 2019 – 024**

**WRIGHT EXPRESS CARD**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the authorized Wright Express cardholder list as presented for the 2018-2019 fiscal year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present

Nays: None

**No. 2019 – 025**  
**VOTING DELEGATE AND ALTERNATE - NYSSBA**

Motion made by Smith, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby elect James Lattimer as the Voting Delegate and William Cartwright as the Voting Alternate to serve at NYSSBA's Annual Business Meeting and Convention in New York City, New York, Saturday, October 27, 2018.



(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officers)

Yeas: All members present

Nays: None

**No. 2019 - 026**  
**PART Q OF**  
**CHAPTER 57 OF**  
**THE LAWS OF 2017**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following for the St. Lawrence-Lewis BOCES Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2019 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2019 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such finding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

Yeas: All members present

Nays: None

**No. 2019 – 027**  
**STANDARD WORK**  
**DAY**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Standard Work Day for the titles under New York State and Local Employees' Retirement System and the New York State Teachers' Retirement System. The standard workday for full-time employment based on the specific position will range from a six-hour workday to an eight-hour workday for full-time standard employment (five days a week).

(In accordance with [Board Policy #5150](#) – Recruitment, Selection and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2019 - 028  
AMEND MOTION  
#2018-057 – DATE  
FOR  
COMPONENT  
DISTRICT VOTE ON  
BOCES  
ADMINISTRATIVE  
BUDGET AND  
VACANCIES FOR  
2019**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby amend the date set of for each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget. The new date for the component school district public meeting will be Monday, April 22, 2019.

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Yeas: All members present  
Nays: None

**No. 2019 – 029  
SEQRA**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

**WHEREAS**, the St. Lawrence-Lewis Board of Cooperative Educational Services (the “BOCES”) seeks to undertake a district wide capital improvement project, including, but no limited to:

Renovations, upgrades and improvements to existing finishes, plumbing, HVAC and electrical systems, security improvements and handicap access, building additions, sitework including drainage improvements, sidewalk replacement, paving and new exterior signage and demolition of structures at the Northwest Technical Center, Southwest Technical Center and Seaway Area Technical Center.

**WHEREAS**, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

**WHEREAS**, this project is a Type 1 Action within the meaning of SEQRA; and

**WHEREAS**, on June 20, 2018, a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, no agency has objected to the designation of the BOCES as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Type 1 action;

**WHEREAS**, the BOCES has carefully considered the nature and scope of the proposed Project, as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:  
Renovations, upgrades and improvements to existing finishes, plumbing, HVAC and electrical systems, security improvements and handicap access, building additions, sitework including drainage improvements, sidewalk replacement, paving and new exterior signage and demolition of structures at the Northwest Technical Center, Southwest Technical Center and Seaway Area Technical Center.
2. The proposed action is classified under SEQRA as a Type 1 action within the meaning of 6 NYCRR §617.4.
3. Upon consideration of the action, review of the Environmental Assessment Form, the criteria contained in 6 NYCRR §617.4, and all other supporting information, the BOCES identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.
4. The development and use of the property will result in a small to moderate impact on land during the period of construction since construction may continue for more than one year or involve more than one stage. Any impact will be mitigated during the construction process.
5. The proposed development and use of the property will not adversely impact geological features.
6. The proposed development and use of the property will not adversely impact surface water.
7. The proposed development and use of the property will have a small to moderate impact upon ground water which shall be mitigated during construction in compliance with applicable permits.
8. The proposed development and use of the property will not adversely result in flooding.
9. The proposed development and use of the property will not adversely impact air.
10. The proposed development and use of the property will not adversely impact plants and animals.
11. The proposed development and use of the property will not adversely impact agricultural resources.
12. The proposed development and use of the property will not adversely impact aesthetic resources.
13. The proposed development and use of the property will not adversely impact historic or archeological resources.
14. The proposed development and use of the property will not adversely impact open space and recreation areas.
15. The proposed development and use of the property will not adversely impact critical environmental areas.

16. The proposed development and use of the property will not adversely impact transportation systems.
17. The proposed development and use of the property will have a small to moderate impact upon energy.
18. The proposed development and use of the property will have a small to moderate impact upon noise, odor and light.
19. The proposed development and use of the property will not adversely impact human health.
20. The proposed development and use of the property is consistent with community plans.
21. The proposed development and use of the property is consistent with community character.

**NOW, THEREFORE, BE IT RESOLVED**, that the BOCES finds and concludes that the proposed action is a Type 1 Action within the meaning of 6 NYCRR 617.4; and it is further

**RESOLVED** that the BOCES hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

**RESOLVED**, that upon consideration of the foregoing, the BOCES finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

**RESOLVED**, that the BOCES hereby issues a Negative Declaration with respect to the proposed action; and it is further

**RESOLVED**, that the BOCES hereby authorizes and directs the District Superintendent or his designee to file this Negative Declaration with the appropriate parties and agencies.

(In accordance with Board Policy #4510 – Facilities Planning)

Roll Call: 8-0

Bennett - yes  
Cartwright - yes  
Davis - yes  
Lattimer - yes  
McCullough - yes  
Smith - yes  
Young - yes  
Zeh - yes

**No. 2019 – 030**  
**AMENDMENT TO**  
**THE EMPLOYMENT**  
**AGREEMENT**

Motion made by Smith, seconded by Young.  
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES does hereby approve the Amendment to the Employment Agreement dated June 1, 2009 and amended on July 6, 2017 between the Board of BOCES and the District Superintendent Thomas R. Burns. The

amendment covers paragraph 1 to be modified to set the District Superintendent's terms of employment for three years from July 1, 2018 to June 30, 2021.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:**

- Area 6 Dinner – Malone Golf Club – Wednesday, August 8, 2018 - 6 pm dinner
- NYSSBA Annual Convention – October 25 – 27 in New York City, NY
- Board of Education Seat – Vacancy
- Special Board of Education Meeting – Monday, July 30, 2018 at 9:30 am – Conference Room C

**Informational Items:**

Update on Facilities – K. Perretta

**Presentations:**

Mike Lahey of MARCH Associates – Capital Project

**Other:**

[Claims Auditor Report for Quarter Ending June 30, 2018](#)

**Pass-Around Information:**

None

**No. 2019 - 031  
EXECUTIVE  
SESSION**

Motion made by Lattimer, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 5:20 pm.

Yeas: All members present

Nays: None

The regular meeting reconvened.

**No. 2019 - 032**  
**ADJOURNMENT**

Motion made by Young, seconded by Smith to adjourn the meeting at  
5:25 p.m.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**