

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: March 14, 2019
BOE APPROVED: April 4, 2019**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 14, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Marjorie McCullough, Michael Miller, Cindy McLean, William Cartwright, Michael Davis, and James Young

Via Zoom: James Lattimer – joined at 6:04 pm

Absent: Jack Zeh

Others: Thomas Burns, Darin Saiff, Maureen Bouchey, Jane Akins, Rafael Olazagasti, and Renee' Langtry-Green

All members stood for the Pledge of Allegiance.

No. 2019 – 095

**ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

No. 2019 – 096

**EMPLOYMENT
AGREEMENT –
THOMAS R. BURNS**

Motion made by McLean, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the updated employment agreement with District Superintendent Thomas R. Burns for the period of March 14, 2019 to June 30, 2021

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2019 – 097
INSTALLMENT
PURCHASES**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Heuvelton Central School District for four (4) network printers with Usherwood.
- Edwards-Knox Central School District for two (2) network printers with Advanced Business Systems.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department. The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because it provides an opportunity to use the equipment without committing to the full costs of purchase; and after seeking competitive quotes, Lessor provides the most financially advantageous lease terms.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2019 – 098
CONSENT AGENDA
ITEMS FOR ACTION**

Motion made by Young, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of the [February 7, 2019](#) Meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer's Report for period ending February 28, 2019

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$ 4,186,762.35
Federal Fund	\$ 571,540.04
Trust & Agency Fund	\$ 694.54
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,761.94
Capital Equipment Reserve	\$ 310,613.54

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 67,772,636.29

Local Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Modular Home #40 located at Northwest CTE Center, Ogdensburg, NY

Sale of Modular Home #40 located at Northwest CTE Center for the base bid amount of \$52,000, sales tax \$4,160 for a total of \$56,160 to, Philip and Lorene Royce of Canton, NY. Minimum bid was \$52,000.00.

Joint Municipal Cooperative Bidding Program

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: Eastern Suffolk BOCES will allow us to piggyback off of their copier bid if we cross-contract to join their consortium. We have been part of this consortium since October 2013.

Lease between North Country Communications, Inc. and St. Lawrence-Lewis BOCES

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Rationale: This is a three-year (February 1, 2019 – February 1, 2022) lease agreement between North Country Communications, Inc. and St. Lawrence-Lewis BOCES for the use of the Repeater on Balmat Tower Site for communications in the Gouverneur School area. The cost of rent is \$200.00 per month.

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Produce – March/April 2019
- Fuel Oil, LP Gas & ULSD/ULSK
- Gasoline
- Gasoline (rebid)

Transfer of Printer

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: Transfer printer (serial #VNB3Y55092) from St. Lawrence-Lewis BOCES inventory to Gouverneur Central School District.

Establish Hourly/Per-Diem/Stipend Rates for 2018-2019 Year

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

Reports: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items: None

Informational Items: A. Update on Facilities – T. Burns
B. Southwest Tech Spring Open House – Tue., April 23rd from 5:30 – 7:30 pm
C. [CTE Enrollment Information](#) – J. Akins

Other: None

Pass-Around Information: None

No. 2019 - 099 Motion made by Young, seconded McCullough by to adjourn the meeting at
ADJOURNMENT 7:00 p.m.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk