

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: August 17, 2017

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 17, 2017, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 4:00 p.m.

Roll Call:

Present: Roger Bennett, Dana Smith, Marjorie McCullough, James Lattimer, Mike Davis, and James Young

Absent: Jack Zeh and Shelli Prespare-Weston

Others: Thomas R. Burns, Maureen Bouchey, Renee' Langtry-Green, Jane Akins, Nicole Ashley, Jen French, and Kevin Perretta

All members stood for the Pledge of Allegiance.

**No. 2018 – 035
EXECUTIVE
SESSION**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Yeas: All members present
Nays: None

**RETURNED FROM
EXECUTIVE
SESSION**

The Board resumed the regular meeting at 4:29 pm.

**No. 2018 – 036
APPROVAL OF
MINUTES – JULY 6,
2017**

Motion made by Smith, seconded by Davis, to approve the minutes of the organizational and regular Board meeting of July 6, 2017.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2018 – 037
TREASURER’S
REPORT**

Motion made by McCullough, seconded by Young, to accept the Treasurer’s Report for the period ending July 31, 2017.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

July 31, 2016:

General Fund	\$ 1,764,773.46
Federal Fund	\$ 217,210.11
Trust & Agency Fund	\$ 85.74
Payroll Fund	\$0.00
Capital Fund	\$ 343,170.16
Capital Equipment Reserve	\$ 310,564.44

Current Budget Allocation:

General Fund Budget..... \$ 62,221,879.24

Yeas: All members present

Nays: None

**No. 2018 – 038
ALL [PERSONNEL](#)
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2018 – 039
LOCAL BIDS**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center – Modular Home #39, Southwest CTE Center – Modular Home #21, and Seaway CTE Center – Modular Home #3:

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Northwest CTE Center – Modular Home #39

- General Bldg. Materials – Merriman’s - \$35,775.92
- Electrical – Everything Electric - \$4,404.09
- Cabinets – White’s Lumber - \$7,921.88
- Plumbing – Bicknell - \$2,822.34

Total: \$50,924.23

Southwest CTE Center – Modular Home #21

- General Bldg. Materials – White’s Lumber - \$36,168.24
- Electrical – Everything Electric - \$4,402.91
- Cabinets – White’s Lumber - \$7,921.88
- Plumbing – Bicknell - \$2,636.04

Total: \$51,129.07

Seaway CTE Center – Modular Home #3

- General Bldg. Materials – Merriman’s - \$35,775.92
- Electrical – Everything Electric - \$4,321.95
- Cabinets – White’s Lumber - \$7,905.98
- Plumbing – Bicknell - \$2,846.19

Total: \$50,850.04

Grand Total Bid: \$152,903.34

Yeas: All members present

Nays: None

**No. 2018 – 040
LEAD EVALUATORS
OF BUILDING
PRINCIPALS /
INSTRUCTIONAL
SUPERVISORS**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Darin Saiff, Jane Akins, Renee’ Langtry-Green, Jennifer French, and Rafael Olazagasti as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

(In accordance with NYCRR)

Yeas: All members present

Nays: None

**No. 2018 – 041
LEAD EVALUATORS
OF CLASSROOM
TEACHERS**

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following qualified lead evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b):

- | | | |
|----------------------|-------------------|----------------|
| Renee’ Langtry-Green | Darin Saiff | Jane Akins |
| Susan Bouchey | Patti Fisher | Larry Jenne |
| Caralee Kardash | Rachelle Romoda | Stephen Putman |
| Emilyann McGregor | Robert Kotz | Kristen Zender |
| Jacqueline Bill | | |
| Rachel O’Donnell | Laura Lewis-Brown | |
| Lori Montpetit | Jill Farrand | |

(In accordance with NYCRR)

Yeas: All members present

Nays: None

**No. 2018 – 042
INSTALLMENT
PURCHASE**

Motion made by Young, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases with Xerox for six (6) network printers for Ogdensburg Free Academy. The equipment is being purchased through CoSer 506, Instructional Technology.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2018 – 043
CARBON MONOXIDE
SAFETY – POLICY
#4515

Motion made by McCullough, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Board Policy #4515 – Carbon Monoxide Safety.

(In accordance with [Board Policy #1410](#) – Formulation, Amendment, and Adoption of Policy)

Yeas: All members present
Nays: None

No. 2018 – 044
INTERMUNICIPAL
COOPERATIVE
AGREEMENT WITH
JEFFERSON CC

Motion made by Young, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and Jefferson Community College for purposes of cooperative purchasing for the period of July 1, 2017 through June 30, 2018.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2018 – 045
CONFERENCE
REQUEST

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Thomas Burns to attend the AESA (Association of Educational Service Agencies) Conference – “From Hope to Change: Equity, Inclusion, Social Justice” in San Antonio, Texas from November 29 through December 3, 2017.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

No. 2018 – 046
CONFERENCE
REQUEST

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Thomas Burns to attend the DALI (District Administration Leadership Institute) Conference in New Orleans, LA from January 10 through January 12, 2018 – airfare, hotel, and meals are covered expenses by the Institute.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

**No. 2018 – 047
CONFERENCE
REQUEST**

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Thomas Burns to attend the AASA (American Association of School Administrators) National Conference – Education in the Digital Age in Nashville, TN from February 14 through February 18, 2018.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

- BOCES Board of Education Vacancy

**No. 2018 – 048
BOE VACANCY**

Motion made by Young, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby elect that the board seat vacated by Nancy Cappellino on August 9, 2017 remain vacant until the election, which will be held on April 23, 2018.

(In accordance with [Board Policy #1220](#) – Nomination & Election of Board Members)

Yeas: All members present
Nays: None

Informational Items:

Update on Facilities – K. Perretta

Opening Day – Ogdensburg Free Academy, Friday, September 1 at 1 pm in the auditorium

Presentations:

None

Other:

Board Self Evaluation

**Pass-Around
Information:**

None

**No. 2018 – 049
ADJOURNMENT**

Motion made by Young, seconded by McCullough to adjourn the meeting at 4:55 p.m.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk