



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, November 9, 2017 – 6:00 p.m.

St. Lawrence-Lewis BOCES 2017-2018 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access coursework essential for the successful preparation for college and/or career, through completion of bi-annual St. Lawrence-Lewis high school course offerings guide, in addition to participation in Harvard University's National Center on Rural Education Networks.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate a major BOCES capital project with a submission to SED targeted for April 2018. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region
- Align BOCES staff, programs, goals, and vision with the work of our community partners, and especially the North Country Regional Economic Development Council (REDC) where possible.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of October 17, 2017 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the October 17, 2017 Board of Education meeting.

- V. [Treasurer’s Report for period ending October 31, 2017](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 2,670,060.03
Federal Fund	\$ 681,934.44
Trust & Agency Fund	\$ 92.68
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 261,067.79
Capital Equipment Reserve	\$ 310,572.27

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 63,813,777.62

A motion is needed to approve the Treasurer’s Report for the period ending October 31, 2017.

VI. District Superintendent

A. Action Items

1. [Acceptance of External Audit](#)
(In accordance with [Board Policy #4484](#) – Financial Accountability)

A motion is needed to accept the external audit and corrective action plan as presented by external auditors, Bowers and Company, CPSs, PLLC.

2. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

3. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- **Produce – November 2017**

4. Donation – Seaway Technical Center
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

A motion is needed to accept the donation of a 2003 Chevrolet Tahoe from the Town of Norfolk and Town of Norfolk Police Department. The vehicle is to be utilized as a training aid on the Seaway Technical Center school grounds. The vehicle will not be used on public highways, public roads or any other place other than 7227 State Highway 56, Norwood, NY. The approximate value of this vehicle is \$2,500.00

5. Donation – Seaway Technical Center
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

A motion is needed to accept the gift/donation from William and Mary Grant. The Natural Resource Program will use the land and trees located on the property of 78 Riverside Drive, Norwood, NY to gather and produce maple syrup.

6. Approval to Participate in the NYSITCC Contracts
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Cengage, Charmtech Labs, Front Row, Kinder Robotics, Mad Learn, My Power Learning, My Stem Kits, Turnit In, Tynker, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

7. Installment Purchase

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: Three (3) network printers are being purchased for Madrid-Waddington Central School; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

A motion is needed to approve the installment purchase with Usherwood for three (3) network printers for Madrid-Waddington Central School.

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

IX. Information Items

- A. Update on Facilities – K. Perretta

X. Presentations

- A. Bryan Olson & Laurie Podvin of Bowers & Company – External Audit
- B. Enrollment Presentation by CTE Principals
 - a. [Seaway Tech](#) – S. Putman
 - b. [Northwest Tech](#) – L. Jenne
 - c. [Southwest Tech](#) – L. Lewis-Brown
 - d. [Total Enrollment All Three Centers](#)

XI. Other

XII. Pass-Around Information

XIII. Adjournment