

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: April 5, 2018**

**Approved: May 10, 2018**

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, April 5, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 4:00 p.m.

**Roll Call:**

- Present: Roger Bennett, Shelli Prespare-Weston, Michael Davis, Jack Zeh, and James Young
- Via Zoom: Dana Smith
- Absent: James Lattimer and Marjorie McCullough
- Others: Thomas R. Burns, Maureen Bouchey, Darin Saiff, Nicole Ashley, Renee' Langtry-Green, Kevin Perretta, and Rafael Olazagasti

All members stood for the Pledge of Allegiance.

**No. 2018 – 039  
APPROVAL OF  
MINUTES – [March 8, 2018](#)**

Motion made by Young, seconded by Davis, to approve the minutes of the organizational and regular Board meeting of March 8, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present  
Nays: None

**No. 2018 – 040  
TREASURER'S  
REPORT**

Motion made by Young, seconded by Prespare-Weston, to accept the Treasurer's Report for the period ending March 31, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**March 31, 2018:**

General Fund	\$ 1,545,980.84
Federal Fund	\$ 315,856.82
Trust & Agency Fund	\$ 146.13
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 134,180.86
Capital Equipment Reserve	\$ 310,585.12

**Current Budget Allocation:**

General Fund Budget..... \$ 65,072,270.88

Yeas: All members present  
Nays: None

**No. 2018 – 041**  
**ALL [PERSONNEL](#)**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by Zeh, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present  
Nays: None

**No. 2018 – 042**  
**COOPERATIVE BIDS**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award:

- Produce – April 2018
- Printed Envelopes 2018-2019

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2018 – 043**  
**RANs**

Motion made by Smith, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the RANs borrowing up to the amount of \$7 million.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present  
Nays: None

**No. 2018 – 044**  
**LOCAL BIDS**

Motion made by Prespare-Weston, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the local bid for Modular Home #3 at Seaway CTE Center to, Scott A. Thompson, Colton, New York totaling \$59,400.80.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2018 – 045**

Motion made by Young, seconded by Prespare-Weston.

**CERTIFICATION –  
CTE PROGRAM**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approval from the State Education Department of CTE programs:

Approval: Agricultural Studies Academy – full day seniors  
Agricultural Studies I (juniors) – half day  
Agricultural Studies II (seniors) – half day

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present  
Nays: None

**No. 2018 – 046  
DONATION**

Motion made by Davis, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of pressure treated lumber (2"x4"x10', 2"x4"x8', 5/4"x6"x8', and 2"x6"x8') and decking screws to build a buddy bench. The donation is from Lowe's in Ogdensburg and is valued at \$89.00.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

Yeas: All members present  
Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:**

None

**Informational Items:**

- Update on Facilities – K. Perretta

**Presentations:**

None

**Other:**

Annual Meeting Review  
(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2018-2019](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES administrative, Capital, and Program Budgets for 2018-2019 at the May 10, 2018 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative

Budget, as presented at the BOCES Annual Meeting. The voting date, April 16, 2018, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of New York.

[Claims Auditor Report for Quarter Ending March 31, 2018](#)

**Pass-Around  
Information:**

None

**No. 2018 – 047  
EXECUTIVE  
SESSION**

Motion made by Young, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 4:45 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 5:05 pm.

**No. 2018 – 048  
PERSONNEL -  
AGREEMENT**

Motion made by Davis, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Agreement Resolution between the St. Lawrence-Lewis BOCES and Lori Kingrey.

Yeas: All members present

Nays: None

**No. 2018 – 049  
ADJOURNMENT**

Motion made by Smith, seconded by Prespare-Weston to adjourn the meeting at 5:10 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**