



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, March 8, 2018 – 6:00 p.m.

St. Lawrence-Lewis BOCES 2017-2018 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access coursework essential for the successful preparation for college and/or career, through completion of bi-annual St. Lawrence-Lewis high school course offerings guide, in addition to participation in Harvard University's National Center on Rural Education Networks.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners. (surveys)
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate a major BOCES capital project with a submission to SED targeted for April 2018. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years
- Work with our Regional Partners, including SUNY Potsdam and St. Lawrence University, to build and refine regional pipelines that will produce teachers and future educational leaders for the region
- Align BOCES staff, programs, goals, and vision with the work of our community partners, and especially the North Country Regional Economic Development Council (REDC) where possible.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of February 8, 2018 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the February 8, 2018 Board of Education meeting.

- V. [Treasurer’s Report for period ending February 28, 2018](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,123,630.88
Federal Fund	\$ 386,622.75
Trust & Agency Fund	\$ 99.79
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 144,447.73
Capital Equipment Reserve	\$ 310,582.48

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 64,739,814.90

A motion is needed to approve the Treasurer’s Report for the period ending February 28, 2018.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- Produce – March 2018
- Gasoline & Fuel Oil – 2018-2019
- LP Gas / Propane – 2018-2019
- Ultra-Low Sulfur Diesel/Ultra-Low Kerosene– 2018-2019
- Gasoline – rebid 2018/2019
- ULSD/ULSK – rebid 2018/2019
- Contract Extension for Carthage CSD for 2018-2019 - Gasoline

3. Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

A motion is needed to approve the conference request for Erin Woods to attend the Basic Restorative Practices Conference in Bethlehem, PA from March 25 – March 30, 2018.

4. Installment Purchase
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The installment purchase is with Xerox for one (1) network printer for Ogdensburg City Schools; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require appropriate board resolution and approval by the State Education Department.

A motion is needed to approve the installment purchase with Xerox for one (1) network printer for Ogdensburg City Schools.

5. Appointment of Intern – Computer Technician
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Rationale: Zachary Nelson is a student intern required to spend as much as the equivalent of twelve weeks of full-time placement. Zachary is a student at SUNY Canton. Upon completing the intern, students should be able to: (1) synthesize the knowledge gained in the classroom and apply it to actual business situations, (2) engage in assignment and complete activities as determined by the sponsor, (3) describe the functions of the organization and how they relate to the mission of the organization, and (4) interact with the sponsor's internal and external customers, service providers, and other stakeholders under the direction and control of the sponsor.

A motion is needed to approve the temporary appointment of Zachary Nelson to the unpaid position of computer technician intern effective March 9, 2018 through June 30, 2018.

6. 2017-2018 Designations
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Rationale: Chase Bank has been approved as a designation annually at our reorganizational meeting. We currently have three accounts at Chase Bank and are requesting to add an additional general fund account.

A motion is needed to approve an additional general fund account at Chase Bank.

7. Installment Purchase
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The installment purchase is with Advanced Business Systems for one (1) network printer for Canton Central School; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require appropriate board resolution and approval by the State Education Department.

A motion is needed to approve the installment purchase with Advanced Business Systems for one (1) network printer for Canton Central School.

8. Donation – Seaway Technical Center
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is needed to accept the donation of two (2) 2.5' x 2' totes containing approximately 3 dozen fram oil filters and fuel filters to Seaway Technical Center by Tractor Supply in Malone, NY. The donation is valued at \$300.00.

9. [Adoption of the 2018-2019 - Common School Calendar](#)
(In accordance with [Board Policy #7320](#) – School Calendar/School Day)

Rationale: The common school calendar for the 2018-2019 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES Board of Education.

A motion is needed to adopt the 2018-2019 Common School Calendar for the St. Lawrence-Lewis BOCES Sole Supervisory District, as approved and adopted by the majority of the component school districts.

10. [Intermunicipal Agreement with Franklin County](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and County of Franklin to begin March 1, 2018 extended for one year through and including February 28, 2019. Agreement shall automatically renew for successive annual terms and shall include February 29th in case of leap year.

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

IX. Information Items

- A. Update on Facilities – K. Perretta
B. Gateways – March 21, 2018 from 8 am – 12 noon – Roos House
C. Seaway Open House – March 28 from 5-7 pm

X. Presentations

XI. Other

XII. Pass-Around Information

XIII. Adjournment