

**Assistant Superintendent for Instruction  
Board Meeting Report  
January 18, 2018**

12/20/17 – Travelled to State Education Department in Albany for second submission of the APL Teacher Evaluation Rubric and Observation Tool. Thank you to the Administrations at Colton-Pierrepont and Parishville-Hopkinton for their diligent efforts on this RFQ. Special thank you to Mr. Kardash and Mr. Nee for their revisions of the plan and their time to travel to Albany for the submission.

12/21/17 – Participated in the monthly grant service teleconference. Thank you to the RED Group for assisting BOCES and component districts.

1/3/18 – Met with SUNY Potsdam Administrators and Mr. Burns regarding the Education Careers Academy program.

1/8/18 – Attended the Heuvelton CSD visit. Met with Administrators from Heuvelton and SLL BOCES to review services and programs.

1/10/18 – Participated in interviews for the Cooperative Purchasing Agent interviews to replace Don Haller who is retiring. Nicole Ashley did a great job setting up the interviews with quality candidates.

1/11/18 – Met with Superintendent Chambers from Potsdam CSD to review the results of a safety audit in one of our shop programs located in the Potsdam H.S. Then met with Special Education Supervisor McGregor to review the same.

1/12/18 – Participated in interviews for a Communication Specialist. The program is growing quickly thanks to the hard work and promotion by Rebekah Grim.

1/16/18 – Attended a school visit at Edwards-Knox CSD with other BOCES administrators.

1/17/18 – Attended the Chief School Administrator meeting at the ESC.

1/18/18 – Attended a school visit at Hammond CSD with other BOCES administrators.

