

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: January 18, 2018

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 18, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

- Present: Roger Bennett, Shelli Prespare-Weston, Marjorie McCullough, and James Young
- Via Zoom: Dana Smith and James Lattimer
- Excused: Michael Davis and Jack Zeh
- Others: Thomas R. Burns, Maureen Bouchey, Renee' Langtry-Green, Nicole Ashley, Jane Akins, Kevin Perretta, Emilyann McGregor, Patty Gilbert, and Elizabeth Hebert

All members stood for the Pledge of Allegiance.

**No. 2018 – 001
APPROVAL OF
MINUTES –
December 14, 2017**

Motion made by Smith, seconded by Young, to approve the minutes of the organizational and regular Board meeting of December 14, 2017.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2018 – 002
TREASURER'S
REPORT**

Motion made by McCullough, seconded by Prespare-Weston, to accept the Treasurer's Report for the period ending December 31, 2017.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

December 31, 2017:

General Fund	\$ 1,793,388.52
Federal Fund	\$ 638,679.40
Trust & Agency Fund	\$ 98.95
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 157,461.75
Capital Equipment Reserve	\$ 310,577.46

Current Budget Allocation:

General Fund Budget..... \$ 64,265,457.80

Yeas: All members present
Nays: None

No. 2018 – 003
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: Young, Smith, Lattimer, McCullough, Bennett
Abstain: Prespare-Weston
Nays: None

No. 2018 – 004
COOPERATIVE BIDS

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award:

- Produce – January 2018

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2018 – 005
HOURLY/PER-
DIEM/STIPEND
RATES FOR 2017-
2018

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the amended Hourly/Per-Diem/Stipend rates for the 2017-2018 fiscal year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present
Nays: None

No. 2018 – 006
DONATION

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of Valspar BareWood primer and Vaspar multi-purpose primer from Ogdensburg Lowe's to the Northwest Technical Center. The 6 quarts and 5 gallons are valued at \$206.00.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

**No. 2018 – 007
DONATION**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of a Kuerig coffeemaker and k-cups from Blevins Insurance Agency to Seaway Technical Center. The value of the donation is \$124.00.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

**No. 2018 – 008
[LOCAL BIDS](#) -
Corrections**

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the corrections to the awards of the highest bidder on the surplus bid listing for items from all three CTE centers and the ESC.

(In accordance with [Board Policy #4310](#) –Purchasing Policy)

Yeas: All members present
Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

None

Informational Items:

- Update on Facilities – K. Perretta
- Board of Education Vacancies (N. Cappellino, J. Lattimer, J. Young, and J. Zeh)
- Gateways – March 21, 2018 from 8 am – 12 noon – Roos House

Presentations:

Ag Program Presentation

Other:

[Quarterly Claims Audit Report](#) (October – December)

**Pass-Around
Information:**

None

**No. 2018 – 009
EXECUTIVE
SESSION**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension,

dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 7:00 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 7:45 pm.

**No. 2018 – 010
ADJOURNMENT**

Motion made by Young, seconded by McCullough to adjourn the meeting at 7:46 pm.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk