

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: February 8, 2018  
Approved: March 8, 2018**

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, February 8, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

**Roll Call:**

Present: Roger Bennett, Shelli Prespare-Weston, Marjorie McCullough, Michael Davis, and James Young

Via Zoom: Dana Smith

Absent: Jack Zeh and James Lattimer

Others: Thomas R. Burns, Maureen Bouchey, Darin Saiff, Renee' Langtry-Green, Nicole Ashley, Jane Akins, Kevin Perretta, and Jen French

Andrew Silver, School Attorney arrived at 6:14 pm

All members stood for the Pledge of Allegiance.

**No. 2018 – 011  
APPROVAL OF  
MINUTES – January  
18, 2018**

Motion made by Smith, seconded by Prespare-Weston, to approve the minutes of the organizational and regular Board meeting of January 18, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present

Nays: None

**No. 2018 – 012  
TREASURER'S  
REPORT**

Motion made by Davis, seconded by Young, to accept the Treasurer's Report for the period ending January 31, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**January 31, 2018:**

General Fund	\$ 2,383,355.41
Federal Fund	\$ 536,908.95
Trust & Agency Fund	\$ 102.70
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 144,446.62
Capital Equipment Reserve	\$ 310,580.10

**Current Budget Allocation:**

General Fund Budget..... \$ 64,600,289.88

Yeas: All members present

Nays: None

**No. 2018 – 013  
ALL [PERSONNEL](#)  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Young, seconded by Prespare-Weston.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2018 – 014  
COOPERATIVE BIDS**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award:

- Produce – February 2018
- Apple & Orange Juice – February 2018 through July 2018

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2018 – 015  
DONATION**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of 24 refrigerator units (9 cu feet) from PACES at SUNY Potsdam to Seaway Technical Center. The donation is valued at \$200.00.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present

Nays: None

**No. 2018 – 016  
DONATION**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the following donations to component school districts:

- 1 box containing 12 laptop computer carrying cases to Clifton-Fine CSD

- 4 desks and 1 wooden rolling lectern to Brasher Falls CSD

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present  
Nays: None

**No. 2018 – 017  
MOA – NISSA**

Motion made by Smith, seconded by Davis.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby ratify the Memorandum of Agreement between the St. Lawrence-Lewis BOCES Non-Instructional Support Staff Association (NISSA) and the St. Lawrence-Lewis BOCES Board of Education.

Yeas: All members present  
Nays: None

**No. 2018 – 018  
FIRE INSPECTION  
REPORT**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the Annual Fire Inspection conducted on January 19, 2018.

(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

Yeas: All members present  
Nays: None

**No. 2018 – 019  
STAFF  
CONFERENCE**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Tracy Sharlow to attend the SHAPE America National Conference in Nashville, TN from March 19 – March 24, 2018.

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

Yeas: All members present  
Nays: None

**No. 2018 – 020  
STAFF  
CONFERENCE**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Carl Normandin to attend the UCA National Cheerleading Championships in Orlando, FL from February 8 – February 12, 2018.

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

Yeas: All members present

Nays: None

**Reports:** [Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:** None

**Informational Items:**

- Update on Facilities – K. Perretta
- Ag Academy Open House – Thursday, February 15<sup>th</sup> from 5-7 pm
- Gateways – March 21, 2018 from 8 am – 12 noon – Roos House

**Presentations:** None

**Other:** None

**Pass-Around Information:** None

**No. 2018 – 021 EXECUTIVE SESSION**

Motion made by Young, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 6:28 pm.

Yeas: All members present

Nays: None

**No. 2018 – 022 3020a CHARGES**

Motion made by Smith, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does here by approve the 3020a charges to be brought forward against a tenured teacher.

Roll Call: 6 of 9

Davis – yes  
Prespare-Weston – yes  
Bennett – yes  
Young – yes  
McCullough – yes  
Smith – yes

Absent: Zeh & Lattimer

The Board returned to regular session at 7:10 pm.

**No. 2018 – 023**  
**DISTRICT SUPT.**  
**SALARY**  
**JULY 1, 2018 – JUNE**  
**30, 2019**

Motion made by, seconded by.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES,  
does hereby approve the salary (local BOCES share) of the District  
Superintendent of \$123,263 from July 1, 2018 through June 30, 2019.

(In accordance with [Board Policy #1310](#) – Powers and Duties of the Board and  
Its Officers)

Yeas: All members present

Nays: None

**No. 2018 – 024**  
**ADJOURNMENT**

Motion made by Young, seconded by McCullough to adjourn the meeting at  
7:12 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**