

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: March 8, 2018

APPROVED: April 5, 2018

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 8, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Shelli Prespare-Weston, Marjorie McCullough, Michael Davis, Jack Zeh, and James Young Via Zoom: James Lattimer at 6:36 pm

Excused: Dana Smith

Others: Thomas R. Burns, Maureen Bouchey, Darin Saiff, Nicole Ashley, Jane Akins, Kevin Perretta, and Jen French

All members stood for the Pledge of Allegiance.

**No. 2018 – 025
APPROVAL OF
MINUTES – [February 8, 2018](#)**

Motion made by Young, seconded by Davis, to approve the minutes of the organizational and regular Board meeting of February 8, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2018 – 026
TREASURER’S
REPORT**

Motion made by Young, seconded by Prespare-Weston, to accept the Treasurer’s Report for the period ending February 28, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

February 28, 2018:

General Fund	\$ 3,123,630.88
Federal Fund	\$ 386,622.75
Trust & Agency Fund	\$ 99.79
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 144,447.73
Capital Equipment Reserve	\$ 310,582.48

Current Budget Allocation:

General Fund Budget..... \$ 64,739,814.90

Yeas: All members present
Nays: None

No. 2018 – 027
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

No. 2018 – 028
COOPERATIVE BIDS

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award:

- Produce – March 2018
- Gasoline & Fuel Oil – 2018-2019
- LP Gas / Propane – 2018-2019
- Ultra-Low Sulfur Diesel/Ultra-Low Kerosene– 2018-2019
- Gasoline – rebid 2018/2019
- ULSD/ULSK – rebid 2018/2019
- Contract Extension for Carthage CSD for 2018-2019 - Gasoline

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2018 – 029
STAFF
CONFERENCE

Motion made by Young, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Erin Woods to attend the Basic Restorative Practices Conference in Bethlehem, PA from March 25 – 30, 2018.

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conf. Approval)

Yeas: All members present
Nays: None

No. 2018 – 030
INSTALLMENT
PURCHASE

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchase with Xerox for one (1) network printer for Ogdensburg City Schools.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2018 – 031
INTERN –
COMPUTER
TECHNICIAN**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the temporary appointment of Zachary Nelson to the unpaid position of computer technician intern effective March 9, 2018 through June 30, 2018.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2018 – 032
DESIGNATIONS**

Motion made by Young, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve an additional general fund account at Chase Bank.

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present
Nays: None

**No. 2018 – 033
INSTALLMENT
PURCHASE**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchase with Advanced Business Systems for one (1) network printer for Canton Central School.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2018 – 034
DONATION**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby to accept the donation of two (2) 2.5' x 2' totes containing approximately 3 dozen fram oil filters, air filters, and fuel filters to Seaway Technical Center by Tractor Supply in Malone, NY. The donation is valued at \$300.00

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

**No. 2018 – 035
[COMMON
CALENDAR FOR
2018-2019](#)**

Motion made by Davis, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2018-2019 Common School Calendar for the St. Lawrence-Lewis BOCES Sole Supervisory District, as approved and adopted by the majority of the component school districts.

(In accordance with [Board Policy #7320](#) – School Calendar/School Day)

Yeas: All members present

Nays: None

No. 2018 – 036
[INTERMUNICIPAL](#)
[AGREEMENT WITH](#)
[FRANKLIN COUNTY](#)

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and County of Franklin to begin March 1, 2018 extended for one year through and including February 28, 2019, unless terminated by either party in accordance with paragraph 9 of the agreement. The agreement shall automatically renew for successive annual terms and shall include February 29th in case of leap year.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

None

Informational Items:

- Update on Facilities – K. Perretta
- Gateways – March 21, 2018 from 8 am – 12 noon – Roos House
- Seaway Open House – March 28 from 5-7 pm

Presentations:

None

Other:

None

**Pass-Around
Information:**

None

No. 2018 – 037
EXECUTIVE
SESSION

Motion made by McCullough, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 6:55 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 7:20 pm.

**No. 2018 – 038
ADJOURNMENT**

Motion made by Davis, seconded by Prespare-Weston to adjourn the meeting at 7:21 pm.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk