

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: June 7, 2018
Approved: July 5, 2018**

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 7, 2018 at the Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 5:30 p.m.

Roll Call:

Present: Roger Bennett, Dana Smith, Shelli Prespare-Weston, Michael Davis, William Cartwright, Jack Zeh, James Lattimer, Marjorie McCullough, and James Young
Andrew Silver, School Attorney arrived at 5:45 pm

Others: Maureen Bouchey, Darin Saiff, Nicole Ashley, Renee' Langtry-Green, Jane Akins, Kevin Perretta, Jen French, and Rafael Olazagasti

All members stood for the Pledge of Allegiance.

**No. 2018 – 069
APPROVAL OF
MINUTES – [May 10, 2018](#)**

Motion made by Smith, seconded by McCullough, to approve the minutes of the organizational and regular Board meeting of May 10, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2018 – 070
TREASURER'S
REPORT**

Motion made by Smith, seconded by Davis, to accept the Treasurer's Report for the period ending May 31, 2018.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

May 31, 2018:

General Fund	\$ 2,427,701.96
Federal Fund	\$ 570,353.46
Trust & Agency Fund	\$ 19,705.57
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 84,760.60
Capital Equipment Reserve	\$ 310,590.31

Current Budget Allocation:

General Fund Budget..... \$ 65,806,991.14

Yeas: All members present
Nays: None

No. 2018 – 071
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

No. 2018 – 072
COOPERATIVE BIDS

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award:

- Produce – June & July 2018
- Furnishings 2018-2019
- Audio-Visual 2018-2019
- Milk 2018-2019
- Athletic Supplies & Equipment 2018-2019
- Technology/Shop 2018-2019
- Institutional Paper 2018-2019
- Computer – first half 2018-2019
- Musical 2018-2019

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2018 – 073
LEASE AGREEMENT

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$4,500 for the period of September 4, 2018 – June 14, 2019.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present
Nays: None

No. 2018 – 074
UNEMPLOYMENT
RESERVE FUND

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments,

up to \$16,500, from the Unemployment Insurance Reserve for the 2017-2018 fiscal year.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2018 – 075
RESERVE PLAN

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

No. 2018 – 076
TRANSFER OF
MONIES GENERAL
TO CAPITAL FUND

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the transfer up to \$250,000 from the General Fund 002 CoSer into the Capital Fund for the future CTE renovation project.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

No. 2018 – 077
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS LIABILITY
2018-2019

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize transferring up to \$175,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2018 to accrue unused accumulated leave time for those anticipated to separate from service in the 2018-2019 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

No. 2018 – 078
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS LIABILITY
2017-2018

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending up to \$185,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2017-2018 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2018 – 079
INSTALLMENT
PURCHASE**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Two (2) network printers for Hermon-Dekalb CSD
- One (1) network printer for Parishville-Hopkinton CSD

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2018 – 080
STAFF
CONFERENCE**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following conference requests:

- Brandi Blackmer to attend the 25th Annual June Teaching of Reading at Columbia University from Sunday, June 24, 2018 – Friday, June 29, 2018.
- Brandi Blackmer to attend the 25th Annual August Institute on Teaching of Writing at Columbia University from Sunday, July 29, 2018 – Friday, August 3, 2018.

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

Yeas: All members present

Nays: None

**No. 2018 – 081
DONATION**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the following donations:

- 2006 Volvo S60 (YV1RS592562555519) for the automotive tech classroom at Northwest Tech Center with an approximate value of \$650.00 from Lynne Wahl of Waddington, NY.
- 13 unused hard hats for Seaway Technical Center with an approximate value of \$130-\$150 from Potters Industries, Potsdam, NY.
- \$2,550 from the SkillsUSA Program into our scholarship fund.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present

Nays: None

No. 2018 – 082
[HOURLY/PER-DIEM/STIPEND RATES FOR 2017-2018](#)

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby establish the Hourly/Per-Diem/Stipend rates for the 2017-2018 fiscal year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

No. 2018 – 083
RETIREES FOR 2017-2018

Motion made by Young, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby acknowledge the 2017-18 St. Lawrence-Lewis BOCES retirees:

Karen Brungard – 38 years of service
Suzanne Waters – 36 years of service
Pamela Kemp-Shepard – 35 years of service
Alice Bellinger – 34 years of service
Sharon Miller – 34 years of service
Mary Joy Sharlow – 33 years of service
Deborah Smith – 32-1/2 years of service
Susan Hart – 32 years of service
Martha Burkum – 30 years of service
Patrick Mullaney – 30 years of service
Michele LaPointe – 29 years of service
Debbie Marshall – 29 years of service
Jeffrey Swift – 28 years of service
Brenda Schober – 27 years of service
Kimberly White – 26 years of service
Donald Haller – 24 years of service
Sharon Tupper – 24 years of service
Susan Villano – 18-1/2 years of service
Lori Kelley – 18 years of service
Teresa Mitchell – 18 years of service
Brian Remington – 18 years of service
Rachelle Romoda – 18 years of service
David Stevens – 17-1/2 years of service
Lisa Bell – 16 years of service
Carol Paganni-Tebo – 14 years of service
John Austin - 13 years of service
Vicky Rose – 9 years of service
Janet Wright – 8-1/2 years of service

Yeas: All members present

Nays: None

Reports: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items: None

Informational Items: • Update on Facilities – K. Perretta

Presentations: None

Other: None

**Pass-Around
Information:** None

**No. 2018 – 084
EXECUTIVE
SESSION**

Motion made by McCullough, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into Executive Session for the purpose of medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and for proposed, pending, or current litigation at 5:50 pm.

Yeas: All members present

Nays: None

**No. 2018 – 085
3020a CHARGES**

Motion made by Smith, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does here by approve the 3020a charges to be brought forward against a tenured teacher.

Bennett – yes

Cartwright - yes

Davis – yes

Lattimer - yes

McCullough - yes

Prespare-Weston – yes

Smith - yes

Young – yes

Zeh - yes

Motion passes 9-0

The Board returned to regular session at 6:25 pm.

**No. 2018 – 086
SEPARATION
AGREEMENT**

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does here by approve the separation agreement and general release with a tenured teacher.

Yeas: All members present

Nays: None

**No. 2018 – 087
ADJOURNMENT**

Motion made by Young, seconded by Smith to adjourn the meeting at 6:28 pm.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk