

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: September 8, 2016
Approved: October 13, 2016

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, September 8, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Dana Smith, Marjorie McCullough, Nancy Cappellino, Michael Davis, Shelli Prespare-Weston, James Lattimer, and James Young

Jack Zeh – arrived at 6:07 pm

Absent: Ron Burke, Nicole Ashley, and Jennifer French

Others: Thomas R. Burns, Renee' Langtry-Green, Maureen Bouchey, Jane Akins, Rafael Olazagasti, Lori Remington, and Kevin Perretta

All members stood for the Pledge of Allegiance.

**No. 2017 – 055
DISTRICT CLERK
PRO-TEM**

Motion made by Smith, seconded by McCullough, to approve Maureen Bouchey as District Clerk Pro-Tem.

Yeas: All members present
Nays: None

**No. 2017 – 056
APPROVAL OF
MINUTES –
AUGUST 18, 2016**

Motion made by Young, seconded by Smith, to approve the minutes of the regular Board meeting of August 18, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2017 – 057
TREASURER'S
REPORT**

Motion made by McCullough, seconded by Prespare-Weston, to accept the Treasurer's Report for the period ending August 31, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

August 31, 2016:

General Fund	\$ 1,146,416.76
Federal Fund	\$ 240,237.57
Trust & Agency Fund	\$ 51.86
Payroll Fund	\$0.00
Capital Fund	\$ 9,033.55
Capital Equipment Reserve	\$ 310,536.05

Current Budget Allocation:

General Fund Budget..... \$ 62,986,161.54

Yeas: All members present
Nays: None

No. 2017 – 058
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

No. 2017 – 059
DONATION

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the donation of four (4) steam kettles valued at \$4,500 each from Madison-Oneida BOCES for Northwest Tech and Seaway Tech.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

No. 2017 – 060
LEASE AGREEMENT

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Ogdensburg Boys' and Girls' Club, Ogdensburg and St. Lawrence-Lewis BOCES, for the

use of the gymnasium during the 2016-2017 school year for physical education programs. The lease will begin on September 8, 2016 through June 17, 2017. The gymnasium will be utilized on Monday, Wednesday, and Fridays from 10:30 am – 11:10 am and on Tuesday and Thursdays from 12:30 pm – 1:30 pm. The cost will be \$3,600.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2017 - 061
**[HOURLY/PER-DIEM/
STIPEND RATES](#)**
FOR 2016-2017

Motion made by McCullough, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the established Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

No. 2017 – 062
BANK OF AMERICA
CARDHOLDERS

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the addition of Barbara Zahler to the authorized Bank of America credit cardholder list for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present

Nays: None

No. 2017 – 063
DIGNITY ACT
COORDINATOR

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Jennifer Graveline (PACE) as the Dignity Act Coordinator for the 2016-2017 school year in accordance with the Dignity for All Students Act.

(In accordance with Dignity for All Students Act)

Yeas: All members present

Nays: None

No. 2017 – 064
STAFF
CONFERENCE

Motion made by McCullough, seconded by Cappellino.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns,

approves the staff conference request for Jennifer French and Ronald Burke to attend the 2016-2017 Annual Staff/Curriculum Development Network meetings in Albany throughout the school year.

(In accordance with [Board Policy #5211](#) - Travel Expenses/Conference Approval)

Yeas: All members present

Nays: None

**No. 2017 – 065
NYSITCC
CONTRACTS**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for McGraw Hill, Imagine Learning, Tequipment, Maker's Empire, Little Bits, Tech 4 Learning, Lego Education, Kidtellec, Oneder, Learning Ally, CodeMonkey, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 066
LOCAL BIDS**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the local bid award for the cooler replacement at

Seaway Technical Center. The award is to the low bidder, Northern Tier Contracting, Inc., in the amount of \$66,600.00 meeting specifications.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Discussion was held.

**No. 2017 – 067
LOCAL BIDS**

Motion made by McCullough, seconded by Young.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby rescind their motion for the local bid award for the cooler replacement at Seaway Technical Center.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2017 – 068
LOCAL BIDS**

Motion made by Davis, seconded by Cappellino.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby table the local bid award for the cooler replacement at Seaway Technical Center.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2017 – 069
STATE
ENVIRONMENTAL
QUALITY REVIEW
RECONSTRUCTION
PROJECT**

Motion made by Prespare-Weston, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

WHEREAS, the Board of Education of the St. Lawrence-Lewis BOCES (the “Board”) has considered the effect upon the environment of the proposed work at:

Southwest Tech Center, “Reconstruction”, SED Control #51-90-00-00-0-013-010

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the St. Lawrence-Lewis BOCES as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the District Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

REPORTS: [Thomas R. Burns, District Superintendent](#)
[Ronald Burke, Assistant Superintendent for Instruction](#)

DISCUSSION ITEMS: None

INFORMATION ITEMS: Update on Facilities – K. Perretta

PRESENTATIONS: None

OTHER:

- Board of Education Self-Evaluation 2016
- Retreat – October 13, 2016 at 3 pm

PASS-AROUND INFORMATION: None

No. 2017 – 070 EXECUTIVE SESSION

Motion made by McCullough, seconded by Smith.
 Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 6:35 p.m.

Yeas: All members present

Nays: None

**No. 2017 – 071
ADJOURNMENT**

Motion made by Young, seconded by Prespare-Weston to adjourn the meeting at 7:20 p.m.

Yeas: All members present

Nays: None

**Maureen A. Bouchey
District Clerk, Pro-Tem**