

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: August 18, 2016**  
Approved: September 8, 2016

The Regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 18, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

**Roll Call:**

- Present: Roger Bennett, Dana Smith, Marjorie McCullough, Nancy Cappellino, Michael Davis, Jack Zeh, Shelli Prespare-Weston, James Lattimer, and James Young
- Absent: Kevin Perretta
- Others: Thomas R. Burns, Renee' Langtry-Green, Maureen Bouchey, Nicole Ashley, Jane Akins, Rafael Olazagasti, Ron Burke, Jen French, and Robert Kotz

All members stood for the Pledge of Allegiance.

**No. 2017 – 038** Motion made by McCullough, seconded by Smith, to approve Maureen  
**DISTRICT CLERK** Bouchey as District Clerk Pro-Tem.  
**PRO-TEM**

Yeas: All members present  
Nays: None

**OATH OF OFFICE** Maureen Bouchey, District Clerk Pro-Tem, administered the Oath of Office to board member, Shelli Prespare-Weston for a three-year term (July 1, 2016 – June 30, 2019).

**No. 2017 – 039** Motion made by Smith, seconded by McCullough, to approve the  
**APPROVAL OF** minutes of the regular Board meeting of July 14, 2016.  
**MINUTES – JULY 14,**  
**2016** (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present  
Nays: None

**No. 2017 – 040  
TREASURER’S  
REPORT**

Motion made by McCullough, seconded by Young, to accept the Treasurer’s Report for the period ending July 31, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**July 31, 2016:**

General Fund	\$ 1,914,399.34
Federal Fund	\$ 48,748.33
Trust & Agency Fund	\$ 50.47
Payroll Fund	\$0.00
Capital Fund	\$ 9,033.48
Capital Equipment Reserve	\$ 310,533.42

**Current Budget Allocation:**

General Fund Budget..... \$ 61,974,061.02

Yeas: All members present  
Nays: None

**No. 2017 – 041  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present  
Nays: None

**No. 2017 – 042  
LOCAL BIDS**

Motion made by Smith, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center – Modular #38, Southwest CTE Center – Modular #20, and Seaway CTE Center – Modular #2:

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Northwest CTE Center – Modular Home #38

- General Bldg. Materials – Route 37 Bldg. Supply - \$31,975.00
- Electrical – Everything Electric - \$3,889.61
- Cabinets – Triple A Bldg. Supply - \$7,005.32
- Plumbing – White’s Lumber - \$2,581.08

Southwest CTE Center – Modular Home #20

General Bldg. Materials – Route 37 Bldg. Supply - \$31,359.00  
Electrical – Everything Electric - \$3,959.37  
Cabinets – Triple A Bldg. Supply - \$6,838.51  
Plumbing – White’s Lumber - \$2,666.09

Seaway CTE Center – Modular Home #2

General Bldg. Materials – Route 37 Bldg. Supply - \$31,975.00  
Electrical – Everything Electric - \$3,953.25  
Cabinets – Triple A Bldg. Supply - \$7,001.33  
Plumbing – White’s Lumber - \$2,637.46

Grand Total Bid: \$135,841.02

Yeas: All members present  
Nays: None

**No. 2017 – 043  
LOCAL BIDS**

Motion made by Smith, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the local bid for Modular Home #19 at Southwest CTE Center to, Gerald and Janice Williams, Croghan, NY.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2017 – 044  
LOCAL BIDS**

Motion made by Smith, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the local bid for Modular Home #37 at Northwest CTE Center to, Wayne and Karen Ashley, Ogdensburg, NY.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2017 – 045  
SURPLUS BIDS**

Motion made by Cappellino, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the surplus bid listing for items from all three CTE centers and the ESC office.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2017 – 046  
COOPERATIVE BIDS**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Produce – September 2016

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2017 – 047  
[PROFESSIONAL  
DEVELOPMENT  
PLAN \(PDP\) 2016-17](#)**

Motion made by Smith, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner’s Regulations.

Yeas: All members present  
Nays: None

**No. 2017 – 048  
LEAD EVALUATORS  
OF BUILDING  
PRINCIPALS/  
INSTRUCTIONAL  
SUPERVISORS**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Ron Burke, Jane Akins, Renee’ Langtry-Green and Rafael Olazagasti as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

Yeas: All members present  
Nays: None

**No. 2017 – 049  
LEAD EVALUATORS  
OF CLASSROOM  
TEACHERS**

Motion made by Young, seconded by Prespare-Weston.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following as Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b):

Renee’ Langtry-Green	Ron Burke	Jane Akins
Susan Bouchey	Patti Fisher	Larry Jenne
Caralee Kardash	Rachelle Romoda	Stephen Putman
Emilyann McGregor	Robert Kotz	Kristen Zender
Jacqueline Bill		
Rachel O’Donnell	Laura Lewis-Brown	Lori Murray

Yeas: All members present  
Nays: None

**No. 2017 – 050  
DONATION**

Motion made by McCullough, seconded by Young.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of sporting equipment from SUNY Potsdam valued at \$100 for the PACE Program.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present  
Nays: None

**No. 2017 – 051  
LEASE AGREEMENT**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Crown Castle and St. Lawrence-Lewis BOCES, for the repeater based in Star Lake. The term of the lease shall commence on 8/1/2016 through 7/31/2019. The rent will be in the sum of \$375.00 and escalate the license annually at 2%.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2017 – 052  
[HOURLY/PER-DIEM/  
STIPEND RATES  
FOR 2016-2017](#)**

Motion made by Cappellino, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the established Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present  
Nays: None

**No. 2017 – 053  
EXTEND BID FOR  
WELDING GAS &  
SUPPLIES**

Motion made by Young, seconded by McCullough.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the extension of the bid for welding gas and supplies for the 2016-2017 school year (September 1, 2016 – August 31, 2017) to Airgas East, Inc.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**REPORTS:** [Thomas R. Burns, District Superintendent](#)

[Ronald Burke, Assistant Superintendent for Instruction](#)

**DISCUSSION ITEMS:** Identifying Options for the Future: A Review of St. Lawrence-Lewis BOCES Technology, School Improvement, and Special Education Services

**INFORMATION ITEMS:** Update on Facilities – N. Ashley

**PRESENTATIONS:** None

**OTHER:** Discussion of Letter from Ted Kinnen to Board of Education  
Opening Day Information – Friday, September 2, 2016 at OFA Auditorium  
Board of Education Self-Evaluation 2016  
Report on the Audit Committee meeting from N. Ashley regarding the recent IRS audit.

**PASS-AROUND INFORMATION:**

**No. 2017 – 054 ADJOURNMENT** Motion made by Young, seconded by McCullough to adjourn the meeting at 7:20 p.m.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey  
District Clerk, Pro-Tem**