



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, October 13, 2016 - 6 p.m.

St. Lawrence-Lewis BOCES 2015-16 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance and improve student opportunities to access coursework essential for successful preparation for college and/or career
- To model regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

IV. Elect District Clerk Pro-Tem

A motion is needed to approve Maureen Bouchey as District Clerk Pro-Tem.

V. Minutes of September 8, 2016 Meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the September 8, 2016 Board of Education meeting.

VI. Treasurer’s Report for period ending September 30, 2016

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,331,530.36
Federal Fund	\$ 190,323.82
Trust & Agency Fund	\$611.88
Capital Renovation Project	\$ 9,033.63
Capital Equipment Reserve	\$ 310,538.60
Payroll	\$ - 806.71

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 63,623,702.36

A motion is needed to approve the Treasurer’s Report for the period ending September 30, 2016.

VII. District Superintendent

A. Action Items

1. Personnel – See Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. [Establish Hourly/Per-Diem/Stipend Rates for 2016-2017 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to establish the Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year.

3. [Addition to the Gas Credit Cardholder List](#)
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Rationale: A request has been received by Renee' Langtry-Green that Tonya Young be provided a gas card.

A motion is needed to approve addition of Tonya Young to the authorized gas cardholder list for the 2016-2017 fiscal year.

4. [Local Bids](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to reject the Local Bid award for the cooler replacement at Seaway Area Technical Center, Northern Tier Contracting, Inc., in the amount of \$66,600.00 meeting specifications.

5. [Local Bids](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the low bidder, E-Z Paving/Sealcoat, with a base bid of \$40,800 for the sitework (drainage improvements) at Northwest Technical Center.

6. [Cooperative Bids](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- Produce – October 2016

7. Installment Purchase

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: One network printer is being purchased for Ogdensburg Free Academy; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

A motion is needed to approve the installment purchase with Xerox for one network printers for Ogdensburg Free Academy.

8. Lease w/ Schwartz Realty

(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the Lease Agreement between Phillip Schwartz, d.b.a. Schwartz Realty, the landlord, at 8 Rivercrest Drive, Massena, New York and BOCES, the tenant. The term of the lease shall be from October 1, 2016 through June 30, 2017 for the space located at 35 Glenn Street, Massena, New York. The space is the additional 600 square foot space, comprising of the back classroom to be utilized by Transition Services. The cost will be \$800 per month (billed quarterly at \$2,400).

9. Lease Agreement – Mount Morris

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Lease Agreement between Erl Svendsen d.b.a. North Country Repeaters and the St. Lawrence-Lewis BOCES, for the Mount Morris Tower site which provides radio communications to service the Clifton-Fine School District. The term of the lease shall be 36 months to commence on November 1, 2016 through October 31, 2019. The rent is in the sum of \$50.00 per month.

10. Addition to the Bank of America Credit Card List

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Rationale: A request has been received by Renee' Langtry-Green that Erin Woods be provided a Bank of America credit cards for travel purposes.

A motion is needed to approve the addition of Erin Woods to the authorized Bank of America credit card list for the 2016-2017 fiscal year.

11. Donation

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is needed to accept the donation of a True GDM 72 Freezer 3 Door Standup valued at \$300 from Terry Vernsey of Buster’s Sports Restaurant in Ogdensburg to Seaway Technical Center.

VIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Ronald Burke, Assistant Superintendent for Instruction](#)

IX. Discussion Items

X. Information Items

- A. Update on Facilities – K. Perretta
- B. Statewide School Finance Consortium – Monday, November 14th – Lake Placid
- C. December 8, 2016 BOE Meeting Location

XI. Presentations

- A. Enrollment Presentation by CTE Principals (L. Jenne, S. Putman, K. Zender)
- B. Regional Summer School Report – K. Zender
- C. School Safety Plans – District Level and Building Emergency Response Plans (CTE Principals)

XII. Other

- A. [Claims Auditor Report](#)

XIII. Pass-Around Information

XIV. Adjournment