

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: October 13, 2016

Approved: November 10, 2016

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, October 13, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Dana Smith, Marjorie McCullough, Nancy Cappellino, Michael Davis, Shelli Prespare-Weston, James Lattimer, Jack Zeh and James Young

Others: Thomas R. Burns, Renee' Langtry-Green, Maureen Bouchey, Jane Akins, Rafael Olazagasti, Ron Burke, Nicole Ashley, Jennifer French, Kevin Perretta, Kristen Zender, Steve Putman, Lisa McKeel, Sheri Sequin, Paul Jablos, Dak Zaza, Keri Cooke, Erin Covell, Fred Monaco, Brooke Santamont, Pam Mackey, Mike Zabrabelny, Susan Huntley, Marie Fitzpatrick, Bob Ladouceur, and Larry Jenne (arrived at 6:10 pm)

All members stood for the Pledge of Allegiance.

PRESENTATIONS: Enrollment Presentation by CTE Principals (L. Jenne, S. Putman, and K. Zender)

Regional Summer School Report – K. Zender

School Safety Plans – District Level and Building Emergency Response Plans (L. Jenne, S. Putman, and K. Zender)

Mike Zagrabelny spoke on behalf of the NISSA and NYSUT members.

**No. 2017 – 072
DISTRICT CLERK
PRO-TEM**

Motion made by Smith, seconded by Young, to approve Maureen Bouchey as District Clerk Pro-Tem.

Yeas: All members present

Nays: None

No. 2017 – 073
APPROVAL OF
MINUTES –
SEPTEMBER 8, 2016

Motion made by Young, seconded by McCullough, to approve the minutes of the regular Board meeting of September 8, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

No. 2017 – 074
TREASURER’S
REPORT

Motion made by Smith, seconded by Young, to accept the Treasurer’s Report for the period ending September 30, 2016.

September 30, 2016:

General Fund	\$ 3,331,530.36
Federal Fund	\$ 190,323.82
Trust & Agency Fund	\$ 611.88
Payroll Fund	\$ - 806.71
Capital Fund	\$ 9,033.63
Capital Equipment Reserve	\$ 310,538.60

Current Budget Allocation:

General Fund Budget..... \$ 63,623,702.36

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

No. 2017 – 075
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

No. 2017 – 076
HOURLY/PER-DIEM/
STIPEND RATES
FOR 2016-2017

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the established Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present
Nays: None

**No. 2017 – 077
WRIGHT EXPRESS
(GAS) CREDIT
CARDHOLDERS**

Motion made by Prespare-Weston, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the addition of Tonya Young to the authorized Wright Express (gas) credit cardholder list for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present
Nays: None

**No. 2017 – 078
LOCAL BIDS**

Motion made by McCullough, seconded by Smith.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby reject the local bid award by Northern Tier Contracting, Inc. in the amount of \$66,600.00 for the cooler replacement at Seaway Technical Center.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2017 – 079
LOCAL BIDS**

Motion made by Young, seconded by Prespare-Weston.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the low bidder, E-Z Paving/Sealcoat, with a base bid of \$40,800 for the site work (drainage improvements) at Northwest Technical Center.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2017 – 080
COOPERATIVE BIDS**

Motion made by Cappellino, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Produce – October 2016

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 081
INSTALLMENT
PURCHASE**

Motion made by Prespare-Weston, seconded by Cappellino.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchase with Xerox for one network printer for Ogdensburg Free Academy; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by Board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 082
[LEASE AGREEMENT](#)
SCHWARTZ REALTY**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Phillip Schwartz, d.b.a. Schwartz Realty, the landlord, at 8 Rivercrest Drive, Massena, New York and BOCES, the tenant. The term of the lease shall be from October 1, 2016 through June 30, 2017 for the space located at 35 Glenn Street, Massena, New York. This space is the additional 600 square foot space, comprising of the back classroom to be utilized by Transition Services. The cost will be \$800 per month (billed quarterly at \$2,400).

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 083
[LEASE AGREEMENT](#)
MOUNT MORRIS**

Motion made by Cappellino, seconded by Davis.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Erl Svendsen, d.b.a. North Country Repeaters and the St. Lawrence-Lewis BOCES, for the Mount Morris tower site which provides radio communication to serve the Clifton-Fine Central School District. The term of the lease shall be 36 months to commence on November 1, 2016 through October 31, 2019. The rent is in the sum of \$50.00 per month.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 084
BANK OF AMERICA
CARDHOLDERS**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis
BOCES, upon the recommendation of District Superintendent Burns,
does hereby approve the addition of Erin Woods to the authorized Bank
of America credit cardholder list for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present
Nays: None

**No. 2017 – 085
DONATION**

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis
BOCES, upon the recommendation of District Superintendent Burns,
accepts the donation of a True GDM 72 Freezer 3 Door Standup valued
at \$300 from Terry Vernsey of Buster’s Sports Restaurant in Ogdensburg
to Seaway Technical Center.

(In accordance with [Board Policy #4230](#) –
Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

REPORTS:

[Thomas R. Burns, District Superintendent](#)
[Ronald Burke, Assistant Superintendent for Instruction](#)

DISCUSSION ITEMS:

None

**INFORMATION
ITEMS:**

Update on Facilities – K. Perretta

Statewide School Finance Consortium – Mon., Nov. 14th – Lake Placid

December 8, 2016 BOE meeting will be held at Seaway Technical
Center beginning at 4 pm.

OTHER:

[Claims Auditor Report](#)

**PASS-AROUND
INFORMATION:**

None

**No. 2017 – 086
ADJOURNMENT**

Motion made by Young, seconded by McCullough to adjourn the meeting
at 7:47 p.m.

Yeas: All members present
Nays: None

**Maureen A. Bouchey
District Clerk, Pro-Tem**