



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, March 9, 2017 - 6 p.m.

St. Lawrence-Lewis BOCES 2016-2017 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access coursework essential for successful preparation for college and/or career.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners.
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of February 9, 2017 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the February 9, 2017 Board of Education meeting.

- V. [Treasurer’s Report for period ending February 28, 2017](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 1,978,888.69
Federal Fund	\$ 511,864.80
Trust & Agency Fund	\$ 72.30
Capital Renovation Project	\$ 9,034.00
Capital Equipment Reserve	\$ 310,551.43
Payroll	\$ 0.00

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 65,670,989.82

A motion is needed to approve the Treasurer’s Report for the period ending February 28, 2017.

- VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- **Produce – March 2017**
- **Fuel Oil – Quick Response & Standard Response**
- **Ultra-Low Sulfur Diesel/Ultra-Low Kerosene – Quick Response & Standard Response**
- **Gasoline**
- **LP Gas/Propane**

3. Amendment to the Authorized Credit Card Listing – Wright Gas Card
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

A motion is needed to amend the current Wright Gas Card listing to include the addition of Lori Murray, transitional services supervisor.

4. Local Bids
(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

A motion is needed to approve the bid awards for the Southwest Technical Center Reconstruction Project to the low bidder meeting specifications:

- **General Construction**
Continental Construction, Gouverneur, NY
\$230,200.00
- **Mechanical Construction**
ENI Mechanical, Gouverneur, NY
\$309,800.00
- **Electrical Construction**
Northern Pioneer Contractors, Glenfield, NY
\$94,498.00
- **Plumbing Construction**
Hyde-Stone Mechanical, Potsdam, NY
\$43,900.00

5. Certification of Lead Evaluators of Building Principals/Instructional Supervisors
(In accordance with NYCRR)

A motion is needed to approve Darin Saiff as Qualified Lead Evaluator of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

6. Certification of Lead Evaluators of Classroom Teachers
(In accordance with NYCRR)

A motion is needed to approve Darin Saiff as Qualified Lead Evaluator of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

7. Commitment – Madison-Oneida BOCES
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Educational Services Agreement entered into by Madison-Oneida BOCES and St. Lawrence-Lewis BOCES effective July 1, 2017.

BOCES has been duly authorized to provide the approved Services (NYS Media Duplication), including district requested Continuing Education Services in E.S.O.L., Literacy, Vocational, Avocational, and Employer Specific Training, and has been authorized to enter into agreements with St. Lawrence-Lewis BOCES by sections 1950-51 of the Education Law.

St. Lawrence-Lewis BOCES agrees that the Service unit cost methodologies used to calculate costs for each Service and a three year average cost formula to allocate costs for Career-Technical Education (101) have been reviewed and approved by the Superintendent and the Board of Education.

St. Lawrence-Lewis BOCES certifies that it provides all affected students or their families an Annual FERPA Notice that identifies BOCES, including its Mohawk Regional Information Center (MORIC), as a school official for purposes of access to education records maintained by St. Lawrence-Lewis BOCES in which BOCES has a legitimate educational interest, and that St. Lawrence-Lewis BOCES notifies students or their families that St. Lawrence-Lewis BOCES releases education records to other schools in which the student is enrolled or seeks to be enrolled without prior express consent. BOCES certifies that it uses student personally identifiable information from education records only for the purpose for which it is provided, and that it abides by FERPA's limits on disclosure and re-disclosure of personally identifiable information.

NOW THEREFORE, BOCES does agree to provide to St. Lawrence-Lewis BOCES NYS Media Duplication during the 2017-2018 school year at the cost of \$7,000.

8. Appointment of 2016-2017 School District Officers
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

A motion is needed to appoint the following:

Title IX Civil Rights Officer

- **For Students – Darin Saiff**

9. Amendment to the Established Hourly/Per-Diem/Stipend Rates for the 2016-2017 Fiscal Year
(In accordance with [Board Policy #5151](#) – Temporary and Part-Time Employees)

A motion is needed to amend the Hourly/Per-Diem/Stipend Rates for the 2016-2017 fiscal year.

10. Approval of Cell Phone Listing
(In accordance with [Board Policy #5322](#) – Use of BOCES Cell Phones)

Rationale: The listing has been revised to reflect the addition of two (2) cell phones for Adult Education teachers – Anne Marie Massic and Elizabeth Mott.

A motion is needed to amend the current cell phone listing to include two (2) cell phones for Adult Education teachers Anne Marie Massic and Elizabeth Mott and a Verizon hot spot for Darin Saiff for the 2016-2017 fiscal year.

11. Increase Funding for Tech Center Project
(In accordance with [Board Policy #4130](#) – Administration of Budget)

A motion is needed to approve the increase in funding for the Southwest Technical Project #51-90-00-00-0-013-009 to \$730,000 by budgetary appropriation.

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

IX. Information Items

A. Update on Facilities – K. Perretta

B. [CTE Enrollment Percentage Chart](#)

X. Presentations

A. Lee-ann Morgan & Rafael Olazagasti – E-forms and Grant Update

B. Special Education Supervisors – programming

XI. Other

XII. Pass-Around Information

XIII. Adjournment