

Board of Cooperative
Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 West Main Street
Canton, New York 13617

June 2, 2016
Not Board Approved

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 2, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger M. Bennett called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith, Andrea Webb, James Young, Nancy Cappellino, Marjorie McCullough and Shelli Prespare-Weston

Absent: None

Others: Thomas R. Burns, Susan Collins-Rickett, Maureen Bouchey, Nicole Ashley, Ronald Burke, Jennifer French, Kevin Perretta, Rafael Olazagasti, Jane Akins, Mike Davis, Caralee Kardash, Rachel Romoda, Renee' Langtry-Green and Andrew Silver

No. 2016-176
EXECUTIVE
SESSION

Motion made by McCullough, seconded by Cappellino to enter into Executive Session at 5:35 p.m., regarding the employment history of a particular person. (In accordance with Board Policy #1433)

Yeas: All members present

Nays: None

Entered Executive Session at 5:35 p.m.

Reconvened to Regular Session at 5:50 p.m.

No. 2016-177
APPROVAL OF
MINUTES
MAY 11, 2016

Motion made by Smith, seconded by Webb, to approve the minutes of the Regular Board Meeting on May 11, 2016. (In accordance with Board Policy #1432)

Yeas: All members present
Nays: None

No. 2016-178
TREASURER'S
REPORT

Motion made by McCullough, seconded by Webb, to accept the Treasurer's Report for period ending May 31, 2016. (In accordance with Board Policy #1432)

May 31, 2016

General Fund.....	\$4,240,512.19
Federal Fund.....	\$ 461,600.98
Trust & Agency.....	\$ 47.05
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve Fund.....	\$ 397,725.72
Capital Fund.....	\$ 9,033.32

Current Budget Allocation

General Fund Budget \$61,990,230.81

Yeas: All Members Present
Nays: None

No. 2016-179
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by Smith, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action and the following Resolutions:

Appointments for Regular Probationary Periods for Four Years (Classroom Teacher or Building Principal):

Resolved, the attached expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted Tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or Highly effective in at least three (3) of the four (4) preceding years,

and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments to Probationary Periods of Fewer than Four Years (Teachers):

Resolved, the attached expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York. (See Attachment A – Personnel) (In accordance with Board Policy #5150)

Yeas: All members present
Nays: None

No. 2016-180
COOPERATIVE
BIDS

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories: (In accordance with Board Policy #4310)

Produce – June and July 2016
Athletic Equipment & Supplies - 2016-2017
Technology Shop Supplies - 2016-2017
Audio-Visual Supplies - 2016-2017
Computer Supplies - 2016-2017
Musical Instruments & Supplies - 2016-17
Classroom Furnishings - 2016-17

Yeas: All members present
Nays: None

No. 2016-181
TRANSFER
OF MONIES
FROM GENERAL
FUND TO
CAPITAL FUND
UP TO \$450,000

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the transfer up to \$450,000 from the General Fund 002 COSER into Capital Fund for the following project: (In accordance with Board Policy #4130)

- a. CTE Renovation Projects (\$107,000)
- b. SWT HVAC Project (\$263,500)
- c. SWT Sanitation Project (\$79,500)

Yeas: All members present
Nays: None

No. 2016-182
EXPEND NYS
UNEMPLOYMENT
INSURANCE
PAYMENTS

Motion made by Cappellino, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$30,000, from the Unemployment Insurance Reserve for the 2015-2016 fiscal year. (In accordance with Board Policy #4130 and #4210)

Yeas: All members present
Nays: None

NO. 2016 -183
INCREASE
FUNDING
CTE EQUIPMENT
RESERVE
UP TO \$90,000

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize increased funding of the previously established CTE Equipment Reserve Fund up to the amount of \$90,000 for the 2016-2017 year. (In accordance with Board Policy #4210)

Yeas: All members present
Nays: None

No. 2016-184
APPROVAL OF
ONE-YEAR
AGREEMENT
OGDENSBURG
BOYS' & GIRLS'
CLUB

Motion made by Smith, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year Agreement between the Ogdensburg Boys' and Girls' Club and the St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium located at 610 Patterson Street,

Ogdensburg, NY. The term of the agreement shall be \$1,800 for the period of September 8, 2016 through June 15, 2017. (In accordance with Board Policy #4510)

Yeas: All members present
Nays: None

No. 2016-185
LEASE
AGREEMENT
SCHWARTZ
REALTY &
BOCES
07/01/2016 THRU
06/30/2019

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the three-year Lease Agreement between Phillip Schwartz, d.b.a. Schwartz Realty, the landlord, at 8 Rivercrest Drive, Massena, New York and BOCES, the tenant. The term of the lease shall be from July 1, 2016 through June 30, 2019. For each of the three years, the rent will be \$13,200 annually, billed quarterly at \$3,300. The premise to be leased is at 35 Glenn Street, Massena, New York. (In accordance with Board Policy #4510)

Yeas: All members present
Nays: None

No. 2016-186
ESTABLISH
HOURLY/
PERDIEM/
STIPEND RATES
2016-17

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby establish the Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year. (In accordance with Board Policy #5151)

Yeas: All members present
Nays: None

No. 2016-187
APPROVAL OF
POLICY #4511
FACILITIES:
INSPECTION,
OPERATION, &
MAINTENANCE

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the change to Policy #4511 – Facilities: Inspection, Operation, and Maintenance. The first read of the policy was on May 6, 2016 and the second read was on May 11, 2016. (In accordance with Board Policy #4511)

Yeas: All members present
Nays: None

No. 2016-188
CERTIFICATION
APPROVAL AND
RE-APPROVAL
OF FIVE CTE
PROGRAMS

Motion made by McCullough, seconded by Bennett. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the approval and re-approval from the State Education Department of five CTE programs:
(In accordance with Board Policy #7170)

Approval:

- Heavy Equipment Operations (SWT)
- Pharmacy Technician (All Centers)

Re-approval:

- Cosmetology (All Centers)
- Early Childhood Education with a name change to Education and Human Services (SWT and SATC)
- Natural Resource Management (NWT and SATC)

Yeas: All members present

Nays: None

No. 2016-189
SALE OF
MODULAR
HOME #1
SATC

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Local bid award for the sale of modular home #1 at Seaway CTE Center, Norwood, New York, to high bidder, Linda Robillard-Ramatici, Massena, NY, in the amount of \$56,160.00. (In accordance with Board Policy #4310)

Yeas: All members present

Nays: None

No. 2016-190
DONATION TO
MASSAWEPIE
SCOUT CAMP
IN TUPPER
LAKE, NY

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the donation of the below items to Massawepie Scout Camp in Tupper Lake, NY. (In accordance with Board Policy #4230)

- Paddle Boat
- Miscellaneous Camping Equipment i.e. sleeping bags, tents, etc.
- Miscellaneous Camp items i.e. games, toys, pool noodles, bikes, etc.

Yeas: All members present

Nays: None

No. 2016-191
APPROVE
RESERVE PLAN

Motion made by Cappellino, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds. (In accordance with Board Policy #4484)

Yeas: All members present

Nays: None

No. 2016-192
APPOINTMENT
ADMINISTRATIVE
INTERN
TEMPORARY
UNPAID
NICKI O'DONNELL

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the temporary appointment of Nicki O'Donnell to the unpaid position of Administrative Intern, to shadow Christina Frank, Summer School Principal – Ogdensburg, effective July 1, 2016 through August 31, 2016. (In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

Reports:

Thomas R. Burns, District Superintendent/Executive Officer
Ronald Burke, Assistant Superintendent for Instruction

Discussion:

- "Identifying Options for the Future: A Review of St. Lawrence-Lewis BOCES Technology, School Improvement and Special Education Services: Findings and Recommendations" report by Jessica Cohen and Alan Pole

Information:

- Update on Facilities – Kevin Perretta

Other:

- A. “Thank You” to Andrea “Andy” Webb for her years on the St. Lawrence-Lewis BOCES Board of Education.

Pass-Around Information:

No. 2016-193 Motion made by Young, seconded by McCullough to adjourn the
ADJOURNMENT meeting at 6:40 p.m.

Yeas: All Members Present

Nays: None

Susan A. Collins-Rickett, District Clerk