



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, January 12, 2017 - 6 p.m.

St. Lawrence-Lewis BOCES
2016-2017
Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access coursework essential for successful preparation for college and/or career.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements.
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners.
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

IV. Elect District Clerk Pro-Tem

A motion is needed to approve Maureen Bouchey as District Clerk Pro-Tem.

V. Minutes of December 8, 2016 Meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the December 8, 2016 Board of Education meeting.

VI. Treasurer’s Report for period ending December 31, 2016

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,679,158.90
Federal Fund	\$ 443,885.00
Trust & Agency Fund	\$ 75.91
Capital Renovation Project	\$ 9,033.85
Capital Equipment Reserve	\$ 310,546.41
Payroll	\$ 0.00

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 65,613,893.40

A motion is needed to approve the Treasurer’s Report for the period ending December 31, 2016.

VII. District Superintendent

A. Action Items

1. Personnel – See Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Transportation of Students
(In accordance with [Board Policy #7310](#) – Field Trips)

Rationale: The Agricultural Studies Academy located at Cornell Cooperative Extension has extensive land available for student use. To increase efficiency and program access to all available coverage, we request SLLBOCES approve BOCES employed Agricultural Studies Academy staff to transport students to local work sites using a Cornell Cooperative Extension (CCE) vehicle. Staff will be insured under CCE insurance. Transportation would be within a seven-mile radius from the assigned classroom (i.e. wood / tree stand is approximately one mile, beyond the hill to the other side of the property is less than three miles).

A motion is needed for BOCES employed Agricultural Studies Academy staff to transport students to local work sites using a Cornell Cooperative Extension (CCE) vehicle. Staff will be insured under CCE insurance.

3. PE Credit for Ag Program
(In accordance with [Board Policy #7150](#) – Evaluation of Instructional Program & Services)

A motion is needed to approve that the daily and special activities Integrated into the curriculum structure of students at the St. Lawrence-Lewis BOCES Agricultural Studies Academy, under the guidance of Agricultural Studies instructors, be approved for NYS required Physical Education credit.

4. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- **Produce – January 2017**
- **Cafeteria Foods Bid for February 2017 – July 2017 for the SLL/JL/FEH BOCES Group**
- **Cafeteria Foods Bid for Clinton-Essex BOCES Group for February – July 2017**

5. Vendor of Choice for Laserfiche and Eforms Software
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, St. Lawrence-Lewis BOCES has contracted with General Code for the installation and maintenance of the Laserfiche software for the past two years AND;

WHEREAS, St. Lawrence-Lewis BOCES has contracted with General Code for the installation and maintenance of the Eforms software for the past year AND;

WHEREAS, St. Lawrence-Lewis BOCES has contracted with General Code for additional training and setup of forms through the Eforms software to be completed in the next year AND:

WHEREAS, St. Lawrence-Lewis BOCES feels General Code is familiar with the set-up and installation of the records for the BOCES and the component school districts that are part of the Records Storage CoSer AND;

WHEREAS, St. Lawrence-Lewis BOCES feels it could be detrimental to the integrity of the system and time consuming to switch vendors.

NOW, THEREFORE, in consideration of these concerns, the St. Lawrence-Lewis BOCES will designate General Code as the sole source vendor and will use General Code exclusively

6. [Amendment to the Municipal Cooperative Agreement for the St. Lawrence-Lewis Counties School District Employees Medical Plan](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, the St. Lawrence-Lewis BOCES is a Participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan (the “Consortium”), a municipal cooperative organized under Article 5-G of the New York General Municipal Law; and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the “Agreement”), which provides for the operation and governance of the Consortium; and

WHEREAS, Article 47 of the New York Insurance Law (the “Insurance Law”) and the rules and regulations of the New York State Superintendent of Insurance set forth certain requirements for governance of municipal cooperatives which offer self-insured municipal cooperative health insurance plans; and

WHEREAS, Section 4705 of the Insurance Law outlines required language to be included in the Agreement of a self-insured municipal cooperative issued a Certificate of Authority pursuant to Article 47 of the Insurance Law; and

WHEREAS, the New York State Department of Financial Service recently completed an audit of the Consortium to include the language contained in the Agreement citing several required amendments; and

WHEREAS, by resolution adopted on October 18, 2016, the Consortium's Board approved an amendment to modify the Agreement as directed by the New York State Department of Financial Services, all as more fully set forth in the 2016 Amendment to the Municipal Cooperative Agreement attached hereto as Exhibit "A" (the "2016" Amendment"); and

WHEREAS, Section Q of the Agreement requires that any change or amendment to the Agreement shall require the unanimous approval of the Participants, as authorized by their respective boards of education; and

WHEREAS, the St. Lawrence-Lewis BOCES has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2016 Amendment, now therefore be it

RESOLVED that the Board of Education of the St. Lawrence-Lewis BOCES approves the following:

Section 1. The 2016 Amendment to the Municipal Cooperative Agreement of the St. Lawrence-Lewis Counties School District Employees Medical Plan attached to this Resolution is approved.

Section 2. The St. Lawrence-Lewis BOCES District Clerk is hereby authorized to execute this Resolution to indicate its approval, deliver a copy thereof to the Board of the St. Lawrence-Lewis Counties School District Employees Medical Plan, and take any other such actions as may be required by law.

Section 3. This Resolution shall take effect immediately.

7. Amendment to the Wright Express Card (Gas Card) Listing
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

A motion is needed to add Lisa Derouchie to the authorized Wright Express (gas card) cardholder listing.

VIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Stephen Putman, Interim Assistant Superintendent for Instruction](#)

IX. Discussion Items

X. Information Items

- A. Update on Facilities – K. Perretta

- B. Legislative Breakfast dates
 - a. February 3, 2017 10 am – 12 noon
 - b. February 10, 2017 9 am – 11 am
- C. Board of Education Vacancies (Dana Smith, Nancy Cappellino, and Marjorie McCullough)
- D. Gateways – Wednesday, March 22, 2017 from 8 am – 12 noon – Roos House

XI. Presentations

XII. Other

- [Claims Auditor Report](#)

XIII. Pass-Around Information

XIV. Adjournment