

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: December 8, 2016
Approved: January 12, 2017

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, December 8, 2016, Seaway Technical Center, 7225 State Highway 56, Norwood, NY. The Board President, Roger Bennett called the meeting to order at 4:00 p.m.

Roll Call:

Present: Roger Bennett, Marjorie McCullough, Nancy Cappellino, Michael Davis, Shelli Prespare-Weston, James Lattimer, and James Young

Via Skype: Dana Smith

Others: Thomas R. Burns, Maureen Bouchey, Jane Akins, Rafael Olazagasti, Stephen Putman, Nicole Ashley, Jennifer French, and Kevin Perretta

Jack Zeh and Renee' Langtry-Green arrived at 4:05 pm

All members stood for the Pledge of Allegiance.

**No. 2017 – 103
DISTRICT CLERK
PRO-TEM**

Motion made by Young, seconded by McCullough, to approve Maureen Bouchey as District Clerk Pro-Tem.

Yeas: All members present
Nays: None

**No. 2017 – 104
EXECUTIVE
SESSION**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for collective negotiations pursuant to article 14 of the Civil Service Law and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, emotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 7:04 pm.

Yeas: All members present
Nays: None

**No. 2017 – 105
APPROVAL OF
MINUTES –
November 10, 2016**

Motion made by Young, seconded by McCullough, to approve the minutes of the regular Board meeting of November 10, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2017 – 106
TREASURER'S
REPORT**

Motion made by McCullough, seconded by Young, to accept the Treasurer's Report for the period ending November 30, 2016.

November 30, 2016:

General Fund	\$ 1,045,578.41
Federal Fund	\$ 943,340.32
Trust & Agency Fund	\$ 61.94
Payroll Fund	\$ 0.00
Capital Fund	\$ 9,033.78
Capital Equipment Reserve	\$ 310,543.78

Current Budget Allocation:

General Fund Budget..... \$ 64,378,479.83

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2017 – 107
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by Prespare-Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2017 – 108
CONFERENCE
REQUEST**

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Rachelle Romoda, Jane Akins, Bob Kotz, and Steve Putman to attend the Accelerate the Pace:

Redesigning the Senior Year to meet Pathway Requirements conference in Mobile, Alabama from January 30 – February 3, 2017.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

**No. 2017 – 109
CONFERENCE
REQUEST**

Motion made by Cappellino, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Thomas Burns to attend the District Administration – District Leadership Conference in Tampa, Florida from Tuesday, February 21 through Friday, February 24, 2017.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

**No. 2017 – 110
COOPERATIVE BIDS**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Produce – December 2016
- Institutional Paper – 2nd Half
- Toners & Ink – 2nd Half
- Copy Paper – 2nd Half

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2017 – 111
DONATION**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, accepts the donation of two (2) bay windows valued at \$800 each and one (1) 28" oak door valued at \$200 from Lowe's in Ogdensburg to Northwest Technical Center.

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

**No. 2017 – 112
DONATION**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis
BOCES, upon the recommendation of District Superintendent Burns,
accepts the donation from Robert Lamson to the Agricultural Studies
Academy of four (4) Christmas trees for use as Christmas wreathes.
The value of the tree donation is \$120.

(In accordance with accordance with [Board Policy #4230](#) –
Acceptance of Gifts, Grants, and Bequests to BOCES)

Yeas: All members present
Nays: None

REPORTS:

[Thomas R. Burns, District Superintendent](#)

DISCUSSION ITEMS:

None

**INFORMATION
ITEMS:**

Update on Facilities – K. Perretta

OTHER:

None

**PASS-AROUND
INFORMATION:**

None

**No. 2017 – 113
ADJOURNMENT**

Motion made by McCullough, seconded by Young to adjourn the meeting
at 4:45 p.m.

Yeas: All members present
Nays: None

**Maureen A. Bouchey
District Clerk, Pro-Tem**