

**Assistant Superintendent for Instruction  
Board Meeting Report  
February 3, 2017**

1/10/17 – Participated in BOCES visit to Massena Central. Discussed various programs that impact their students. Meeting included all Massena administrators and was helpful in developing understanding on both district and BOCES perspectives on various services.

1/11/17 – Attended Superintendents’ Instructional and Non-Instructional Committee Meetings. Reported to Instructional Committee on plans for changes in Distance Learning CoSer to better meet the needs of districts.

1/12/17 – Participated in BOCES visit to Edwards-Knox Central School. Visited several classrooms in both the Elementary and Jr-Sr High School.

1/17/17 – Chaired Committee on restructuring new employee orientation. Traveled to Brasher Falls Central to do evaluation “walk throughs” on two shared teachers. Attended BOCES wide administrator meeting.

1/19/17 – Attended the Primary Principals Network Meeting held this month at Colton-Pierrepont Central. Attended the Library Council Meeting.

1/20/17 – Attended the Secondary Principals Meeting. Discussed potential changes to the distance learning service.

1/23/17 – Met with candidate for math AIS shared teacher position to offer the position.

1/25/17 – Attended the Superintendents Meeting at OFA. Presented plan for future of distance learning.

1/26/17 – Attended Administrative Cabinet Meeting.

1/27/17 – Visited PACE program in Fowler. Observed classrooms, reviewed student records, and met with program supervisor.

1/30/17 – Attended BOCES safety committee meeting.

2/1/17 – Participated in BOCES visit to Canton Central School. Visited several Middle School classrooms.

2/2/17 – Participated in BOCES visit to Lisbon Central School. Attended the Instructional Resources Division meeting.

2/3/17 – Met with Laura Hart and Joann Chambers at Potsdam Central about BOCES assistance with technology needs. Attended a software demonstration at Edwards-Knox.

2/6/17 – Chaired the Joint Study Council Meeting

2/7/17 – Joined Tom and Rafael in meeting with all regional NYSUT representatives.

2/8/17 – Attended both the Superintendents’ business meeting and the Superintendents’ Instructional Committee meeting.