

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: November 10, 2016
(Not Board Approved)

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, November 10, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

- Present: Roger Bennett, Dana Smith, Marjorie McCullough, Nancy Cappellino, Shelli Prespare-Weston, James Lattimer, and James Young
- Excused: Jack Zeh and Michael Davis
- Others: Thomas R. Burns, Renee' Langtry-Green, Maureen Bouchey, Jane Akins, Rafael Olazagasti, Ron Burke, Nicole Ashley, Jennifer French, Nicole Charleson, Katie Lynch, Roberta Stillin-Dowman, Kevin Perretta, and Laurie Podvin and Bryan Olson of Bowers and Company

All members stood for the Pledge of Allegiance.

**No. 2017 – 087
DISTRICT CLERK
PRO-TEM**

Motion made by Smith, seconded by Prespare-Weston, to approve Maureen Bouchey as District Clerk Pro-Tem.

Yeas: All members present
Nays: None

**No. 2017 – 088
APPROVAL OF
MINUTES – [October 13, 2016](#)**

Motion made by McCullough, seconded by Smith, to approve the minutes of the regular Board meeting of October 13, 2016.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2017 – 089
TREASURER'S
REPORT**

Motion made by Smith, seconded by Prespare-Weston, to accept the Treasurer's Report for the period ending October 31, 2016.

September 30, 2016:

General Fund	\$ 2,439,238.73
Federal Fund	\$ 340,392.39
Trust & Agency Fund	\$ 56.89
Payroll Fund	\$ 0.00
Capital Fund	\$ 9,033.70
Capital Equipment Reserve	\$ 310,541.23

Current Budget Allocation:

General Fund Budget..... \$ 63,969,876.12

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present
Nays: None

**No. 2017 – 090
EXTERNAL AUDIT**

Laurie Podvin of Bowers and Company presented the audit report to the full Board. The Board thanked Nicole Ashley and her staff.

Motion made by Smith, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the external audit as presented by external auditors, Bowers and Company, CPSs, PLLC.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present
Nays: None

PRESENTATIONS:

Presentation by Nicole Charleson – Math Grant

Presentation by Roberta Stillin-Dowman & Katie Lynch – McKinney-Vinto Grant

**No. 2017 – 091
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2017 – 092
COOPERATIVE BIDS**

Motion made by McCullough, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Produce – November 2016

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 093
CONFERENCE
REQUEST**

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Patricia Gilbert to attend the Young Dairy Leader Institute from February 8 through February 12, 2017 in Phoenix, AZ.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present

Nays: None

**No. 2017 – 094
BUILDING SAFETY
PLANS**

Motion made by Cappellino, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the building safety plans for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2017 – 095
[INTERMUNICIPAL
COOPERATIVE
AGREEMENT](#)**

Motion made by Young, seconded by Cappellino.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Intermunicipal Cooperative Agreement between the St. Lawrence-Lewis BOCES and the County of Clinton.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2017 – 096
BOARD OF
EDUCATION GOALS
2016-2017

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept and adopt the Board of Education goals for 2016-2017.

(In accordance with [Board Policy #1540](#) – Board Self Evaluation)

Yeas: All members present
Nays: None

No. 2017 – 097
DISASTER
RECOVERY PLAN

Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the updated Disaster Recovery Plan for Information Technology for BOCES-wide data storage and recovery.

(In accordance with [Board Policy #4570](#) – Records Management)

Yeas: All members present
Nays: None

No. 2017 – 098
CONTRACT
AMENDMENT

Motion made by Cappellino, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of the District Superintendent Burns, does hereby approve Amendment #2 to the Employment Agreement between the St. Lawrence-Lewis BOCES District Superintendent and the St. Lawrence-Lewis BOCES Board of Education.

(In accordance with [Board Policy #1310](#) – Powers and Duties of the Board and its Officers)

Yeas: All members present
Nays: None

No. 2017 – 099
CONFERENCE
REQUEST

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the conference request for Amanda Sharlow and Jill Farrand to attend the Coaching Institute on the Teaching of Writing at Columbia University in New York City from January 22 through January 25, 2017.

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Yeas: All members present
Nays: None

No. 2017 – 100
WRIGHT EXPRESS
(GAS) CREDIT
CARDHOLDERS

Motion made by Cappellino, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis
BOCES, upon the recommendation of District Superintendent Burns,
does hereby approve the credit cardholder list for the 2016-2017 fiscal
year.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present
Nays: None

REPORTS:

[Thomas R. Burns, District Superintendent](#)
[Ronald Burke, Assistant Superintendent for Instruction](#)

DISCUSSION ITEMS:

The Board requested that Thomas Burns and Nicole Ashley provide a
response to the Comptrollers audit.

**INFORMATION
ITEMS:**

Update on Facilities – K. Perretta

Regent Ouderkirk dinner sponsored by St. Lawrence-Lewis Counties
School Boards Association – Tuesday, November 29, 2016 at Northwest
Technical Center.

December 8, 2016 Board meeting will be held at Seaway Technical
Center beginning at 4 pm.

OTHER:

None

**PASS-AROUND
INFORMATION:**

None

No. 2017 – 101
EXECUTIVE
SESSION

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis
BOCES, upon the recommendation of District Superintendent Burns,
does hereby enter into executive session for collective negotiations
pursuant to article 14 of the Civil Service Law and the medical, financial,
credit, or employment history of a particular person or corporation, or
matters leading to the appointment, employment, promotion, emotion,
discipline, suspension, dismissal, or removal of a particular person or
corporation at 7:33 pm.

Yeas: All members present

Nays: None

No. 2017 – 102
ADJOURNMENT

Motion made by Young, seconded by McCullough to adjourn the meeting
at 8:05 p.m.

Yeas: All members present
Nays: None

Maureen A. Bouchey
District Clerk, Pro-Tem

