



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING**

Thursday, August 18, 2016 - 6 p.m.

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### **St. Lawrence-Lewis BOCES 2015-16 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance and improve student opportunities to access coursework essential for successful preparation for college and/or career
- To model regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

### **5:45 pm – AUDIT COMMITTEE**

### **AGENDA**

#### **Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

**Action Items**

IV. Elect District Clerk Pro-Tem

**A motion is needed to approve Maureen Bouchey as District Clerk Pro-Tem.**

V. Administration of Oath of Office to Newly Elected Board Members

Clerk administers the Oath of Office to Shelli Prespare-Weston, for a three-year term, July 1, 2016 through June 30, 2019. (All board officers, including District Superintendent, as well as newly elected members of the board take an oath each year.)

*I do solemnly swear (or affirm) that I will support the Constitution of the United States of America and the Constitution of the State of New York, and that I faithfully discharge, according to the best of my ability, the duties of the position of (Board Member) (District Superintendent) of the Sole Supervisory District of St. Lawrence-Lewis Counties Board of Cooperative Educational Services to which I am now assigned.*

VI. Minutes of July 14, 2016 Meeting

(In accordance with Board Policy #1432 – Order of Business at Regular Board Meetings)

**A motion is needed to approve the minutes of the July 14, 2016 Board of Education meeting.**

VII. Treasurer's Report for period ending July 31, 2016

(In accordance with Board Policy #1432 – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 1,914,399.34
Federal Fund	\$ 48,748.33
Trust & Agency Fund	\$ 50.47
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 9,033.48
Capital Equipment Reserve	\$310,533.42

B. Current Budget Allocation

- Budget Report
- District Billing

General Fund Budget..... \$

**A motion is needed to approve the Treasurer's Report for the period ending July 31, 2016.**

VIII. District Superintendent

A. Action Items

1. Personnel – See Attachment “A”  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

2. Local Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center – Modular Home #38, Southwest CTE Center – Modular Home #20, and Seaway CTE Center – Modular Home #2:**

**Northwest CTE Center – Modular Home #38**

- General Bldg. Materials – Route 37 Bldg. Supply - \$31,975.00
- Electrical – Everything Electric - \$3,889.61
- Cabinets – Triple A Bldg. Supply - \$7,005.32
- Plumbing – White’s Lumber - \$2,581.08

**Southwest CTE Center – Modular Home #20**

- General Bldg. Materials – Route 37 Bldg. Supply - \$31,359.00
- Electrical – Everything Electric - \$3,959.37
- Cabinets – Triple A Bldg. Supply - \$6,838.51
- Plumbing – White’s Lumber - \$2,666.09

**Seaway CTE Center – Modular Home #2**

- General Bldg. Materials – Route 37 Bldg. Supply - \$31,975.00
- Electrical – Everything Electric - \$3,953.25
- Cabinets – Triple A Bldg. Supply - \$7,001.33
- Plumbing – White’s Lumber - \$2,637.46

**Grand Total Bid: \$135,841.02**

3. Local Bids

(In accordance with [Board Policy #4310](#) –Purchasing Policy)

Modular Home #19 located at Southwest CTE Center, Gouverneur, NY

*Base bid amount was \$42,000, sales tax \$3,360, for a total of \$45,360.00.*

**A motion is needed to accept the local bid for Modular Home #19 at Southwest CTE Center to, Gerald and Janice Williams, Croghan, NY.**

4. Local Bids

(In accordance with [Board Policy #4310](#) –Purchasing Policy)

Modular Home #37 located at Northwest CTE Center, Ogdensburg, NY

*Base bid amount was \$42,000, sales tax \$3,360, for a total of \$45,360.00.*

**A motion is needed to accept the local bid for Modular Home #37 at Northwest CTE Center to, Wayne and Karen Ashley, Ogdensburg, NY.**

5. Local Bids

(In accordance with [Board Policy #4310](#) –Purchasing Policy)

*Rationale: Surplus bids (highest bid) were opened on August 11, 2016 at 1:00 pm for surplus items that are located at the three CTE centers and the ESC office.*

**A motion is needed to approve the surplus bid listing for items from all three CTE centers and the ESC office.**

6. Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the Cooperative Bid awards:**

- **Produce – September 2016**

**7. Professional Development Plan (PDP) for 2016-2017**

(In accordance with Commissioner's Regulations as mandated by Part 100.2)

**A motion is needed to approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner's Regulations.**

**8. Certification of Lead Evaluators of Building Principals/Instructional Supervisors**

(In accordance with NYCRR)

**A motion is needed to approve Ron Burke, Jane Akins, Renee' Langtry-Green and Rafael Olazagasti as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).**

**9. Certification of Lead Evaluators of Classroom Teachers**

(In accordance with NYCRR)

**A motion is needed to approve:**

**Renee' Langtry-Green  
Susan Bouchey  
Caralee Kardash  
Emilyann McGregor  
Jacqueline Bill  
Rachel O'Donnell  
Lori Montpetit  
Laura Lewis-Brown**

**Ron Burke  
Patti Fisher  
Rachelle Romoda  
Robert Kotz**

**Jane Akins  
Larry Jenne  
Stephen Putman  
Kristen Zender**

**as Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).**

**10. Donation**

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

**A motion is needed to accept the donation of sporting equipment from SUNY Potsdam valued at \$100 for the PACE Program.**

11. Lease Agreement

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the lease agreement between Crown Castle and St. Lawrence-Lewis BOCES, for the repeater based in Star Lake. The term of the lease shall commence on 8/1/2016 through 7/31/2019. The rent will be in the sum of \$375.00 and escalate the license annually at 2%.**

12. Establish Hourly/Per-Diem/Stipend Rates for 2016-2017 Year

(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

**A motion is needed to establish the Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year.**

13. Installment Purchase

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: The installment purchases with Usherwood for two (2) network printers for Colton-Pierrepont Central School; the equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.*

**A motion is needed to approve the installment purchase with Usherwood for two (2) network printers for Colton-Pierrepont Central School.**

IX. Reports

- A. **Thomas R. Burns, District Superintendent**
- B. [Ronald Burke, Assistant Superintendent for Instruction](#)

X. Discussion Items

- A. [Identifying Options for the Future: A Review of St. Lawrence-Lewis BOCES Technology, School Improvement, and Special Education Services](#)

XI. Information Items

A. Update on Facilities – K. Perretta

XII. Presentations

XIII. Other

XIV. Pass-Around Information

XV. Adjournment