

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



Board of Education Meeting Date: March 9, 2017
Not Approved

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 9, 2017, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The Board President, Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Marjorie McCullough, Nancy Cappellino, Shelli Prespare-Weston, Jack Zeh, and James Young

Absent: Mike Davis and James Lattimer

Via Zoom: Dana Smith

Others: Thomas R. Burns, Maureen Bouchey, Jane Akins, Steve Putman, Nicole Ashley, Jennifer French, Renee' Langtry-Green, Darin Saiff, Emilyann McGregor, Jacqueline Bill, Lori Murray, Caralee Kardash, Lee-ann Morgan, and Kevin Perretta

All members stood for the Pledge of Allegiance.

PRESENTATIONS: Lee-ann Morgan & Rafael Olazagasti – E-forms and Grant Update

Special Education Supervisors – special education programming

**No. 2017 – 142
APPROVAL OF
MINUTES –
February 9, 2017**

Motion made by Young, seconded by McCullough, to approve the minutes of the regular Board meeting of February 9, 2017.

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present

Nays: None

**No. 2017 – 143
TREASURER'S
REPORT**

Motion made by McCullough, seconded by Young, to accept the Treasurer's Report for the period ending February 28, 2017.

February 28, 2017:

General Fund	\$ 1,978,888.69
Federal Fund	\$ 511,864.80
Trust & Agency Fund	\$ 72.30
Capital Renovation Project	\$ 9,034.00
Capital Equipment Reserve	\$ 310,551.43
Payroll	\$ 0.00

Current Budget Allocation:

General Fund Budget..... \$ 65,670,989.82

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Yeas: All members present

Nays: None

**No. 2017 – 144
ALL [PERSONNEL](#)
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by Prespare-Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2017 – 145
COOPERATIVE BIDS**

Motion made by Young, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid Award to lowest bidder meeting specifications for the following categories:

- Produce – March 2017
- Fuel Oil – Quick Response & Standard Response
- Ultra-Low Sulfur Diesel/Ultra-Low Kerosene – Quick Response & Standard Response
- Gasoline
- LP Gas/Propane

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2017 – 146
CREDIT CARD LISTING
– WRIGHT GAS CARD

Motion made by McCullough, seconded by Young.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon recommendation of District Superintendent Burns, does hereby approve the amendment to the current Wright Gas Card listing to include the addition of Lori Murray, transitional services supervisor.

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Yeas: All members present
Nays: None

No. 2017 – 147
LOCAL BIDS

Motion made by Young, seconded by Smith.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby the bid awards for the Southwest Technical Center Reconstruction Project to the low bidder meeting specifications:

- General Construction
Continental Construction, Gouverneur, NY
\$230,200.00
- Mechanical Construction
ENI Mechanical, Gouverneur, NY
\$309,800.00
- Electrical Construction
Northern Pioneer Contractors, Glenfield, NY
\$94,498.00
- Plumbing Construction
Hyde-Stone Mechanical, Potsdam, NY
\$43,900.00

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present
Nays: None

No. 2017 – 148
LEAD EVALUATORS
OF BUILDING
PRINCIPALS
INSTRUCTIONAL
SUPERVISORS

Motion made by McCullough, seconded by Prepare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Darin Saiff as Qualified Lead Evaluator of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

(In accordance with NYCRR)

Yeas: All members present
Nays: None

**No. 2017 – 149
LEAD EVALUATORS
OF CLASSROOM
TEACHERS**

Motion made by McCullough, seconded by Prespare-Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Darin Saiff as Qualified Lead Evaluator of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

(In accordance with NYCRR)

Yeas: All members present

Nays: None

**No. 2017 – 150
COMMITMENT –
MADISON-ONEIDA
BOCES**

Motion made by Cappellino, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Educational Services Agreement entered into by Madison-Oneida BOCES and St. Lawrence-Lewis BOCES effective July 1, 2017.

BOCES has been duly authorized to provide the approved Services (NYS Media Duplication), including district requested Continuing Education Services in E.S.O.L., Literacy, Vocational, Avocational, and Employer Specific Training, and has been authorized to enter into agreements with St. Lawrence-Lewis BOCES by sections 1950-51 of the Education Law.

St. Lawrence-Lewis BOCES agrees that the Service unit cost methodologies used to calculate costs for each Service and a three year average cost formula to allocate costs for Career-Technical Education (101) have been reviewed and approved by the Superintendent and the Board of Education.

St. Lawrence-Lewis BOCES certifies that it provides all affected students or their families an Annual FERPA Notice that identifies BOCES, including its Mohawk Regional Information Center (MORIC), as a school official for purposes of access to education records maintained by St. Lawrence-Lewis BOCES in which BOCES has a legitimate educational interest, and that St. Lawrence-Lewis BOCES notifies students or their families that St. Lawrence-Lewis BOCES releases education records to other schools in which the student is enrolled or seeks to be enrolled without prior express consent. BOCES certifies that it uses student personally identifiable information from education records only for the purpose for which it is provided, and that it abides by FERPA's limits on disclosure and re-disclosure of personally identifiable information.

NOW THEREFORE, BOCES does agree to provide to St. Lawrence-Lewis BOCES NYS Media Duplication during the 2017-2018 school year at the cost of \$7,000.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2017 – 151
2016-2017 SCHOOL
DISTRICT OFFICER**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Darin Saiff as the Title IX Civil Rights Officer for students.

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present
Nays: None

**No. 2017 – 152
ESTABLISHED
[HOURLY/PER-
DIEM/STIPEND RATES](#)
FOR 2016-2017**

Motion made by Young, seconded by Prespare-Weston.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the amended Hourly/Per-Diem/Stipend Rates for the 2016-2017 fiscal year..

(In accordance with [Board Policy #5151](#) – Temporary and Part-Time Employees)

Yeas: All members present
Nays: None

**No. 2017 – 153
[CELL PHONE LISTING](#)**

Motion made by McCullough, seconded by Young.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the amended cell phone listing to include two (2) cell phones for Adult Education teachers Anne Marie Massic and Elizabeth Mott and a verizon hot spot for Darin Saiff for the 2016-2017 fiscal year.

(In accordance with [Board Policy #5322](#) – Use of BOCES Cell Phones)

Yeas: All members present
Nays: None

**No. 2017 – 154
INCREASE FUNDING**

Motion made by Young, seconded by Cappellino.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the increase in funding for the Southwest Technical Project #51-90-00-00-0-013-009 to \$730,000 by budgetary appropriation.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present
Nays: None

REPORTS: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

DISCUSSION ITEMS: None

INFORMATION ITEMS: Update on Facilities – K. Perretta
[CTE Enrollment Percentage Chart](#)

OTHER: Dinner and Conversation with Commissioner MaryEllen Elia on Monday, April 10, 2017 at 5:00 pm at the Hilton Garden Inn in Watertown, New York

PASS-AROUND INFORMATION: None

No. 2017 – 155 EXECUTIVE SESSION Motion made by Young, seconded by McCullough.
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, emotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 7:42 pm.

Yeas: All members present
Nays: None

Reconvened to regular session at 8:00 pm

No. 2017 – 156 ADMINISTRATOR AND NON-UNIT MEMBERS SALARY – 2017-2018 & 2018-2019 Motion made by McCullough, seconded by Prespare-Weston.
Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby approve the following agreement with the Administrators' Group and Non-Unit Members employed by the St. Lawrence-Lewis BOCES, for the 2017-2018 fiscal year ending June 30, 2018 and for the 2018-2019 fiscal year ending June 30, 2019

- 2017-2018 – Administrators' Group and Non-Unit Members – Each member of the administrators group and non-unit members will receive a flat rate raise based upon their pro rata share of a pool equal to 3% of the total 2016-2017 administrator and non-unit member payroll: 12-month: \$2,610, 11-month: \$2,393 and 10-month: \$2,175
- 2018-2019 Administrators' Group and Non-Unit Members – Each member of the administrators group and non-unit members will receive a 3.25% increase based upon their individual 2017-2018 salary.

Yeas: All members present
Nays: None

No. 2017 – 157
ADMINISTRATOR
GROUP AND NON-UNIT
MEMBER ADDENDUM

Motion made by Smith, seconded by Cappellino.
Resolved that the Board of Education of the St. Lawrence-Lewis
BOCES, does hereby approve the changes in the Administrators'
Group and Non-Unit Member Addendum.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

No. 2017 – 158
ADJOURNMENT

Motion made by Young, seconded by McCullough to adjourn the
meeting at 8:05 p.m.

Yeas: All members present

Nays: None

Maureen A. Bouchey
District Clerk