



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Wednesday, May 11, 2016 – 6 pm

St. Lawrence-Lewis BOCES 2015-16 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance and improve student opportunities to access coursework essential for successful preparation for college and/or career
- To model regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement
- To facilitate the successful implementation of the Regents Reform Agenda, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners
- Work with the Board of Education Facilities Committee to complete upgrades at various sites
- Work with our Regional Partners, including Higher Education, to build and refine regional pipelines that will produce teachers and future educational leaders for the region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of April 7, 2016 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the April 7, 2016 Board of Education meeting.

- V. [Treasurer’s Report for period ending April 30, 2016](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 2,045,824.22
Federal Fund	\$ 589,521.96
Trust & Agency Fund	\$ 44.35
Payroll Fund	\$ 0.00
Capital Fund	\$ 9,033.25
Capital Equipment Reserve	\$ 397,722.36

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 61,901,998.06

A motion is needed to approve the Treasurer’s Report for the period ending April 30, 2016.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- Produce – May 2016
- Construction/Art Paper – 2016-2017
- Teaching Aides – 2016-2017
- Art Supplies – 2016-2017
- General School Supplies – 2016-2017
- Institutional Paper – 1st Half – 2016-17
- Institutional Paper – Monthly Delivery – 1st Half – 2016-17
- Health - 2016-2017
- Transportation – 2016-2017
- Science – 2016-2017
- Bread – 2016-2017
- Cosmetology Supplies & Kits – 2016-2017
- Ice Cream (Group I & II) – 2016-2017

3. Adoption of the 2016-2017 Common School Calendar
(In accordance with [Board Policy #7320](#) – School Calendar/School Day)

Rationale: The Common School Calendar for the 2016-2017 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES Board of Education.

A motion is needed to adopt the 2016-2017 Common School Calendar for the St. Lawrence-Lewis BOCES Sole Supervisory District, as approved and adopted by the majority of the component school districts.

4. Approval of Lease between Town of Massena and St. Lawrence-Lewis BOCES
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion if needed to approve the three-year Lease Agreement between the Town of Massena, the landlord and St. Lawrence-Lewis BOCES, the tenant. The premise to be leased is described as the “Mattis Room” located on the lower level of the Massena Public Library. The term of the lease shall be \$350 per month for the period of July 1, 2016 – June 30, 2017; \$375 per month for the period of July 1, 2017 – June 30, 2018; and \$375 per month for the period of July 1, 2018 – June 30, 2019.

5. Fire Inspection Reports
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

A motion is needed to accept the Annual Fire Inspection conducted on April 7, 2016.

6. [Adoption of the 2016-2017 BOCES Administrative, Program, & Capital Budgets](#)
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

Rationale: Component Boards of Education met on Monday, April 18, 2016, the date designated by BOCES Board President to vote on the BOCES Administrative Budget and three (3) three-year BOCES board terms. The Administrative budget was approved by 17 component school boards voting in favor and 1 component school board vote was null. The three three-year board terms were filled by incumbent board of education members Roger M. Bennett and Shelli Prepare-Weston. The third seat was filled by newcomer, Michael Davis, a long sitting Heuvelton Central School District Board of Education member. Incumbent Andrea Webb elected not to run.

A motion is needed to adopt the 2016-2017 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools' board of education.

7. [Solid Waste Disposal Service](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The solid waste disposal service bid was opened on May 5, 2016 and the period of the service is July 1, 2016 through June 30, 2021 with Casella Waste Services, Inc. being the low bidder.

A motion is needed to approve the Solid Waste Disposal Service bid award to Castella Waste Services, Inc., low bidder meeting the specifications for the period of July 1, 2016 through June 30, 2021.

8. [BOCES Annual Meeting Date – April 6, 2017](#)
(In accordance with [Board Policy #1437](#) – Annual Meeting)

Rationale: The date must meet the requirements of the Laws of 1993 – BOCES Reform Act, which states a meeting of the members of the board of education and school trustees of the component school districts shall be held during the month of April on or before the fifteenth day of April, on a date and place and hour designated by the president of the board of cooperative educational services. (Ed. Law §1950)

A motion is needed to set the date for the St. Lawrence-Lewis BOCES Annual Meeting date for 2017. The date will be Thursday, April 6, 2017.

9. Set Date for Component Districts Vote on BOCES Administrative Budget and Board Vacancies for 2017

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Rationale: Pursuant to §1950, subdivision 2-a(b) of the Education Law of the State of New York (in compliance with the BOCES Reform Legislation, 1993), the president of the BOCES shall designate a single date on or after the 16th date and on or before the 30th date of April on which each component board shall conduct a public meeting which may be a regular or special meeting, for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the tentative administrative budget.

A motion is needed to set the date of Tuesday, April 25, 2017, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

10. Tri-County Energy Consortium

(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to adopt the following:

WHEREAS, the St. Lawrence-Lewis BOCES (“BOCES”) received a grant from the New York State Energy Research and Development Authority (“NYSERDA”) to study the feasibility of, and if feasible, to determine the best option for the installation of solar photo voltaic arrays on school and municipal property to reduce those entities electrical energy costs; and

WHEREAS, one of the primary goals of said study is to determine how to structure a solar energy program in such a way that participants in the program will be able to function as a group, as opposed to acting individually, thereby saving additional money by being able to install larger solar arrays and by pursuing, taking advantage of and receiving volume discounts; and

WHEREAS, another primary goal of said study is to determine how best to take advantage of Federal tax credits and Remote Net Metering Credits (RNM) that are presently available to further maximize savings in energy costs; and

WHEREAS, the BOCES has undertaken the aforementioned study, via meeting with, consulting, and/or hiring various solar consultants, solar developers, engineers, legal counsel, energy suppliers, and other related professionals with experience in the solar and utility industries, as well as the State Education Department, to determine a means by which the BOCES, its component districts, and other interested regional municipal entities can best take advantage of their common desire to reduce their electrical energy costs; and

WHEREAS, at a presentation held on June 11, 2015, attended by various school districts and other regional municipal entities interested in the possibility of reducing their electrical energy costs, the BOCES, its legal counsel and its consultants presented the preliminary results of the BOCES study; and

WHEREAS, the preliminary results indicated that the estimated savings per kilowatt hour would be .04 cents, which represented approximately a 40% reduction in present energy costs, and that the best means by which the BOCES, interested school districts and regional municipal entities could take advantage of the potential savings offered by a solar energy program was to form and then join an energy consortium, to be established via an inter-municipal agreement pursuant to Article 5-G of the New York State Municipal Law, the details of which were explained by BOCES legal counsel; and

WHEREAS, it was further explained that the proposed consortium would be an independent entity, managed and controlled by a Board of Directors consisting of a designated representative from each member of the consortium, and an Executive Board elected by the Board of Directors, similar to the St. Lawrence-Lewis et al Healthcare Plan, rather than being operated by the BOCES; and

WHEREAS, it was further explained that executing the proposed inter-municipal agreement simply preserved an interested entity's right to participate in the consortium, without committing it to anything further, thereby presenting no risk whatsoever to any interested participant; and

WHEREAS, as a result, the BOCES proposed the formation of the Tri-County Alternative Energy Cooperative ("Co-op," or "Consortium"), to be controlled as set forth above, which an interested entity could join via the execution of an inter-municipal agreement; and

WHEREAS, the BOCES urged that any interested parties execute the aforementioned agreement in the near future, as time was of the essence in terms of commencing the project in order to meet the December 31, 2016, operational deadline to take full advantage of the tax credits that are presently available; and

WHEREAS, the District is interested in the possibility of reducing its electrical energy costs and is desirous of joining the Consortium to further explore the same.

THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Superintendent is hereby authorized to execute an inter-municipal agreement on behalf of the District, whereby the District will become a member of the Tri-County Alternative Energy Cooperative.

11. Donation

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is needed to accept the donation of a 1971 Caterpillar Model 120 Grader, VIN #38054660084 for the purpose of student training at Southwest Technical Center. The grader is valued at \$2,200.

12. [New York State Consortium Bid for 2016-2017](#)
(In accordance with [Board Policy #4310](#) – Purchasing)

Rationale: The Erie 1 BOCES technology services department of the WNYRIC, on behalf of the participating BOCES and RICs in New York State, negotiates best pricing options for software. This consortium was formed to ensure all participating districts get the best pricing possible by grouping their purchasing power. Another major benefit to this structure is the time saved on the quoting process each time a component district or the BOCES wishes to purchase one of the software packages included in the consortium bid. Additionally, many of the participating companies offer a higher level of customer service, simply for mentioning the consortium.

A motion is needed to approve the following:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teq, Think Through Math, Thinkmap, Inc., Triumph Learning, Virtuoso Chester Technical Services, Vocabulary.com, Waterford, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

13. [Fund Surplus Resolution Agreement and Release](#)

(In accordance with [Board Policy #4440](#) – Accountability for BOCES Funds)

A motion is needed to approve that Questar III will return to SLLBOCES a total of \$5.21 for OPEB (other post-employment benefits).

14. [Date, Time, and Location of July 2016 Organizational Meeting](#)

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Rationale: The Board shall hold its Annual Organizational Meeting at any time during the first fifteen (15) days of July at a date set at the convenience of the Board, no later than the month of June. (Public Officer's Law Article 7)

A motion is needed to set the date, time, and location of the Organizational Meeting in July as Thursday, July 14, 2016, at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

VII. [Reports](#)

A. [Thomas R. Burns, District Superintendent](#)

B. [Ronald Burke, Assistant Superintendent for Instruction](#)

VIII. [Discussion Items](#)

A. Discussion of the revised [Policy #4511 – Facilities: Inspection, Operation and Maintenance](#) – Step 2

(In accordance with [Board Policy #1410](#) – Formulation, Amendment, and Adoption of Policy)

This is a revision to the [current policy](#) – Facilities: Inspection, Operation and Maintenance – Policy #4511. Viewing of this policy on the BOCES internet webpage constitutes the first step in accordance with Board Policy #1410 – Formulation, Amendment, and Adoption of Policy.

This policy appeared as an Information Item (Step 1) on the web-posted version of the agenda.

IX. [Information Items](#)

A. Update on Facilities – K. Perretta

B. [Letter from Senator Patty Ritchie – North Country Agricultural Studies Academy](#)

X. Presentations

- A. Kelly Wilson and Natalie Panshin – SLLBOCES School Library System
- B. Tracy Sharlow, SHAPE America APE Teacher of the Year
- C. Austin Lattimer, Alexandra Craft, and Ashlyn Heinrich of Seaway Tech Allied Health – Experience with HOSA

XI. Other

- A. Rural School Association Annual Conference – July 10-12, 2016 in Cooperstown, NY

XII. Pass-Around Information

XIII. Adjournment