

Board of Cooperative  
Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 40 West Main Street  
Canton, New York 13617

**May 11, 2016**  
**Not Board Approved**

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, May 11, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger M. Bennett called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith, Andrea Webb, James Young, Nancy Cappellino, Marjorie McCullough

Absent: Shelli Prespare-Weston

Others: Thomas R. Burns, Susan Collins-Rickett, Maureen Bouchey, Nicole Ashley, Ronald Burke, Craig Lalonde, Kevin Perretta, Rafael Olazagasti, Jane Akins, Mike Davis, Caralee Kardash, Tracy Sharlow (SHAPE America APE Teacher of the Year), Kelly Wilson and Natalie Panshin (SLL BOCES School Library System), Austin Lattimer, Alexandra Craft, and Ashlyn Heinrich (Seaway Tech Allied Health Students from Brasher Falls Central) and Leanne Saxby (Seaway Tech Allied Health Teacher)

No. 2016-158  
APPROVAL OF  
MINUTES  
APRIL 7, 2016

Motion made by Smith, seconded by McCullough, to approve the minutes of the Regular Board Meeting on April 7, 2016. (In accordance with Board Policy #1432)

Yeas: All members present  
Nays: None

No. 2016-159  
TREASURER'S  
REPORT

Motion made by Smith, seconded by Webb, to accept the Treasurer's Report for period ending April 30, 2016. (In accordance with Board Policy #1432)

April 30, 2016

General Fund.....	\$2,045,824.22
Federal Fund.....	\$ 589,521.96
Trust & Agency.....	\$ 44.35
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve Fund.....	\$ 397,722.36
Capital Fund.....	\$ 9,033.25

Current Budget Allocation

General Fund Budget ..... \$61,901,998.06

Yeas: All Members Present

Nays: None

No. 2016-160  
ALL PERSONNEL  
BOARD ACTION  
AS FOLLOWS:

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action and the following Resolutions:

Appointments for Regular Probationary Periods for Four Years (Classroom Teacher or Building Principal):

Resolved, the attached expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted Tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or Highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments to Probationary Periods of Fewer than Four Years (Teachers):

Resolved, the attached expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

*All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York. (See Attachment A – Personnel) (In accordance with Board Policy #5150)*

Yeas: All members present

Nays: None

No. 2016-161  
COOPERATIVE  
BIDS

Motion made by Cappellino, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories: (In accordance with Board Policy #4310)

Produce – May 2016

Construction/Art Supplies - 2016-2017

Teaching Aids - 2016-2017

Art Supplies - 2016-2017

General School Supplies - 2016-2017

Institutional Paper – 1<sup>st</sup> Half – 2016-17

Institutional Paper – Monthly Delivery – 1<sup>st</sup> Half – 2016-17

Transportation Supplies – 2016-17

Health – 2016-17

Science Classroom Supplies – 2016-17

Cosmetology Supplies & Kits – 2016-17

Bread – 2016-17

Ice Cream (Group I & II) – 2016-17

Yeas: All members present

Nays: None

No. 2016-162  
ADOPTION OF  
2016-2017  
COMMON  
SCHOOL  
CALENDAR

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2016-2017 Common School Calendar for the St. Lawrence-Lewis BOCES Sole Supervisory District, as approved and adopted by the majority of the component school districts. (In accordance with Board Policy #7320)

Yeas: All members present  
Nays: None

No. 2016-163  
APPROVAL OF  
LEASE BETWEEN  
TOWN OF  
MASSENA AND  
BOCES – 3-YR  
JULY 1, 2016 -  
JUNE 30, 2019

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year Lease Agreement between the Town of Massena, the landlord and St. Lawrence-Lewis BOCES, the tenant at \$350 per month 16-17 year; \$375 per month 17-18 year; and \$375 per month for the 18-19 year. The premise to be Leased is described as the “Mattis Room” located on the lower level of the Massena Public Library. Term of lease shall be from July 1, 2016 through June 30, 2019. (In accordance with Board Policy #4510)

Yeas: All members present  
Nays: None

No. 2016-164  
2015-2016  
FIRE INSPECTION  
REPORT  
APRIL 7, 2016

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the 2015-2016 Fire Inspection Reports as presented. (As mandated by § 807(a) of Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, Revised January 2004)

Yeas: All members present  
Nays: None

No. 2016-165  
ADOPTION  
2016-2017  
BOCES ADMIN.,  
PROGRAM &  
CAPITAL  
BUDGET

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2016-2017 BOCES Administrative, Program, and Capital Budget as presented and approved by the component school boards of education. (In accordance with Board Policy #1310, #4110 and #4210)

Yeas: All members present

Nays: None

No. 2016-166  
SOLID WASTE  
DISPOSAL  
SERVICE

Motion made by Cappellino, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Local Bid award for Solid Waste Disposal Service to Casella Waste Services, Inc., low bidder meeting specifications, July 1, 2016 through June 30, 2021. (In accordance with Board Policy #4310)

Yeas: All members present

Nays: None

No. 2016-167  
BOCES ANNUAL  
MEETING  
APRIL 6,  
2017

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date for the 2016 St. Lawrence-Lewis BOCES Annual Meeting for Thursday, April 6, 2017. (In accordance with Board Policy #1437) (Ed Law §1950)

Yeas: All members present

Nays: None

No. 2016-168  
COMPONENT  
DISTRICTS'  
PUBLIC MTG.  
& VOTE-BOCES  
ADMIN. BUDGET  
& MEMBERS  
APRIL 25,  
2017

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Tuesday, April 25, 2017, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the Tentative Administrative Budget for 2017-2018. (In accordance with Board Policy #1220) (Ed Law §1950, subdivision 2-a(b))

Yeas: All members present

Nays: Nays

No. 2016-169  
TRI-COUNTY  
ENERGY  
CONSORTIUM

Motion made by Smith, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the following: (In accordance with Board Policy #4510)

WHEREAS, the St. Lawrence-Lewis BOCES ("BOCES") received a grant from the New York State Energy Research and Development Authority ("NYSERDA") to study the feasibility of, and if feasible, to determine the best option for the installation of solar photo voltaic arrays on school and municipal property to reduce those entities electrical energy costs; and

WHEREAS, one of the primary goals of said study is to determine how to structure a solar energy program in such a way that participants in the program will be able to function as a group, as opposed to acting individually, thereby saving additional money by being able to install larger solar arrays and by pursuing, taking advantage of and receiving volume discounts; and

WHEREAS, another primary goal of said study is to determine how best to take advantage of Federal tax credits and Remote Net Metering Credits (RNM) that are presently available to further maximize savings in energy costs; and

WHEREAS, the BOCES has undertaken the aforementioned study, via meeting with, consulting, and/or hiring various solar consultants, solar developers, engineers, legal counsel, energy suppliers, and other related professionals with experience in the solar and utility industries, as well as the State Education Department, to determine a means by which the BOCES, its component districts, and other interested regional municipal entities can best take advantage of their common desire to reduce their electrical energy costs; and

WHEREAS, at a presentation held on June 11, 2015, attended by various school districts and other regional municipal entities interested in the possibility of reducing their electrical energy costs, the BOCES, its legal counsel and its consultants presented the preliminary results of the BOCES study; and

WHEREAS, the preliminary results indicated that the estimated savings per kilowatt hour would be .04 cents, which represented approximately a 40% reduction in present energy costs, and that the best means by which the BOCES, interested school districts

and regional municipal entities could take advantage of the potential savings offered by a solar energy program was to form and then join an energy consortium, to be established via an inter-municipal agreement pursuant to Article 5-G of the New York State Municipal Law, the details of which were explained by BOCES legal counsel; and

WHEREAS, it was further explained that the proposed consortium would be an independent entity, managed and controlled by a Board of Directors consisting of a designated representative from each member of the consortium, and an Executive Board elected by the Board of Directors, similar to the St. Lawrence-Lewis et al Healthcare Plan, rather than being operated by the BOCES; and

WHEREAS, it was further explained that executing the proposed inter-municipal agreement simply preserved an interested entity's right to participate in the consortium, without committing it to anything further, thereby presenting no risk whatsoever to any interested participant; and

WHEREAS, as a result, the BOCES proposed the formation of the Tri-County Alternative Energy Cooperative ("Co-op," or "Consortium"), to be controlled as set forth above, which an interested entity could join via the execution of an inter-municipal agreement; and

WHEREAS, the BOCES urged that any interested parties execute the aforementioned agreement in the near future, as time was of the essence in terms of commencing the project in order to meet the December 31, 2016, operational deadline to take full advantage of the tax credits that are presently available; and

WHEREAS, the District is interested in the possibility of reducing its electrical energy costs and is desirous of joining the Consortium to further explore the same.

THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Superintendent is hereby authorized to execute an inter-municipal agreement on behalf of the District, whereby the District will become a member of the Tri-County Alternative Energy Cooperative.

Yeas: All members present  
Nays: None

No. 2016-170  
DONATION OF  
1971CATERPILLAR  
MODEL 120  
GRADER FROM  
TOWN OF  
FOWLER FOR  
SWT

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the donation of a 1971 Caterpillar Model 120 Grader from the Town of Fowler, NY for St. Lawrence-Lewis BOCES - Southwest Technical Center, for the purpose of student training. The donation value is \$2,200.00. (In accordance with Board Policy #4230)

Yeas: All members present  
Nays: None

No. 2016-171  
NYS  
CONSORTIUM  
BID – 2016-17

Motion made by Smith, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following: (In accordance with Board Policy #4310)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teq, Think Through Math, Thinkmap, Inc., Triumph Learning, Virtuoso Chester Technical Services, Vocabulary.com, Waterford, and,



WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

#### CERTIFICATION

It is hereby certified that the above motion was approved by the St. Lawrence-Lewis BOCES Board of Education at its meeting, duly noticed, held on May 11, 2016.

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Board Clerk – Susan Collins-Rickett

Yeas: All members present  
Nays: None

No. 2016-172  
QUESTAR III  
RETURN OF  
\$5.21 FOR  
OPEB

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve that Questar III will return to St. Lawrence-Lewis BOCES a total of \$5.21 for OPEB (other post-employment benefits). (In accordance with Board Policy #4440)

Yeas: All members present  
Nays: None

No. 2016-173  
BOCES JULY  
ORGANIZATIONAL  
MTG. – 7/14/16

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Thursday, July 14, 2016 for the BOCES Organizational Meeting, 4:00 p.m., Educational Services Center, 40 West Main Street, Canton, New York. (In accordance with Board Policy #1438) (Public Officers' Law Article 7)

Yeas: All members present  
Nays: None

Reports:

Thomas R. Burns, District Superintendent/Executive Officer  
Ronald Burke, Assistant Superintendent for Instruction

Discussion:

- Discussion of the revised Policy #4511 – Facilities: Inspection, Operation and Maintenance – - Step 2 - (In accordance with Board Policy #1410 – Formulation, Amendment, and Adoption of Policy)

Information:

- Update on Facilities – Kevin Perretta
- Letter from Senator Patty Ritchie – North Country Agricultural Studies Academy

Presentations:

- A. Kelly Wilson and Natalie Panshin – SLLBOCES School Library System
- B. Tracy Sharlow, SHAPE America APE Teacher of the Year
- C. Austin Lattimer, Alexandra Craft, and Ashlyn Heinrich of Seaway Tech Allied Health and Teacher, Leanne Saxby – Experience with HOSA
- D. John Warneck spoke on the Tri-County Energy Cooperative

Other:

- A. Rural School Association Annual Conference – July 10-12, 2016 in Cooperstown, NY

Pass-Around Information:

No. 2016-174  
EXECUTIVE  
SESSION                      Motion made by Young, seconded by McCullough to enter into Executive Session at 7:55 p.m., regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (In accordance with Board Policy #1433)

Yeas: All members present  
Nays: None

Reconvened to Regular Session at 8:20 p.m.

No. 2016-175  
ADJOURNMENT                      Motion made by Young, seconded by Smith to adjourn the meeting at 8:21 p.m.

Yeas: All Members Present  
Nays: None

**Susan A. Collins-Rickett, District Clerk**