

Board of Cooperative  
Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 40 West Main Street  
Canton, New York 13617

**June 2, 2016**  
**Board Approved – July 14, 2016**

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 2, 2016, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger M. Bennett called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith, Andrea Webb, James Young, Nancy Cappellino, Marjorie McCullough and Shelli Prespare-Weston

Absent: None

Others: Thomas R. Burns, Susan Collins-Rickett, Maureen Bouchey, Nicole Ashley, Ronald Burke, Jennifer French, Kevin Perretta, Rafael Olazagasti, Jane Akins, Mike Davis, Caralee Kardash, Rachel Romoda, Renee' Langtry-Green and Andrew Silver

No. 2016-176  
EXECUTIVE  
SESSION

Motion made by McCullough, seconded by Cappellino to enter into Executive Session at 5:35 p.m., regarding the employment history of a particular person. (In accordance with Board Policy #1433)

Yeas: All members present  
Nays: None

Entered Executive Session at 5:35 p.m.

Reconvened to Regular Session at 5:50 p.m.

No. 2016-177  
APPROVAL OF  
MINUTES  
MAY 11, 2016

Motion made by Smith, seconded by Webb, to approve the minutes of the Regular Board Meeting on May 11, 2016. (In accordance with Board Policy #1432)

Yeas: All members present  
Nays: None

No. 2016-178  
TREASURER'S  
REPORT

Motion made by McCullough, seconded by Webb, to accept the Treasurer's Report for period ending May 31, 2016. (In accordance with Board Policy #1432)

May 31, 2016

General Fund.....	\$4,240,512.19
Federal Fund.....	\$ 461,600.98
Trust & Agency.....	\$ 47.05
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve Fund.....	\$ 397,725.72
Capital Fund.....	\$ 9,033.32

Current Budget Allocation

General Fund Budget ..... \$61,990,230.81

Yeas: All Members Present  
Nays: None

No. 2016-179  
ALL PERSONNEL  
BOARD ACTION  
AS FOLLOWS:

Motion made by Smith, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action and the following Resolutions:

Appointments for Regular Probationary Periods for Four Years (Classroom Teacher or Building Principal):

Resolved, the attached expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted Tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or Highly effective in at least three (3) of the four (4) preceding years,

and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments to Probationary Periods of Fewer than Four Years (Teachers):

Resolved, the attached expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

*All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York. (See Attachment A – Personnel) (In accordance with Board Policy #5150)*

Yeas: All members present  
Nays: None

No. 2016-180  
COOPERATIVE  
BIDS

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories: (In accordance with Board Policy #4310)

Produce – June and July 2016  
Athletic Equipment & Supplies - 2016-2017  
Technology Shop Supplies - 2016-2017  
Audio-Visual Supplies - 2016-2017  
Computer Supplies - 2016-2017  
Musical Instruments & Supplies - 2016-17  
Classroom Furnishings - 2016-17

Yeas: All members present  
Nays: None

No. 2016-181  
TRANSFER  
OF MONIES  
FROM GENERAL  
FUND TO  
CAPITAL FUND  
UP TO \$450,000

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the transfer up to \$450,000 from the General Fund 002 COSER into Capital Fund for the following project: (In accordance with Board Policy #4130)

- a. CTE Renovation Projects (\$107,000)
- b. SWT HVAC Project (\$263,500)
- c. SWT Sanitation Project (\$79,500)

Yeas: All members present

Nays: None

No. 2016-182  
EXPEND NYS  
UNEMPLOYMENT  
INSURANCE  
PAYMENTS

Motion made by Cappellino, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$30,000, from the Unemployment Insurance Reserve for the 2015-2016 fiscal year. (In accordance with Board Policy #4130 and #4210)

Yeas: All members present

Nays: None

NO. 2016 -183  
INCREASE  
FUNDING  
CTE EQUIPMENT  
RESERVE  
UP TO \$90,000

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize increased funding of the previously established CTE Equipment Reserve Fund up to the amount of \$90,000 for the 2016-2017 year. (In accordance with Board Policy #4210)

Yeas: All members present

Nays: None

No. 2016-184  
APPROVAL OF  
ONE-YEAR  
AGREEMENT  
OGDENSBURG  
BOYS' & GIRLS'  
CLUB

Motion made by Smith, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year Agreement between the Ogdensburg Boys' and Girls' Club and the St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium located at 610 Patterson Street,

Ogdensburg, NY. The term of the agreement shall be \$1,800 for the period of September 8, 2016 through June 15, 2017. (In accordance with Board Policy #4510)

Yeas: All members present  
Nays: None

No. 2016-185  
LEASE  
AGREEMENT  
SCHWARTZ  
REALTY &  
BOCES  
07/01/2016 THRU  
06/30/2019

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the three-year Lease Agreement between Phillip Schwartz, d.b.a. Schwartz Realty, the landlord, at 8 Rivercrest Drive, Massena, New York and BOCES, the tenant. The term of the lease shall be from July 1, 2016 through June 30, 2019. For each of the three years, the rent will be \$13,200 annually, billed quarterly at \$3,300. The premise to be leased is at 35 Glenn Street, Massena, New York. (In accordance with Board Policy #4510)

Yeas: All members present  
Nays: None

No. 2016-186  
ESTABLISH  
HOURLY/  
PERDIEM/  
STIPEND RATES  
2016-17

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby establish the Hourly/Per-Diem/Stipend rates for the 2016-2017 fiscal year. (In accordance with Board Policy #5151)

Yeas: All members present  
Nays: None

No. 2016-187  
APPROVAL OF  
POLICY #4511  
FACILITIES:  
INSPECTION,  
OPERATION, &  
MAINTENANCE

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the change to Policy #4511 – Facilities: Inspection, Operation, and Maintenance. The first read of the policy was on May 6, 2016 and the second read was on May 11, 2016. (In accordance with Board Policy #4511)

Yeas: All members present  
Nays: None

No. 2016-188  
CERTIFICATION  
APPROVAL AND  
RE-APPROVAL  
OF FIVE CTE  
PROGRAMS

Motion made by McCullough, seconded by Bennett. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the approval and re-approval from the State Education Department of five CTE programs:  
(In accordance with Board Policy #7170)

Approval:

- Heavy Equipment Operations (SWT)
- Pharmacy Technician (All Centers)

Re-approval:

- Cosmetology (All Centers)
- Early Childhood Education with a name change to Education and Human Services (SWT and SATC)
- Natural Resource Management (NWT and SATC)

Yeas: All members present

Nays: None

No. 2016-189  
SALE OF  
MODULAR  
HOME #1  
SATC

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Local bid award for the sale of modular home #1 at Seaway CTE Center, Norwood, New York, to high bidder, Linda Robillard-Ramatici, Massena, NY, in the amount of \$56,160.00. (In accordance with Board Policy #4310)

Yeas: All members present

Nays: None

No. 2016-190  
DONATION TO  
MASSAWEPIE  
SCOUT CAMP  
IN TUPPER  
LAKE, NY

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the donation of the below items to Massawepie Scout Camp in Tupper Lake, NY. (In accordance with Board Policy #4230)

- Paddle Boat
- Miscellaneous Camping Equipment i.e. sleeping bags, tents, etc.
- Miscellaneous Camp items i.e. games, toys, pool noodles, bikes, etc.

Yeas: All members present

Nays: None

No. 2016-191  
APPROVE  
RESERVE PLAN

Motion made by Cappellino, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds. (In accordance with Board Policy #4484)

Yeas: All members present

Nays: None

No. 2016-192  
APPOINTMENT  
ADMINISTRATIVE  
INTERN  
TEMPORARY  
UNPAID  
NICKI O'DONNELL

Motion made by McCullough, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the temporary appointment of Nicki O'Donnell to the unpaid position of Administrative Intern, to shadow Christina Frank, Summer School Principal – Ogdensburg, effective July 1, 2016 through August 31, 2016. (In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

#### Reports:

Thomas R. Burns, District Superintendent/Executive Officer  
Ronald Burke, Assistant Superintendent for Instruction

#### Discussion:

- "Identifying Options for the Future: A Review of St. Lawrence-Lewis BOCES Technology, School Improvement and Special Education Services: Findings and Recommendations" report by Jessica Cohen and Alan Pole

Information:

- Update on Facilities – Kevin Perretta

Other:

- A. “Thank You” to Andrea “Andy” Webb for her years on the St. Lawrence-Lewis BOCES Board of Education.

Pass-Around Information:

No. 2016-193      Motion made by Young, seconded by McCullough to adjourn the  
ADJOURNMENT      meeting at 6:40 p.m.

Yeas: All Members Present

Nays: None

**Susan A. Collins-Rickett, District Clerk**



**ST. LAWRENCE-LEWIS BOCES**

Personnel Agenda - Addendum

June 2, 2016

Attachment A (Personnel)

**Upon the recommendation of the District Superintendent, a motion is needed to approve the following:**

**(A) Retirements**

**(1) Support Staff/Civil Service**

**(a) Name: \*COLLINS-RICKETT, SUSAN A.**  
**Position:** Clerk of the BOCES  
**FTE:** 1.0000  
**Effective:** 01/31/2017  
**Assigned:** Educational Services Center

**(B) Resignations**

**(1) Teachers**

**(a) Name: MICHALES, KIRSTEN M.**  
**Position:** Tch Special Ed  
**FTE:** 1.0000  
**Effective:** 06/30/2016  
**Assigned:** Lisbon Central School

**(b) Name: \*COLBY, JESSICA M.**  
**Position:** Tch Special Ed  
**FTE:** 1.0000  
**Effective:** 06/30/2016  
**Assigned:** Potsdam Central School

**(c) Name: \*LAKE, CARRIE A.**  
**Position:** Tch Special Ed  
**FTE:** 1.0000  
**Effective:** 06/30/2016  
**Assigned:** Educational Services Center

**(2) Teaching Assistants**

**(a) Name: TEBO, MATTHEW S.**  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Effective:** 08/31/2016 - contingent upon Board approval to the position of Teacher of Multi-Occupations  
**Assigned:** Seaway CTE Center

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (B) *Resignations*

#### (2) Teaching Assistants

- (b) **Name:** DEVITO, KEEGAN R.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Effective:** 06/30/2016  
**Assigned:** Potsdam Central School
- (c) **Name:** \*REECE, CHRISTOPHER A.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Effective:** 08/31/2016  
**Assigned:** Educational Services Center
- (d) **Name:** \*SANDERSON, ELAINE L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Effective:** 05/31/2016  
**Assigned:** Lisbon Central School

### (C) *Leaves of Absence*

#### (1) Administrators

- (a) **Name:** RICHARDS, TIMOTHY A.  
**Position:** CTE Principal  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 05/19/2016 through 06/30/2016  
**Assigned:** Seaway CTE Center
- (b) **Name:** \*MCKEEL, LISA R.  
**Position:** Supervisor Adult Education  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 07/01/2016 through 06/30/2017  
**Assigned:** Educational Services Center

#### (2) Teachers

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (C) **Leaves of Absence**

#### (2) **Teachers**

(a) **Name:** COLBY, JESSICA M.  
**Position:** Instructional Coach  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/11/2016 (0.20 day) and 5/16/2016 through 5/23/2016  
**Assigned:** Potsdam Central School

#### (3) **Teaching Assistants**

(a) **Name:** SUMMERS, STACY L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/02/2016 (0.2 day), 05/05/2016 (1 day), 05/10/2016 (0.4667 day), 05/13/2016 (1 day)  
**Assigned:** Potsdam Central School

(b) **Name:** NARROW, STEPHANIE J.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 03/18/2016 (1 day), 04/25/2016 (1 day), 05/11/2016 (0.25 day)  
**Assigned:** Potsdam Central School

(c) **Name:** KINGREY, LORIA.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/05/2016 (0.0357 day), 05/11/2016 through 05/12/2016  
**Assigned:** Potsdam Central School

(d) **Name:** FOSTER, JOANNE M.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 03/01/2016 (1 day), 03/04/2016 (0.1334 day), 03/14/2016 (0.3333 day), 5/18/2016 (0.40 day)  
**Assigned:** Potsdam Central School

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (C) *Leaves of Absence*

#### (3) Teaching Assistants

- (e) **Name:** ASHLAW, AMANDA L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 03/08/2016 (0.1394 day), 03/09/2016 (0.50 day), 03/14/2016 (0.50 day), 4/15/2016 (1.0 day), 4/19/2016 (1.0 day)  
**Assigned:** Potsdam Central School
- (f) **Name:** SAGRIFF, AMANDA L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/09/2016 (0.5334 day), 05/10/2016 (1.0 day), 05/11/2016 (0.1333 day), 05/18/2016 (0.5333 day)  
**Assigned:** Potsdam Central School
- (g) **Name:** GUSHEA, ASHLEY C.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/02/2016 (0.1643 day)  
**Assigned:** Potsdam Central School
- (h) **Name:** LEWIS, BRITTANY L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/11/2016 (0.40 day)  
**Assigned:** Potsdam Central School
- (i) **Name:** THOMPSON, LAUREL A.  
**Position:** Teaching Assistant 12 MO - Sr Job Coach  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 05/13/2016 through 06/06/2016  
**Assigned:** Potsdam Central School

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (C) *Leaves of Absence*

#### (3) Teaching Assistants

- (j) **Name:** CLARK, LEE J.  
**Position:** Teaching Assistant 10 MO - 6 hour day  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/29/2016 (0.60 day)  
**Assigned:** Northwest Tech
- (k) **Name:** KIRKPATRICK, TABITHA L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/25/2016 (0.8143 day), 05/06/2016 (1.0 day)  
**Assigned:** Potsdam Central School
- (l) **Name:** OWENS, HEATHER L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/13/2016 (1.0 day), 05/23/2016 (1.0 day)  
**Assigned:** Potsdam Central School
- (m) **Name:** CYRUS, TRASAYA G.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/09/2016 (0.40 day), 5/13/2016 (1.0 day)  
**Assigned:** Potsdam Central School
- (n) **Name:** GIDDEN JR, DERRICK G.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/26/2016 (.667 day), 05/13/2016 (1 day)  
**Assigned:** Potsdam Central School

## ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

### Attachment A (Personnel)

#### (C) **Leaves of Absence**

##### (3) **Teaching Assistants**

- (o) **Name:** DEROUCHIE, SARAH E.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/03/2016 (0.7833 day), 05/09/2016 through 05/10/2016 (2 days), 05/11/2016 (0.5333 day), 05/12/2016 through 05/13/2016 (2 days), 05/18/2016 (0.2667 day)  
**Assigned:** Potsdam Central School
- (p) **Name:** DIDAS, PENNY S.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 05/19/2016 through 05/30/2016  
**Assigned:** Potsdam Central School
- (q) **Name:** TAYLOR, SHELLY L.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/26/2016 (1.0 day), 06/07/2016 (1.0 day)  
**Assigned:** Ogdensburg City School
- (r) **Name:** REYNOLDS, BRIDGETT M.  
**Position:** Teaching Assistant 10 MO  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/24/2016 through 06/30/2016  
**Assigned:** Potsdam Central School

##### (4) **Support Staff/Civil Service**

- (a) **Name:** ROBBINS, KEVIN L.  
**Position:** Motor Vehicle Operator  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/22/2016 (0.5 day), 04/25/2016 through 04/29/2016  
**Assigned:** Educational Services Center

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (C) *Leaves of Absence*

#### (4) Support Staff/Civil Service

(b) **Name:** REMINGTON, BRIAN J.  
**Position:** Computer Technician  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 05/11/2016 through 05/17/2016  
**Assigned:** Educational Services Center

(c) **Name:** RUSHLOW, LISA M.  
**Position:** Secretary I  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 06/09/2016 through 06/27/2016  
**Assigned:** Educational Services Center

(d) **Name:** WASHBURN, REBECCA L.  
**Position:** Keyboard Specialist  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 06/02/2016 through 06/10/2016  
**Assigned:** Educational Services Center

### (D) *Appointment Status Changes*

#### (1) Teaching Assistants

(a) **Name:** RAYMOND, LISA M.  
**From:** Step 9, 1.0000 FTE Teaching Assistant 10 MO  
**To:** Step 4, 1.0000 FTE Lead Teaching Assistant 10 MO  
**Salary:** \$16,502.00 plus \$4000 stipend for Lead Teaching Assistant  
**Pro-Rated:** \$20,502.00  
**Effective:** Retroactive back to 09/01/2015  
**Assigned:** Potsdam Central School

#### (2) Support Staff/Civil Service

(a) **Name:** CONNERS, ZONALYNN  
**From:** 1.0000 FTE, Keyboard Specialist  
**To:** 1.0000 FTE, Account Clerk/Typist  
**Salary:** 17L - Step 8 - \$34,014.00  
**Pro-Rated:** \$2,834.50  
**Effective:** Three month probation from 06/01/2016 through 08/31/2016  
**Assigned:** Educational Services Center

# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (D) **Appointment Status Changes**

#### (2) **Support Staff/Civil Service**

(b) **Name:** DERUCHIA, JEFFREY T.  
**From:** 1.000 FTE, Account Clerk  
**To:** 1.0000 FTE, Senior Account Clerk  
**Salary:** \$35,955.00  
**Pro-Rated:** \$2,996.25  
**Effective:** Three month probation from 06/01/2016 through 08/31/2016  
**Assigned:** Educational Services Center

### (E) **Probationary Appointments**

#### (1) **Teachers - 4 year probation non 3012**

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

(a) **Name:** TEBO, MATTHEW S.  
**Position:** Tch of Multi-Occupations, Contingent Upon Obtaining Certification  
**FTE:** 1.0000  
**Salary:** UN-10-0, \$45,369.10  
**Effective:** 09/01/2016 through 08/31/2020 unless extended in accordance with the law  
**Tenure Area:** Trade Subject - Multi-Occupations  
**Assigned:** Seaway CTE Center

(b) **Name:** CONLEY, ALANNA K.  
**Position:** Tch Speech and Hearing Handicapped, Contingent Upon Obtaining Certification  
**FTE:** 1.0000  
**Salary:** M-10-57, \$47,539.00 (plus Masters and Graduate Hours)  
**Pro-Rated:** \$5,013.40  
**Effective:** 06/01/2016 through 05/31/2020 unless extended in accordance with the law  
**Tenure Area:** Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children  
**Assigned:** Itinerant



# ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

June 2, 2016

## Attachment A (Personnel)

### (E) ***Probationary Appointments***

#### (1) **Teachers - 4 year probation non 3012**

(c) **Name:** MURPHY, MARK  
**Position:** Tch HVAC, Contingent Upon Obtaining Certification  
**FTE:** 1.0000  
**Salary:** UN-10-0, \$45,369.10  
**Effective:** 09/01/2016 through 08/31/2020 unless extended in accordance with the law  
**Tenure Area:** Trade Subject - HVAC  
**Assigned:** Seaway CTE Center

(d) **Name:** TODD, BENJAMIN R.  
**Position:** School Counselor, Certified  
**FTE:** 1.0000  
**Salary:** M-1-36 \$41,626.00 (plus Masters and Graduate Hours)  
**Effective:** 09/01/2016 through 08/31/2020 unless extended in accordance with the law  
**Tenure Area:** School Counseling and Guidance  
**Assigned:** Potsdam Central School

#### (2) **Adult, Career and Technical Education**

(a) **Name:** SCHNEIDER, ROBIN  
**Position:** Keyboard Specialist - Civil Service Transfer  
**FTE:** 1.0000  
**Salary:** Grade 15 Long Year, Step 5, 12 month \$30,260.00  
**Pro-Rated:** \$2,172.53  
**Effective:** 3 Month Probation - 06/06/2016 through 09/05/2016  
**Assigned:** Educational Services Center

#### (3) **Financial Affairs**

(a) **Name:** \*RUUD, COLLEEN J.  
**Position:** Senior Account Clerk  
**FTE:** 1.0000  
**Salary:** 19L Step 6, \$34,478.00  
**Pro-Rated:** \$4,804.84  
**Effective:** Three month probation from 05/16/2016 through 08/15/2016  
**Assigned:** Educational Services Center

#### (4) **Special Education**

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## Attachment A (Personnel)

### (E) ***Probationary Appointments***

#### (4) **Special Education**

(a) **Name:** BARTLETT, MARILYN M.  
**Position:** Licensed Practical Nurse  
**FTE:** 1.0000  
**Salary:** Step 18, \$23,013.00 - salary change from 5/11/2016 BOE  
**Pro-Rated:** \$5,753.30  
**Effective:** 04/18/2016 (Civil Service Non-Competitive Position - No Section 75 Rights for 5 Years)  
**Assigned:** Brasher Falls Central School

### (F) ***Temporary or Part-Time Appointments***

#### (1) **Administrators**

(a) **Name:** EVANS, DAVID M.  
**Position:** Program & Curriculum Coordinator  
**FTE:** 1.0000  
**Salary:** \$74,437.00  
**Effective:** 07/01/2016 through 06/30/2017  
**Tenure:** Non-tenure - 1 year annual appointment  
**Assigned:** Educational Services Center

(b) **Name:** \*MCKEEL, LISA R.  
**Position:** Interim Supervisor of Instructional Resources, Certified  
**FTE:** 1.0000  
**Salary:** \$90,165.00  
**Effective:** 07/01/2016 through 06/30/2017 - Temporary Appointment  
**Tenure Area:** Supervisor of Instructional Resources  
**Assigned:** Educational Services Center

(c) **Name:** \*CHAMBERLAIN, KRISTA M.  
**Position:** Interim Supervisor of Adult Education, Certified  
**FTE:** 1.0000  
**Salary:** \$75,547.00  
**Effective:** 07/01/2016 through 06/30/2017 - Temporary Appointment  
**Tenure Area:** Supervisor of Adult Education  
**Assigned:** Educational Services Center

#### (2) **Teachers**

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## Attachment A (Personnel)

### (F) **Temporary or Part-Time Appointments**

#### (2) **Teachers**

(a) **Name:** PLUMB JR, KENNETH J.  
**Position:** Tch Criminal Justice Occ, Certified  
**FTE:** 1.0000 - subject to approval of the New York State Commissioner of Education  
**Salary:** C-18-0, \$57,245.00  
**Effective:** 07/01/2016 through 06/30/2017  
**Assigned:** Seaway CTE Center

(b) **Name:** YOUNG JR., STANLEY H.  
**Position:** Tch Criminal Justice Occ, Certified  
**FTE:** 1.0000 - subject to approval of the New York State Commissioner of Education  
**Salary:** C-19-0, \$58,420.00  
**Effective:** 07/01/2016 through 06/30/2017  
**Assigned:** Southwest CTE Center

#### (3) **Teaching Assistants**

(a) **Name:** MORRIS, ZACHARY S.  
**Position:** Teaching Assistant 10 MO, Certified  
**FTE:** 1.0000  
**Salary:** Step 1, \$15,100.00  
**Pro-Rated:** \$2,265.00  
**Effective:** 05/18/2016 through 06/30/2016  
**Tenure:** Teaching Assistant  
**Assigned:** Potsdam Central School

#### (4) **Support Staff**

(a) **Name:** BIGELOW, ANDREW D.  
**Position:** Computer Technician  
**FTE:** 1.0000  
**Salary:** Grade 23L, Step 5, \$38,194.00  
**Pro-Rated:** \$3,182.83  
**Effective:** Provisional Civil Service Appointment Effective 06/01/2016  
**Assigned:** Educational Services Center

### (G) **Position Reductions**

#### (1) **Administrators**

**ST. LAWRENCE-LEWIS BOCES**

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Attachment A (Personnel)

**(G) Position Reductions**

**(1) Administrators**

**(a) Position:** P-Tech Coordinator  
**FTE:** 1.0000  
**Effective:** 07/01/2016

**(2) Teachers**

**(a) Position:** PPS Occ Therapy Assistant, Certified  
**FTE:** 1.0000  
**Effective:** 07/01/2016

**(b) Position:** Instructional Coach  
**FTE:** 1.0000  
**Tenure Area:** Instructional Support Services in Professional Development  
**Effective:** 06/30/2016

**(c) Position:** Tch Physical Ed  
**FTE:** 0.5000  
**Effective:** 07/01/2016

**(d) Position:** Tch Elementary Education  
**FTE:** 0.5000  
**Effective:** 07/01/2016

**(e) Position:** Tch Family and Consumer Science  
**FTE:** 1.0000  
**Effective:** 07/01/2016

**(f) Position:** Tch Music  
**FTE:** 0.5000  
**Effective:** 07/01/2016

**(H) Appointments - Per Diem, Hourly, and Other**

**(1) Hourly Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
TOWNE, KRISTIN K.	Prof Learning Com Participant	Hourly	10/06/2015-06/30/2016	\$16.67/hr
WARNER, LISA M.	Prof Learning Com Participant	Hourly	10/06/2015-06/30/2016	\$16.67/hr

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## Attachment A (Personnel)

**(H) Appointments - Per Diem, Hourly, and Other****(1) Hourly Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
SIMON, MARY E.	Prof Learning Com Participant	Hourly	10/06/2015-06/30/2016	\$16.67/hr
HUBBARD, JASON E.	Prof Learning Com Leader	Hourly	10/06/2015-06/30/2016	\$30.00/hr
CANNAMELA JR, DONALD J.	Workshop Presenter	Hourly	04/24/2016-06/30/2016	\$50.00/hr
GILBERT, KEVIN M.	Records Retention Clerk	Hourly	03/21/2016-06/30/2016	\$20.31/hr
MURRAY, BARBARA R.	HOURLY CLERK - up to 20 hrs/week	Hourly	05/03/2016-06/30/2016	\$10.00/hr
LABARGE, JAMIE N.	Workshop Presenter	Hourly	04/24/2016-06/30/2016	\$50.00/hr
KUHN, LAURA	Workshop	Hourly	03/07/2016-06/30/2016	\$16.67/hr
BUCKLEY, AARON C.	Laborer	Hourly	07/01/2016-06/30/2017	\$10.00/hr
BURNS-NORMANDIN, SUSAN C.	Registered Nurse	Hourly	07/01/2016-06/30/2017	\$50.00/hr
SHAW, TONI R.	Teaching Assistant 10 MO	Hourly	09/01/2016-06/30/2017	\$17.38/hr
CHEREPON, GEORGE M.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
HARTMAN, SALLY W.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
DANKO, JOEL E.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
HOUGH, MARSHA E.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
KATZMAN, GROVER B.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
LACOMB-KATZMAN, KAREN L.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
MERNA, WILLIAM B.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
MILLER III, JOHN M.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
MURRAY, DAVID J.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
MURRAY, DEBBIE M.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
OSINSKI, CHRISTINE M.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
OSINSKI, JOHN L.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
ROBINSON, DALLAS R.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
RYAN, JUDITH C.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr

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## Attachment A (Personnel)

**(H) Appointments - Per Diem, Hourly, and Other****(1) Hourly Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
SNYE, MARTIN H.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
O'KEEFE, BARBARA J.	Workshop Presenter	Hourly	05/20/2016-06/30/2016	\$50.00/hr
HOPPER, SARAH L.	Workshop Facilitator	Hourly	04/10/2016-06/30/2016	\$20.00/hr
BROWN, DIANE M.	Workshop	Hourly	05/11/2016-06/30/2016	\$16.67/hr

**(2) Per Diem Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
BROCKWAY, OLIVIA M.	Sub Cert Teaching Assistant	Per Diem	05/20/2016-06/30/2017	\$70.00/day
HANSS, LISA J.	Sub Cert Teaching Assistant	Per Diem	04/29/2016-06/30/2016	\$70.00/day
FASSETT, BROOKE A.	Sub Certified Teacher	Per Diem	05/16/2016-06/30/2016	\$85.00/day
LABIER, BRIAN J.	Sub Not Cert T Asst. max 40 da	Per Diem	05/19/2016-06/30/2016	\$70.00/day
REED, ANGELA M.	Mentoring	Per Diem	10/15/2015-06/30/2016	\$100.00/day
EMRICH, AMY G.	Mentoring	Per Diem	01/14/2016-06/30/2016	\$100.00/day
FREDERICKS, JUDITH S.	Mentoring	Per Diem	01/13/2016-06/30/2016	\$100.00/day
GILBERT, LAURA E.	Mentoring	Per Diem	02/10/2016-06/30/2016	\$100.00/day
ROSS, KASSIDY L.	Sub Cert Teaching Assistant	Per Diem	04/26/2016-06/30/2016	\$70.00/day
BRODY, CATHY L.	PPS School Social Worker	Per Diem	09/01/2016-06/30/2017	\$413.56/day
TRZASKOS, JOYCE K.	Tch Special Ed	Per Diem	07/01/2016-06/30/2017	\$402.14/day
HART, KADY L.	Sub Not Cert T Asst. max 40 da	Per Diem	06/01/2016-06/30/2016	\$70.00/day
STRATTON, NIKKI M.	Summer School - School Psychologist	Per Diem	07/01/2016-08/31/2016	\$257.19/day
HUNT, EMILY L.	Sub Cert Teaching Assistant	Per Diem	06/03/2016-06/30/2016	\$70.00/day
HUNT, REBECCA M.	Sub Not Cert T Asst. max 40 da	Per Diem	06/03/2016-06/30/2016	\$70.00/day
SHATRAW, ANN M.	Sub Not Cert T Asst. max 40 da	Per Diem	06/03/2016-06/30/2016	\$70.00/day

**(3) Other Positions**

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## Attachment A (Personnel)

**(H) Appointments - Per Diem, Hourly, and Other****(3)****Other Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
PERRY, JEANETTE A.	Mentoring	Revision to 5/11/16 BOE - Rate change	07/01/2015-06/30/2016	\$1,000.00/year
SMITH, THERESA M.	Mentoring	Other	07/01/2015-06/30/2016	\$1,200.00/year
MORGAN, JOHN P.	Mentoring	Other	07/01/2015-06/30/2016	\$600.00/year
PERRY, JEANETTE A.	Mentoring Coordinator	Other	07/01/2015-06/30/2016	\$800.00/year
YOUNG JR., STANLEY H.	Mentoring	Other	07/01/2015-06/30/2016	1,200.00/year
COLLINS, NANCI D.	Mentoring	Other	07/01/2015-06/30/2016	\$200.00/year
PUTMAN, STEPHEN C.	Mentoring	Other	07/01/2015-06/30/2016	\$400.00/year
TRAVIS-COLBURN, NICKI JO	Mentoring	Other	07/01/2015-06/30/2016	1,200.00/year
SCAGGS, DANNY L.	Mentoring Coordinator	Other	07/01/2015-06/30/2016	\$800.00/year
BUCKLEY, AARON C.	Mentoring	Other	07/01/2015-06/30/2016	\$800.00/year
HART, SUSAN M.	Mentoring	Other	07/01/2015-06/30/2016	\$600.00/year
HENDERSHOT, ANNA E.	Mentoring	Other	07/01/2015-06/30/2016	\$600.00/year
LAKE, CARRIE A.	Mentoring	Other	07/01/2015-06/30/2016	1,000.00/year
MILLER, SHARON A.	Mentoring	Other	07/01/2015-06/30/2016	\$400.00/year
PRAY, SUSAN J.	Mentoring	Other	07/01/2015-06/30/2016	\$800.00/year
SNELL, HEATHER A.	Mentoring	Other	07/01/2015-06/30/2016	\$400.00/year
VILLANO, SUSAN G.	Mentoring	Other	07/01/2015-06/30/2016	\$600.00/year
MILONE, REBECCA	Mentoring	Other	07/01/2015-06/30/2016	\$600.00/year
HAVENS, BRIDGETTE M.	Mentoring	Other	03/15/2016-06/30/2016	\$100.00/day
BURNHAM, DEANN M.	Mentoring	Other	08/28/2015-06/30/2016	\$100.00/day
BARR, AMANDA M.	Sum Sch Teacher RSS - Mathematics	Per Session	07/01/2016-08/31/2016	\$1,600.00
BOUCHARD, ALAN L.	Sum Sch Teacher RSS - Social Studies	Per Session	07/01/2016-08/31/2016	\$1,600.00
DONNELLY, THOMAS M.	Sum Sch Teacher RSS - English	Per Session	07/01/2016-08/31/2016	\$1,900.00

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## Attachment A (Personnel)

**(H) Appointments - Per Diem, Hourly, and Other****(3) Other Positions**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
FLETCHER, WAYNE H.	Sum Sch Teacher RSS - Science	Per Session	07/01/2016-08/31/2016	\$2,200.00
JARVIS, GARY M.	Sum Sch Teacher RSS - Social Studies	Per Session	07/01/2016-08/31/2016	\$2,200.00
LAWRENCE, KATHLEEN B.	Sum Sch Teacher RSS - Resource Teacher	Per Session	07/01/2016-08/31/2016	\$1,900.00
LOCKWOOD, KAREN M.	Sum Sch Teacher RSS - Science	Per Session	07/01/2016-08/31/2016	\$2,200.00
LYNCH, JOSEPH A.	Sum Sch Driver Education Teacher RSS	Per Student Group of 4 (Up to 24 Students)	07/01/2016-08/31/2016	\$1,200.00
MCRROBERTS, CHRISTOPHER J.	Sum Sch Teacher RSS - Social Studies	Per Session	07/01/2016-08/31/2016	\$2,200.00
MONNAT, BRETT A.	Sum Sch Teacher RSS - Social Studies	Per Session	07/01/2016-08/31/2016	\$1,600.00
PERRETTA, SARAH H.	Sum Sch Teacher RSS - English	Per Session	07/01/2016-08/31/2016	\$1,6000.00
RABIDEAU, MICHAEL F.	Sum Sch Teacher RSS - English	Per Session	07/01/2016-08/31/2016	\$2,200.00
RUPERT, ANDREW S.	RSS Teaching Assistant	Per Session	07/01/2016 - 08/31/2016	\$933.00
SEYMOUR, CHERYL E.	Sum Sch Teacher RSS - Library Media Specialist	Per Session	07/01/2016-08/31/2016	\$1,600.00
WRIGHT, SANDRA L.	Sum Sch Teacher RSS - Mathematics	Per Session	07/01/2016-08/31/2016	\$2,200.00