

Board of Cooperative
Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 West Main Street
Canton, New York 13617

December 10, 2015
Not Board Approved

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, December 10, 2015, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The Board President, Roger M. Bennett called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith (via Skype), Andrea Webb, James Young, Nancy Cappellino, Marjorie McCullough and Jack Zeh

Absent: James Lattimer and Shelli Prespare Weston

Others: Thomas R. Burns, Susan Collins-Rickett, Renee' Langtry-Green, Kevin Perretta, Jane Akins, Maureen Bouchey, Nicole Ashley, Ronald Burke, Rafael Olazagasti, Jennifer French, Rachelle Romoda, Jessica Cohen and Alan Pole

No. 2016-100
APPROVAL OF
MINUTES
NOV. 12, 2015

Motion made by Smith, seconded by Cappellino, to approve the minutes of the Regular Board Meeting on November 12, 2015. (In accordance with Board Policy #1432)

Yeas: All members present
Nays: None

No. 2016-101
TREASURER'S
REPORT

Motion made by Young, seconded by McCullough, to accept the Treasurer's Report for period ending November 30, 2015. (In accordance with Board Policy #1432)

November 30, 2015

General Fund.....	\$5,986,105.74
Federal Fund.....	\$ 510,318.49
Trust & Agency.....	\$ 30.91
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve Fund.....	\$ 397,705.83
Capital Fund.....	\$ 49,425.48

Current Budget Allocation

General Fund Budget \$60,450,250.09

Yeas: All Members Present
Nays: None

No. 2016-102
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action and the following Resolutions:

Appointments for Regular Probationary Periods for Four Years (Classroom Teacher or Building Principal):

Resolved, the attached expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted Tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or Highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments to Probationary Periods of Fewer than Four Years (Teachers):

Resolved, the attached expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York. (See Attachment A – Personnel) (In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

No. 2016-103
COOPERATIVE
BIDS

Motion made by McCullough, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories: (In accordance with Board Policy #4310)

Produce – December 2015
Institutional Paper – 2nd Half – 2015-2016
Monthly Deliveries of Institutional Paper for 2015-2016
Copy Paper – 2nd Half – 2015-2016
Toners & Ink – 2nd Half – 2015-2016

Yeas: All members present

Nays: None

No. 2016-104
LOCAL BID
WAITE TOYOTA
2016
HIGHLANDER LE

Motion made by Young, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the local bid for one (1) 2016 Toyota Highlander LE from Waite Toyota meeting specifications. In the amount of \$32,017.50. (In accordance with Board Policy 4310)

Yeas: All members present
Nays: None

No. 2016-105
LOCAL BID
TJ TOYOTA
2016 TOYOTA
RAV4 LE

Motion made by Young, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the local bid for one (1) 2016 RAV4 Toyota LE from TJ Toyota meeting specifications. In the amount of \$26,087.50. (In accordance with Board Policy 4310)

Yeas: All members present
Nays: None

No. 2016-106
INCREASE
FUNDING FOR
TECH CENTER
PROJECT

Motion made by Webb, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the increase in funding for the Technical Center Project #519000-0012-010 to \$552,853 by budgetary appropriation. (In accordance with Board Policy #4130)

Yeas: All members present
Nays: None

No. 2016-107
DISPOSAL OF
BOCES
PROPERTY

Motion made by Young, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept donate 23 books. The 7 Habits of Highly Effective People, to the Champlain Valley BOCES. The books are no longer utilized in our BOCES. (In accordance with Board Policy #4431)

Yeas: All members present
Nays: None

No. 2016-108
SLL BOCES
ANNUAL
PROFESSIONAL
DEVELOPMENT
PLAN (PDP)

Motion made by McCullough, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the St. Lawrence-Lewis BOCES Annual Professional Development Plan (PDP) as mandated by Part 100.2 of Commissioner Regulations (8 NYCRR § 100.2 (dd)(3)(i)(e).

Yeas: All members present
Nays: None

No. 2016-109
INSTALLMENT
PURCHASES
XEROX
LISBON CENTRAL

Motion made by Young, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases with XEROX for seven (7) network printers for Lisbon Central School; the equipment is being purchased through CoSer 506, Instructional Technology. (In accordance with Board Policy #4310)

Yeas: All members present
Nays: None

No. 2016-110
DECLARATION
OF THE WORK
AT SOUTHWEST
TECHNICAL
CENTER
EMERGENCY
PROJECT

Motion made by Cappellino, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the declaration of the potable water system work at Southwest Technical Center as a public emergency due to health and safety concerns. (General Municipal Law) (Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 [construction emergencies])

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

The condition must require immediate corrective action which cannot await execution of proper bidding procedures (opinion of the State Comptroller, 60-905).

It is clear that the mitigation activities necessary to dispense with an emergency are needed immediately and are temporary in nature. They do not involve capital construction in the usual sense, and do not require approval of the Commissioner. Expenses incurred to mitigate the effects of an emergency are ordinary contingent expenses (opinion of Education Counsel, #213)

Yeas: All members present
Nays: None

No. 2016-111 Motion made by Young, seconded by Webb.
ESTABLISH Resolved, that the Board of Education of the St. Lawrence-
AMENDED Lewis BOCES, upon the recommendation of District
HOURLY/PER- Superintendent Burns, does hereby approve the amended
DIEM/STIPEND Hourly/Per-Diem/Stipend rates for the 2015-2016 fiscal year.
RATES FOR (In accordance with Board Policy #5151)
2015-2016

Yeas: All members present
Nays: None

Reports:

Thomas R. Burns, District Superintendent/Executive Officer
Ronald Burke, Assistant Superintendent for Instruction
Administrative Department Goals for 2015-2016

Discussion:

- Jessica Cohen and Alan Pole, Education Consultants

Information:

- Update on Facilities – Niki Ashley

Presentations:

- GPS for Success – Rachelle Romoda

Other: None

Pass-Around Information:

No. 2016-112 Roger Bennett, Board President, moved to go into Executive
EXECUTIVE Session, seconded by Cappellino, to discuss collective negotiations
SESSION pursuant to article fourteen of the Civil Service Law and so that the
Board may confer with and seek the advice of its General Counsel
with regard to a newly proposed bargaining unit.

Yeas: All members present
Nays: None

Entered Executive Session at 5:00 p.m.

Reconvened to Regular Session at 5:35 p.m.

No. 2016-113 Motion made by Cappellino, seconded by Smith. Resolved,
RECOGNIZE that the St. Lawrence Lewis Board of Education does hereby
NON-INSTRUC. recognize the St. Lawrence –Lewis BOCES Non-Instructional
SUPPORT STAFF Support Staff Association as the bargaining agent for individuals
employed in the following titles:

Account Clerk
Information Services Coordinator
Account Clerk/Typist
Insurance Clerk
Administrative Assistant
Keyboard Specialist
Assistant Employee Insurance Manager
Library Clerk
Assistant Purchasing Agent
Microcomputer Operator
Motor Vehicle Operator
Audio-Visual Aide
Principal Account Clerk
Building Maintenance Worker-Trainee
Principal Account Clerk/Deputy Treasurer
Building Maintenance Worker
Principal Account Clerk/Treasurer
Chief Payroll Clerk
Principal Fiscal Officer
Clerk
Printing Aide
Printing Machine Operator
Communications Specialist
Purchasing Agent

Computer Specialist
Research & Evaluation Analyst
Computer Technician – (Level 1, 2, 3)
Secretary I
Cook Manager
Custodial Worker
Senior Account Clerk
Custodian
Senior Clerk
Data Entry Machine Operator
Typesetting Computer Operator
Electronics Technician
Workers' Compensation Aide
Head Custodian

The Clerk of the BOCES, the Secretary to the District Superintendent, the Administrative Assistant assigned to the Human Resources Department, and all other titles shall be excluded from the bargaining Unit.

Yeas: All Members Present
Nays: None

No. 2016-114 Motion made by Young, seconded by McCullough to adjourn the
ADJOURNMENT meeting at 5:37 p.m.

Yeas: All Members Present
Nays: None

Susan A. Collins-Rickett, District Clerk