



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, August 20, 2015 - 6 p.m.

St. Lawrence-Lewis BOCES 2014-15 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance and improve academic opportunities for students throughout the region utilizing a variety of approaches – the Regional Consolidation Study, Regional High School Study, legislation, and Multiple Pathways
- To model regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement
- To facilitate the successful implementation of the Regents Reform Agenda, raising performance measures for students across the St. Lawrence-Lewis BOCES region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our educational partners
- Continue to work with the Board of Education Facilities Committee to complete upgrades to the ESC and CTE centers utilizing DASNY and other available funds
- Continue the consolidation of facilities including the sale or closure of the Washington Education Center
- Work with our Regional Partners, including Higher Education, to build and refine regional systems that will produce teachers and future educational leaders for the St. Lawrence-Lewis BOCES region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of July 9, 2015 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the July 9, 2015 Board of Education meeting.

- V. [Treasurer’s Report for period ending July 31, 2015](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 577,927.76
Federal Fund	\$ 1,231,124.30
Trust & Agency Fund	\$ 19.86
Payroll Fund	\$0.00
Capital Fund	\$ 26,991.58
Capital Equipment Reserve	\$ 397,683.71

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 59,540,089.93

A motion is needed to approve the Treasurer’s Report for the period ending July 31, 2015.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

2. Local Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest CTE Center – Modular Home #37, Southwest CTE Center – Modular Home #19, and Seaway CTE Center – Modular Home #1:

All three (3) tech centers:

- **Cabinets (all centers) – Route 37 Building Supply - \$25,232.25**
- **Electrical (all centers) – Everything Electric - \$10,968.42**
- **Plumbing (all centers) – White’s Lumber - \$6,023.31**
- **General Building Materials (NWT & SWT) – White’s Lumber - \$65,322.98 and (SATC) J.C. Merriman - \$33,045.57**

Grand Total Bid: \$140,592.53

3. Approval for Staff Conference

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Rationale: Board approval is required for this conference due to the conference being held out of state.

A motion is required to approve the staff conference request for Kelly Wilson to attend the American Association of School Librarians Conference in Columbus, Ohio from Wednesday, November 4 through Sunday, November 8, 2015.

4. Approval for Staff Conference

(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Rationale: Board approval is required for this conference due to the conference length.

The only cost that BOCES will be responsible for is the registration fee. Ogdensburg Free Academy has covered all other related expenses.

A motion is required to approve the staff conference request for Rachelle Amo to attend the Teaching of Reading & Writing Conference at the Teachers College, Columbia University in New York City from Monday, August 3 – Friday, August 7, 2015.

5. Adoption of the State of New York Deferred Compensation Plan
(In accordance with [Board Policy #5330](#) – Tax Sheltered Annuities)

Rationale: BOCES is eligible to adopt the Plan pursuant to Section 5 of the State Finance Law. The Plan is to offer a convenient and tax-favored method of savings on a regular and long-term basis to provide for retirement.

WHEREAS, the St. Lawrence-Lewis BOCES wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

WHEREAS, the St. Lawrence-Lewis BOCES is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

WHEREAS, the St. Lawrence-Lewis BOCES has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the St. Lawrence-Lewis BOCES by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term bases and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the St. Lawrence-Lewis BOCES hereby adopts the Plan for voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the St. Lawrence-Lewis BOCES are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

6. Approval of the Amended Code of Conduct
(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

A motion is needed to approve the annual Code of Conduct, with changes from the July 9, 2015 Board meeting, as required by Education Law.

7. [Amendment to the Bank of America Cardholders](#)
(In accordance with Board Policy #5321 – Use of BOCES Credit Card)

A motion is needed to approve the removal of Nancy Avery and the addition of Jane Akins to the Bank of America cardholder list for the 2015-2016 fiscal year.

8. [Non-Instructional Administrators Addendum](#)
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to approve the changes in the Non-Instructional Administrators Addendum.

9. [Certified Administrators Addendum](#)
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to approve the changes to the Certified Administrators Addendum.

10. [Support Staff Addendum of the Employee Handbook](#)
(In accordance with [Board Policy #5230](#) – Negotiations)

A motion is needed to approve the changes in the Support Staff Addendum of the Employee Handbook.

11. [Establish Hourly/Per-Diem/Stipend Rates for 2015-2016](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to approve the established Hourly/Per-Diem/Stipend Rates for the 2015-2016 fiscal year.

12. [Donation](#)
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is needed to accept the donation of 57 small engine tune-up kits from Lowe's in Ogdensburg for the Northwest Technical Center. The value of the kits is \$450.

13. Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the Cooperative Bid awards:

- **Produce – September 2015**

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Ronald Burke, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

- A. NYSSBA Annual Convention – October 18-20 – New York City
- B. Pre-School Special Education

IX. Information Items

- A. Update on Facilities – K. Perretta

X. Presentations

XI. Other

XII. Pass-Around Information

XIII. Adjournment