



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, September 11, 2014 – 6 p.m.

St. Lawrence-Lewis BOCES 2013-2014 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance opportunities for students through implementation of the recommendations of the Regional Consolidation Study, Regional High School Study, and other vehicles including legislation and the Multiple Pathways Proposal
- To model county-wide sharing and regional delivery models
- To evaluate BOCES services provided for continuous improvement
- To facilitate the successful implementation of APPR, DDI, and Common Core Standards, raising performance measures for students across the SLLBOCES Region

St. Lawrence-Lewis BOCES will:

- Develop a five year facilities plan, to include:
 - The current DASNY project and upgrades to ESC
 - Sale of the Washington Education Building
- Provide financial and operational solutions to our partners in education
- Work with Regional Partners, including Higher Education faculty at SUNY Potsdam and St. Lawrence University, to create regional systems for creating great teachers and future educational leaders for the SLLBOCES Region

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all students and staff in the SLLBOCES region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of August 14, 2014 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the August 14, 2014 Board of Education meeting.

V. Treasurer's Report for period ending August 31, 2014
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 742,008.52
Federal Fund	\$ 83,523.87
Trust & Agency Fund	\$ 13.21
School Lunch Fund	\$ 0.00
Payroll Fund	\$ 0.00
Capital Fund	\$ 167,632.41
Capital Equipment Reserve	\$ 397,610.94

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 56,328,409.90

A motion is needed to approve the Treasurer's Report for the period ending August 31, 2014.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment "A"](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment "A".

2. [Request for Staff Conference Approval](#)
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Rationale: Board approval is required for this due to the length being more than 4 nights.

A motion is required to approve the staff conference request for Jennifer French to attend the 2014-15 Annual Staff/Curriculum Development Network Meetings in Albany.

3. Request for Staff Conference Approval
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Rationale: Board approval is required for this due to the conference being out of state.

A motion is required to approve the staff conference request for Kelly Wilson to attend the School Library Journal Summit: Fire It Up, Sparking Creativity & Motivating Students Conference in St. Paul, Minnesota for three days.

4. Request for Staff Conference Approval
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

Rationale: Board approval is required for this due to the length being more than 4 nights.

A motion is required to approve the conference request for Michael Hanley to attend the conference – Singapore Math Strategies in Verona, New York for four nights.

5. Appointment/Designation of BOCES Integrity Officer (I.O.) for SED Test Security
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Rationale: SED has mandated this appointment. The I.O. will serve as the primary liaison between the BOCES district and the Test Security Unit (TSU) regarding the reporting and investigation of allegations concerning testing breaches by educators. With the assistance and guidance of the TSU, the I.O. will coordinate and/or conduct the investigation of serious allegations of educator misconduct related to state testing, and will work with school administrators regarding the more minor allegations.

A motion is required to appoint/designate Thomas R. Burns, District Superintendent/Executive Officer as the BOCES Integrity Officer (I.O.) for SED Test Security.

6. [Certification of Lead Evaluators of Building Principals/Instructional Supervisors](#)

(In accordance with NYCRR)

A motion is needed to approve Nancy Avery, Renee' Langtry-Green, and Stephen Putman as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

7. [Certification of Lead Evaluators of Classroom Teachers](#)

(In accordance with NYCRR)

A motion is needed to approve Nancy Avery, Susan Bouchey, Katherine LaVigne, Lori Montpetit, Reginald McDonald, Renee' Langtry-Green, Ronald Burke, Jane Akins, Tim Richards, Jennifer French, Randy Johnson, Stephanie Allen, and Patti Fisher as Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR § 30-2.9 (b).

8. [Annual Review of Code of Conduct](#)

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

Rationale: The only change in the Code of Conduct language is under II. Definitions - added language “provides equal access to the Boy Scouts and other designated youth groups”.

A motion is needed to approve the annual review of the Code of Conduct, as required by Education Law.

9. [Approve the Use of Authorize.net](#)

(In accordance with [Board Policy #4110](#) – Budget Planning and Preparation)

Rationale: Adult Ed would like to switch from PaySchools to Authorize.net for credit card payments. This new system interfaces with our enrollment database and will provide us with more efficient and accurate information on payments made. We currently pay the fees for PaySchools through ACH debit and would like the authorization to do the same for these new gateway and merchant accounts.

A motion is needed to approve the use of Authorize.net for the Adult Ed credit card payments and to pay the fees through ACH debit for the new gateway and merchant accounts.

10. [Approval to Participate in the NYSITCC Contracts](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the resolution to participate in the NYSITCC contracts, managed by Erie I BOCES for the current contracts: Adobe and SMART Technologies (SMART Notebook Advantage).

11. [Approval to Participate in the Joint Municipal Cooperative Bidding Program](#)
(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

A motion is needed to approve the resolution to participate in the Joint Municipal Cooperative Bidding Program through Eastern Suffolk BOCES.

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
B. [Stephen Putman, Interim Assistant Superintendent for Instruction](#)

VIII. Discussion Items

- A. Board Retreat – discuss holding a retreat

IX. Information Items

- A. Update on Facilities – K. Perretta
B. Update on the RUS and VAP Grants – J. French

X. Presentations

- 2014 ESY Program – N. Avery

XI. Other

- Area 6 Dinner – Tuesday, September 30, 2014 at 5 pm – Malone Golf Club

XII. Pass-Around Information

XIII. Adjournment