

Board of Cooperative
Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 West Main Street
Canton, New York 13617

January 8, 2015
Board Approved 2-12-15

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 8, 2015, St. Lawrence-Lewis BOCES, Educational Services Center, 40 West Main Street, Canton, New York. The President, Roger M. Bennett, called the meeting to order at 6.00 p.m.

ROLL CALL

Present: Roger Bennett, Andrea Webb, Shelli Prespare-Weston, James Young, Jack Zeh and Dana Smith (via Skype)

Absent: Patricia Gengo, Nancy Cappellino and Marjorie McCullogh

Others: Thomas R. Burns, Susan Collins-Rickett, Renee' Langtry-Green, Rafael Olazagasti, Nancy Avery, Kevin Perretta, Nicole Ashley, Ronald Burke, Maureen Bouchey, Carolyn McPherson and Susan Bouchey

APPOINTMENT

Susan Collins-Rickett, Clerk, administered the Oath of Office to Board Member Andrea Webb for remainder of three-year term (January 8, 2015 through June 30, 2016)

No. 2015-110
APPROVAL OF
MINUTES
DEC. 11, 2014

Motion made by Young, seconded by Weston, to approve the minutes of the Regular Board Meeting of December 11, 2014. (In accordance with Board Policy #1432)

Yeas: All members present
Nays: None

No. 2015-111
TREASURER'S
REPORT

Motion made by Young, seconded by Weston, to accept the Treasurer's Report for period ending December 31, 2014. (In accordance with Board Policy #1432)

December 31, 2014

General Fund.....	\$2,927,372.82
Federal Fund.....	\$ 1,342,424.58
Trust & Agency.....	\$ 16.08
Payroll Fund.....	\$ 0.00
Capital Equipment Reserve Fund.....	\$ 397,637.52
Capital Fund.....	\$ 167,638.01
Current Budget Allocation	
General Fund Budget	\$58,240,807.10

Yeas: All Members Present
Nays: None

No. 2015-112
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York. (See Attachment A - Personnel)* (In accordance with Board Policy #5150)

Yeas: All members present
Nays: None

No. 2015-113
CONFERENCE
REQUEST
THOMAS BURNS

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby approve the Conference Request for Thomas Burns to attend the AASA Dali Superintendent Summit in Phoenix, AZ from Tuesday, February 17, 2015 through Friday, February 20, 2015. (In accordance with Board Policy #5211)

Yeas: All members present
Nays: None

No. 2015-114
CONFERENCE
REQUEST

Motion made by Webb, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Conference Request for Renee' Langtry-Green, Rachelle Romoda, Jane Akins, John Morgan, Jonathan Santamoor, Diane Scott, Bianca Brockmiller, Meade Lent and Patricia Gilbert to attend the National TCTW (Tech Centers That Work) Leaders' Forum from Monday, January 26, 2015 through Friday, January 30, 2015 in Point Clear, AL. (In accordance with Board Policy #5211)

Yeas: All members present

Nays: None

No. 2015-115
INSTALLMENT
PURCHASE
XEROX
MORRISTOWN
CENTRAL

Motion made by Young, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchase with Xerox for three (3) network printers for Morristown Central School; the equipment is being purchased through CoSer 506, Instructional Technology. (In accordance with Board Policy #4310)

Yeas: All members present

Nays: None

Reports:

Thomas R. Burns, District Superintendent/Executive Officer
Ronald Burke, Assistant Superintendent for Instruction

Discussion: None

Information:

- BOCES Board of Education Terms
- Update on Facilities – Kevin Perretta

Presentations: Susan Bouchey and Carolyn McPherson presented on Assistive Technology

Other: Claims Auditor Report

Pass-Around Information:

No. 2015-116 Motion made by Young, seconded by Weston to enter
EXECUTIVE into Executive Session at 6:58 p.m., regarding the medical,
SESSION financial, credit, or employment history of a particular person or
 corporation, or matters leading to the appointment, employment,
 promotion, demotion, discipline, suspension, dismissal, or removal
 of a particular person or corporation. (In accordance with Board
 Policy #1433)

Yeas: All members present
Nays: None

Reconvened to Regular Session at 7:25 p.m.

No. 2015-117 Motion made by Young, seconded by Webb to adjourn the
ADJOURNMENT meeting at 7:26 p.m.

Yeas: All Members Present
Nays: None

Susan A. Collins-Rickett, District Clerk

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum
January 8, 2015

Attachment A (Personnel)

Upon the recommendation of the District Superintendent, a motion is needed to approve the following:

(A) Retirements

(1) Adult, Career and Technical Education

(a) **Name:** NIEDERER, ROBERT H.
Position: Tch Carpentry/Buildings Trades
FTE: 1.0000
Effective: Change of Retirement Date to 07/01/2015
Assigned: Southwest CTE Center

(2) Financial Affairs

(a) **Name:** JONES, CARL W.
Position: Printing Machine Operator
FTE: 1.0000
Effective: 08/31/2015
Assigned: Ogdensburg Print Shop

(3) Special Education

(a) **Name:** ENO, DIANA E.
Position: Teaching Assistant 10 MO
FTE: 1.0000
Effective: 06/30/2015
Assigned: Potsdam Central School

(B) Resignations

(1) Adult, Career and Technical Education

(a) **Name:** *MCCARTHY-BURNETT, TAMMY J.
Position: Keyboard Specialist
FTE: 1.0000
Effective: 01/17/2015
Assigned: Seaway CTE Campus

(2) Special Education

(a) **Name:** WSZALEK, JESSICA L.
Position: Tch Special Ed
FTE: 1.0000
Effective: 01/10/2015
Assigned: Potsdam Central School

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum
January 8, 2015

Attachment A (Personnel)

(B) Resignations

(2) Special Education

(b) Name: ROBSON, NATALIE J.
Position: Teaching Assistant 10 MO
FTE: 1.0000
Effective: 12/20/2014
Assigned: Potsdam Central School

(c) Name: GLOVER, ALEXANDRA B.
Position: Teaching Assistant 10 MO
FTE: 0.8000
Effective: 01/03/2015
Assigned: Ogdensburg City School

(d) Name: STONE, AMY L.
Position: Tch Special Ed
FTE: 1.0000
Effective: 01/10/2015
Assigned: Potsdam Central School

(C) Leaves of Absence

(1) Adult, Career and Technical Education

(a) Name: HART, LUCINDA K.
Position: Tch Alternative Education
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 12/15/2014 through 03/16/2015
Assigned: Seaway CTE Center

(2) Special Education

(a) Name: SALEH, JEMILA A.
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 12/18/2014 through 12/19/2014
Assigned: Potsdam Central School

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

January 8, 2015

Attachment A (Personnel)

(C) Leaves of Absence

(2) Special Education

- (b) Name: MOFFITT, STEPHEN M.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act (Extension)
Duration: 12/15/2014 through 01/12/2015
Assigned: Potsdam Central School
- (c) Name: RICHARDS, JESSICA L.**
Position: Teaching Assistant 10 MO & LPN
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 12/11/2014 (.25 day) through 12/12/2014
Assigned: Potsdam Central School
- (d) Name: DOW, KRISTIE J.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 12/02/2014 through 12/09/2014
Assigned: Potsdam Central School
- (e) Name: GRAY, ASHLEY J.**
Position: Teaching Assistant 10 MO
FTE: 0.8000
Type: None of which falls under the Family and Medical Leave Act
Duration: 12/11/2014 (1 day) and 12/15/2014 (.14 day)
Assigned: Potsdam Central School
- (f) Name: LEE, OLIVIA W.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 02/09/2015 through 03/06/2015
Assigned: Potsdam Central School

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum
January 8, 2015

Attachment A (Personnel)

(C) Leaves of Absence

(2) Special Education

- (g) Name: GLOVER, ALEXANDRA B.**
Position: Teaching Assistant 10 MO
FTE: 0.8000
Type: None of which falls under the Family and Medical Leave Act
Duration: 12/18/2014 (.40 of a day) through 12/19/2014
Assigned: Ogdensburg City School

- (h) Name: STONE, AMY L.**
Position: Tch Special Ed
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 12/11/2014 through 01/09/2015
Assigned: Potsdam Central School

- (i) Name: *SHARPE, MORGAN A.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 01/05/2015 through 02/15/2015
Assigned: Potsdam Central School

- (j) Name: *LAFRANCE, JESSICA L.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 01/06/2015 through 03/15/2015
Assigned: Potsdam Central School

- (k) Name: *RICHER, LORI A.**
Position: Teaching Assistant 10 MO
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 01/05/2015 through 01/31/2015
Assigned: Ogdensburg City School

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

January 8, 2015

Attachment A (Personnel)

(D) Tenure Recommendations

(1) Special Education

(a) Name: *MONTPETIT, LORI L.
Tenure Area: Supervisor Of Special Education
Tenure Date: 06/30/2015
Assigned: Educational Services Center

(b) Name: *SHARP, GARRETT R.
Tenure Area: Teaching Assistant
Tenure Date: 04/03/2015
Assigned: Educational Services Center

(E) Appointment Status Change

(1) Special Education

(a) Name: GRAY, ASHLEY J.
From: 1.0 FTE Teaching Assistant 10 MO
To: .80 FTE Teaching Assistant 10 MO
Salary: \$17,439.00
Pro-Rated: \$9,765.84
Effective: 12/01/2014
Assigned: Potsdam Central School

(F) Temporary Appointments

(1) Adult, Career and Technical Education

(a) Name: *SCOTT, DIANE B.
Position: Teaching Assistant 10 MO, Certified
FTE: .50
Salary: Step 18: \$22,513.00
Pro-Rated: \$8,104.69
Effective: 11/24/2014 through 06/30/2015
Tenure: Teaching Assistant
Assigned: Northwest CTE Center

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

January 8, 2015

Attachment A (Personnel)

(F) Temporary Appointments

(2) Special Education

(a) Name: SHARLOW, KELLY A.
Position: Teaching Assistant 10 MO, Certified
FTE: 1.0000
Salary: Step: 1, \$14,465.00
Pro-Rated: \$9,112.98
Effective: 12/15/2014 through 06/30/2015
Tenure: Teaching Assistant
Assigned: Potsdam Central School

(b) Name: ANDREWS, LAURIE J.
Position: Teaching Assistant 10 MO, Certified
FTE: 0.8000
Salary: Step: 12, \$19,298.00
Pro-Rated: \$9,185.85
Effective: 01/05/2015 through 06/30/2015
Tenure: Teaching Assistant
Assigned: Brasher Falls Central School

(c) Name: LINKIEWICZ, ERIN E.
Position: Teaching Assistant 10 MO, Certified
FTE: 1.0000
Salary: Step: 4, \$15,982.00
Pro-Rated: \$9,429.38
Effective: 01/06/2015 through 06/30/2015
Tenure: Teaching Assistant
Assigned: Potsdam Central School

(G) Appointments - Per Diem, Substitutes and Workshop Stipends

(1) Hourly and Workshop Stipends

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
WILSON, CAITLIN	HOURLY CLERK - up to 20 hrs/week	Hourly	12/17/2014-06/30/2015	\$10.00/hr
ARCHER, BRENT J.	Hourly Clerk	Hourly	01/07/2015-06/30/2015	\$10.00/hr

(2) Per Diem, Substitutes and Workshop Stipends

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
FLETCHER, RHONDA M.	Sub Certified Teacher	Per Diem	12/08/2014-06/30/2015	\$85.00/day

ST. LAWRENCE-LEWIS BOCES

Personnel Agenda - Addendum

January 8, 2015

Attachment A (Personnel)

(G) Appointments - Per Diem, Substitutes and Workshop Stipends**(2) Per Diem, Substitutes and Workshop Stipends**

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
MAGUIRE, KAYCEE M.	Sub Not Cert T Asst. max 40 da	Per Diem	07/01/2014-06/30/2015	\$70.00/day
GOTHAM, GAIL E.	Admin Programs, Plans & Grant Dev	Per Diem	12/09/2014-06/30/2015	\$427.18/day
BROWN, TANYA L.	Sub Cert Teaching Assistant	Per Diem	01/05/2015-06/30/2015	\$70.00/day
PREMO, KIMBERLY A.	Sub Not Cert T Asst. max 40 da	Per Diem	01/05/2015-06/30/2015	\$70.00/day
COOTWARE, ERIN L.	Sub Cert Teaching Assistant	Per Diem	12/22/2014-06/30/2015	\$70.00/day
SHAMPINE, MONICA R.	Sub Cert Teaching Assistant	Per Diem	12/22/2014-06/30/2015	\$70.00/day
FARRAND, PATRICK J.	Regional Principal Leader	STLE Grant Stipend	07/01/2014-06/30/2015	\$2,000.00
COBURN, JESSE C.	Regional Principal Leader	STLE Grant Stipend	07/01/2014-06/30/2015	\$2,000.00
REID, BROOKE L.	Regional Principal Leader Stipend	STLE Grant Stipend	07/01/2014-06/30/2015	\$2,000.00
MCCUIN, MOLLY K.	Sub Not Cert T Asst. max 40 da	Per Diem	01/05/2015-06/30/2015	\$70.00/day
ROSS, KASSIDY L.	Sub Not Cert T Asst. max 40 da	Per Diem	01/05/2015-06/30/2015	\$70.00/day
MILLER, SAMUEL L.	Sub Not Cert T Asst. max 40 da	Per Diem	01/06/2015-06/30/2015	\$70.00/day
BOAK, JACK	Administrator	Per Diem	01/05/2015-06/30/2015	\$500.00/day
BAILLARGEON, BRIANNA L.	Sub Not Cert T Asst. max 40 da	Per Diem	07/01/2014-06/30/2015	\$70.00/day
HAVERSTOCK, CHARITY D.	Sub Teacher Aide	Per Diem	12/16/2014-06/30/2015	\$65.00/day
LENOX, BETHANY A.	Sub Cert Teaching Assistant	Per Diem	12/15/2014-06/30/2015	\$70.00/day
NEWMAN, ANNA P.	Sub Not Cert T Asst. max 40 da	Per Diem	07/01/2014-06/30/2015	\$70.00/day
WARREN, MORIAH J.	Sub Cert Teaching Assistant	Per Diem	12/11/2014-06/30/2015	\$70.00/day