

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEETING**

Thursday, August 14, 2014 – 6 p.m.

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**St. Lawrence-Lewis BOCES  
2014-2015  
Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance opportunities for students through implementation of the recommendations of the Regional Consolidation Study, Regional High School Study, and other vehicles including legislation and the Multiple Pathways Proposal
- To model county-wide sharing and regional delivery models
- To evaluate BOCES services provided for continuous improvement
- To facilitate the successful implementation of APPR, DDI, and Common Core Standards, raising performance measures for students across the SLLBOCES Region

St. Lawrence-Lewis BOCES will:

- Develop a five year facilities plan, to include:
  - The current DASNY project and upgrades to ESC
  - Sale of the Washington Education Building
- Provide financial and operational solutions to our partners in education
- Work with Regional Partners, including Higher Education faculty at SUNY Potsdam and St. Lawrence University, to create regional systems for creating great teachers and future educational leaders for the SLLBOCES Region

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all students and staff in the SLLBOCES region.

**AGENDA**

**Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

**Action Items**

- IV. [Minutes of July 10, 2014 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**A motion is needed to approve the minutes of the July 10, 2014 Board of Education meeting.**

- V. [Treasurer’s Report for period ending July 31, 2014](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balance

General Fund	\$500,973.39
Federal Fund	\$113,410.48
Trust & Agency Fund	\$13.13
School Lunch Fund	\$0.00
Payroll Fund	\$0.00
Capital Fund	\$167,630.98
Capital Equipment Reserve	\$397,604.18

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 54,937,432.54

**A motion is needed to approve the Treasurer’s Report for the period ending July 31, 2014.**

- VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

2. Local Bid  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board authorized the District Superintendent to proceed with the bidding process and to select the lowest bidder, meeting specifications for Welding Ventilation Framework at Southwest CTE Center at the July 10, 2014 board of education meeting.

**A motion is needed to approve the bid award for Welding Ventilation Framework at Southwest CTE Center to the bidder meeting the specifications – John J. Doyle Builders, Inc., Ogdensburg, New York at the cost of \$12,679.00.**

3. Local Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: Building materials and supplies for modular home #36 - Northwest CTE Center and #18 - Southwest CTE Center.

**A motion is needed to approve the bid award for building materials, to low bidder meeting specifications:**

**Northwest CTE Center – Modular Home #36**

- General Building Materials – White's Lumber - \$33,750.00
- Plumbing Materials – White's Lumber - \$2,584.44
- Electrical Materials – Everything Electric - \$3,991.99
- Cabinets –Route 37 - \$7,972.50

**Total Bid: \$48,298.93**

**Southwest CTE Center – Modular Home #18**

- General Building Materials – White's Lumber - \$34,866.86
- Plumbing Materials – White's Lumber - \$1,819.02
- Electrical Materials – White's Lumber - \$4,826.48
- Cabinets – White's Lumber - \$6,127.26
- Windows - White's Lumber - \$4,339.50

**Total Bid: \$51,979.12**

4. Donations from Stewart's and Price Chopper

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

**A motion is needed to accept the donation of gift certificates in the amount of \$1,800 from Stewart's and three (3) \$500 gift cards from Price Chopper for the McKinney Vento consortiums.**

5. Closing of School Lunch Funds

(In accordance with [Board Policy #4484](#) – Financial Accountability and [Board Policy #4440](#) – Accountability for BOCES Funds)

**A motion is needed for the closing of the school lunch fund at June 30, 2014 and to authorize the closing of all unreconciled balances.**

6. Addition of Cell Phone User

(In accordance with [Board Policy #5322](#) – Use of BOCES Cell Phones)

*Rationale: The cell phone list has been revised to reflect the addition of a staff member who requires the use of a cell phone.*

**A motion is needed to approve the addition of Georgia Wyatt, CTE Instructional Coach, to the cell phone listing for the 2014-2015 fiscal year.**

7. Removal of Cell Phone User

(In accordance with [Board Policy #5322](#) – Use of BOCES Cell Phones)

*Rationale: The cell phone list has been revised to reflect the removal of a staff member that has retired.*

**A motion is needed to approve the removal of Greg Downey, Special Education teacher from the cell phone listing for the 2014-2015 fiscal year.**

8. Donation by Canton-Potsdam Hospital

(In accordance with [Board Policy #4230](#) –Acceptance of Gifts, Grants and Bequests to BOCES)

(In accordance with [Board Policy #4320](#) – BOCES Personal Property Accountability)

**A motion is needed to accept the donation of an EKG machine to be located in the Norwood Adult Ed building. The machine was donated by the Canton-Potsdam Hospital.**

VII. Reports

A. [Thomas R. Burns, District Superintendent](#)

B. [Stephen Putman, Interim Assistant Superintendent for Instruction](#)

VIII. Discussion Items

IX. Information Items

A. Update on Facilities

X. Presentations

XI. Other

- [Claims Auditor Report](#) for quarter ending June 30, 2014
- NYSSBA Conference – October 26-28 in New York City

XII. Pass-Around Information

- [Thank You from NYSED to Nancy Avery](#)

XIII. Adjournment