



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

SPECIAL BOARD MEETING

Thursday, December 19, 2013 – 10 a.m.

St. Lawrence-Lewis BOCES 2013-2014 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To enhance opportunities for students through implementation of the recommendations of the Regional Consolidation Study, Regional High School Study, and other vehicles including legislation and the Multiple Pathways Proposal
- To model county-wide sharing and regional delivery models
- To evaluate BOCES services provided for continuous improvement
- To facilitate the successful implementation of APPR, DDI, and Common Core Standards, raising performance measures for students across the SLLBOCES Region

St. Lawrence-Lewis BOCES will:

- Develop a five year facilities plan, to include:
 - The current DASNY project and upgrades to ESC
 - Sale of the Washington Education Building
- Provide financial and operational solutions to our partners in education
- Work with Regional Partners, including Higher Education faculty at SUNY Potsdam and St. Lawrence University, to create regional systems for creating great teachers and future educational leaders for the SLLBOCES Region

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all students and staff in the SLLBOCES region.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

IV. District Superintendent

A. Action Items

1. Personnel

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Upon the recommendation of the District Superintendent, a motion is needed to approve the following:

Retirement – Career & Technical Education

Niederer, Robert – Teacher of Building Trades, 1.0 FTE, effective July 1, 2017. * Assigned to Southwest CTE Center

Retirement – Instructional Technology/Staff Development

Woodward, Thomas – Motor Vehicle Operator, 1.0 FTE, effective June 28, 2014. *Assigned to Educational Services Center

Resignation – Instructional Technology/Staff Development

Smith, Angela – Teacher of English, .50 FTE, effective December 6, 2013. *Assigned to Massena Central School

Appointments – Instructional Technology/Staff Development

Wilson, Kelly – Director of School Library System/Learning Resources Center, 1.0 FTE, at a salary of \$72,000.00 (pro-rated \$30,000.00), 3 year probationary appointment effective February 3, 2014 through February 2, 2017. Designated tenure area shall be Director of School Library System/Learning Resources Center. *Initial Assignment Educational Services Center

Gordon, Paul – Educational Technology Specialist Intern, unpaid, totaling 100 hours, to shadow Educational Technology Specialists, effective January 6, 2014 through May 20, 2014. *Initial assignment shall be Educational Services Center

All of the appointments are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of NY.

**A motion is needed to approve the Personnel as presented.
This motion will include the entire personnel section of the agenda.**

2. [Amendment of Motion #2014-011 of July 11, 2013](#) – Establish Hourly/Per Diem/Stipend Rates
(In accordance with [Board Policy #5151](#) – Temporary and Part-Time Employees)

Rationale: Add the position of Laborer at the rate of \$10.00 per hour.

A motion is needed to approve the amendment to Motion #2014-011 – Establish Hourly/Per Diem/Stipend Rates. The Laborer rate will be added at \$10.00/hour for 2013-2014.

3. [Approval of Employment Agreement](#)
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board)

A motion is needed to approve the employment agreement between the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties (SLLBOCES) and Thomas R. Burns, District Superintendent.

4. Support Staff Addendum of Employee Handbook
(In accordance with the Employee Handbook)

Upon leaving the employ of the BOCES, an employee may allocate up to one hundred and sixty-five (165) days of accrued sick leave credit to the 41-j option of the New York State Employees' Retirement System. Further, the employee will be paid \$35 per day for any sick time accrued in excess of that allocated to the 41-j option, up to a maximum of 240 days, and any such payout will be deposited directly into the employee's non-elective 403(b) account, no later than July 31st following the effective date of retirement **separation**. These provisions are subject to the following conditions:

- Employee must be eligible for retirement without penalty under the NYS Employees' Retirement System and have at least ten (10) years of credited service to the BOCES; or, employee must have at least fifteen (15) years of credited service to the BOCES;
- Employee must submit a letter of resignation ~~for the purpose of retirement to the District Superintendent no later than January 4st of the calendar year in which the retirement is to be effective~~ **at least six (6) months prior to the stated date of resignation, or be the subject of an involuntary layoff (in extraordinary circumstances and upon the recommendation of the District Superintendent, the BOCES Board may waive this notification requirement).**

A motion is needed to approve the Support Staff addendum to the Employee Handbook.

5. Donation of Guitar and Amplifier from Tracy Cox, Inlay Studios
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is needed to accept the donation of a guitar and amplifier from Tracy Cox of Inlay Studios in Colton, NY to the Community Connections Program at the Educational Services Center.

6. [New York State Technology Consortium Bid for 2013-2014](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the resolution for the additional vendors to participate in the Statewide Technology Licensing Agreement Bid.

V. Adjournment