



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, September 12, 2013 – 6 p.m.

St. Lawrence-Lewis BOCES 2012-2013 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To assess needs in these dire financial times
- To enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- To model county-wide sharing and regional delivery models
- To evaluate services provided for continuous improvement.

St. Lawrence-Lewis BOCES will:

- Successfully complete the current capital project at 40 W. Main Street
- Maintain/improve current facilities where possible, while jettisoning older facilities and leases no longer needed by consolidating
- Develop a long-range plan for facilities utilizing the new Building Conditions Survey
- Provide financial and operational solutions to our partners in education

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all.

PARTIAL AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs.)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of August 15, 2013 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the August 15, 2013 Board of Education meeting.

- V. [Treasurer’s Report for period ending August 31, 2013](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. [Account Balances](#)

1. General Fund.	\$
2. Federal Fund.	\$
3. Trust and Agency Fund.	\$
4. School Lunch Fund.	\$
5. Payroll Fund.	\$
6. Capital Fund.	\$

B. [Current Budget Allocation](#)

- [Budget Report](#)
- [District Billing](#)

1. General Fund Budget	\$51,995,008.31
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A motion is needed to approve the Treasurer’s Report for the period ending August 31, 2013.

- VI. [District Superintendent](#)

A. [Action Items](#)

1. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the Personnel as presented in Attachment “A”.

This motion will include the entire personnel section of the agenda.

2. [Certification of Lead Evaluators of Building Principals/Instructional Supervisors](#) (In accordance with NYCRR)

A motion is needed to approve Nancy Avery, Renee' Langtry-Green, and Stephen Todd as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9 (b).

3. [Certification of Lead Evaluators of Classroom Teachers](#) (In accordance with NYCRR)

A motion is needed to approve Nancy Avery, Susan Bouchey, Lisa Grenville, Katherine LaVigne, Lori Montpetit, Reginald McDonald, Renee' Langtry-Green, Ronald Burke, Jane Akins, Tim Richards, Jennifer French, and Patti Fisher as Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9 (b).

4. [Voting Delegate and Alternate to NYSSBA Annual Business Meeting – Rochester Riverside Convention Center, October 26, 2013](#) (In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officers)

A motion is required to elect the Voting Delegate and the Voting Alternate to serve at NYSSBA's Annual Business Meeting and Convention in Rochester, NY, October 26, 2013.

5. [Local Quote](#) (In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is required to approve the Local Quote, award to , in meeting the specifications for the removal of the storm line and replacement at 40 West Main Street, ESC complex on the west side entrance.

6. Donation of Copiers from Hermon DeKalb Central School District
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

A motion is required to accept the donation of copiers (Model 2851, S/N V8215301043; Model 2051, S/N K6765000371; and Model 7001, S/N V7096000192) from Hermon DeKalb Central School to St. Lawrence-Lewis BOCES.

7. Appointment/designation of BOCES Integrity Officer (I.O.) for SED Test Security
(In accordance with [Board Policy #1438](#) – Annual Organization Meeting)

A motion is required to appoint/designate Thomas R. Burns, District Superintendent/Executive Officer as the BOCES Integrity Officer for SED Test Security.

SED has mandated this appointment. The I.O. will serve as the primary liaison between the BOCES district and the Test Security Unit (TSU) regarding the reporting and investigation of allegations concerning testing breaches by educators. With the assistance and guidance of the TSU, the I.O. will coordinate and/or conduct the investigation of serious allegations of educator misconduct related to state testing, and will work with school administrators regarding the more minor allegations. This will be an annual appointment at the reorganization meeting in July.

8. Amendment to the Platinum Plus Cardholders as Presented
(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Name to be removed: Wendy Clark

Names to be added: Patricia Rowan-Lalonde
Susan Collins-Rickett

A motion is needed to amend the authorized Platinum Credit Cardholders.

9. Request for Staff Conference Approval
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

A motion is required to approve the staff conference request for Roberta Stillin-Dowman, Supervisor of Instructional Resources/Title I Support, to attend the Diagnostic Tool for School & District Effectiveness (DTSDE) training in Albany, New York from September 24-27, 2013.

Board approval is required for this conference due to the length of four days. Please note that this conference is no cost to St. Lawrence-Lewis BOCES. The cost incurred will be paid by Norwood Norfolk Central School.

VII. Reports

- A. Thomas R. Burns, District Superintendent
- B. [Stephen J. Todd, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

- A. Board Retreat – discuss holding a retreat

IX. Information Items

- A. Update on Facilities

X. Presentations

XI. Other

- A. Reminder – Area 6 Dinner Meeting – November 7, 2013 at the Malone Golf Club

XII. Pass-Around Information

XIII. Adjournment

