



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEMBER RETREAT – Thursday, October 10, 2013 - 4 pm**

**BOARD MEETING – Thursday, October 10, 2013 - 6 pm**

---

**St. Lawrence-Lewis BOCES**  
**2012-2013**  
**Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To assess needs in these dire financial times
- To enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- To model county-wide sharing and regional delivery models
- To evaluate services provided for continuous improvement.

St. Lawrence-Lewis BOCES will:

- Successfully complete the current capital project at 40 W. Main Street
- Maintain/improve current facilities where possible, while jettisoning older facilities and leases no longer needed by consolidating
- Develop a long-range plan for facilities utilizing the new Building Conditions Survey
- Provide financial and operational solutions to our partners in education

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all.

## **AGENDA**

### **Opening Activities**

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs.)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

**Action Items**

- IV. [Minutes of September 12, 2013 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

**A motion is needed to approve the minutes of the September 12, 2013 Board of Education meeting.**

- V. [Treasurer’s Report for period ending September 30, 2013](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

1. General Fund. . . . .	\$2,780,931.28
2. Federal Fund. . . . .	\$ 536,280.20
3. Trust and Agency Fund. . . . .	\$ 8,808.51
4. School Lunch Fund. . . . .	\$ 107,717.72
5. Payroll Fund. . . . .	\$ 0.00
6. Capital Project Fund. . . . .	\$ 261,814.32
7. Capital Equip. Reserve . . . . .	\$ 397,537.96

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

1. General Fund Budget . . . . .	\$ 52,489,652.28
----------------------------------	------------------

**A motion is needed to approve the Treasurer’s Report for the period ending September 30, 2013.**

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

*This motion will include the entire personnel section of the agenda.*

2. Donation of School Binders  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

**A motion is needed to accept the donation of school binders from Acco International in Ogdensburg, NY to St. Lawrence-Lewis BOCES – Northwest Technical Center.**

3. Approval of Conference Request  
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)

**A motion is required to approve the conference request for Andrew Rudd as an Instructional Presenter for BOCES.**

*Rationale: Board approval is required for this conference presenter due to the length of lodging being over the four nights. Mr. Rudd will be presenting four sessions which requires lodging for 11 nights.*

4. Joint Municipal Cooperative Bidding Program  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the resolution to participate in the Joint Municipal Cooperative Bidding Program.**

*Rationale: Eastern Suffolk BOCES will allow us to piggyback off of their copier bid if we cross-contract to join their consortium. There is a \$500 fee for the copier bid but we have been assured that the savings is very competitive for this bidding program and outweighs the \$500 fee.*

5. Installment Purchase  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

**A motion is needed to approve the installment purchase with Advanced Business Systems for six network printers for Canton Central School and with Advanced Business Systems for one network printer and North Country Digital Solutions for one network printer for Harrisville Central School.**

*Rationale: The equipment is for Canton Central School and Harrisville Central School. The installment purchases are being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.*

VII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Stephen J. Todd, Assistant Superintendent for Instruction](#)

VIII. Discussion Items

- A. [Mr. William Sommerfield as the Area 6 NYSSBA Director](#)
- B. [Mr. Wayne Rogers as the Area 6 NYSSBA Director](#)
- C. Policy  
(In accordance with [Board Policy #1410](#) Formulation, Amendment, and Adoption of Policy)

1. [Policy 1550 – Orienting New Board Members](#)

*This is a revision to the current policy. The first reading of this policy was at the September 12, 2013 board meeting. This will be the second reading as a discussion item. The third reading will be held at the November 14, 2013 board meeting.*

IX. Information Items

A. Update on Facilities

B. Marcia Eggleston, Director of SLS was recently honored at the New York Library Association conference. She received the very prestigious NYLA Lifetime Achievement Award and the Section of School Librarians (a division of NYLA) has established a scholarship in her name for someone to attend the annual Ed. Leadership Conference.

X. Presentations

A. Summer School Report – Timothy Richards

B. CTE Principals – Jane Akins, Northwest Tech; Ron Burke, Seaway Tech; and Timothy Richards, Southwest Tech

XI. Other

A. [Claims Auditor Report](#) for quarter ending September 30, 2013

B. Reminder – Area 6 Dinner Meeting – November 7, 2013 at the Malone Golf Club

XII. Pass-Around Information

- [Thank you from Carol Lawrence, Instructor for AARP Driver Safety](#)

XIII. Adjournment