

Board of Cooperative  
Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 40 West Main Street  
Canton, New York 13617

Not Board Approved

**June 6, 2013**

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 6, 2013, Northwest CTE Center, 1000 Park Street, Ogdensburg, New York. The President, Roger M. Bennett called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Roger Bennett, Marjorie McCullough, Andrea Webb, Shelli Prespare-Weston, Patricia Gengo, James Young, Jack Zeh and Dana Smith

Absent: Nancy Cappellino

Others: Thomas R. Burns, Susan Collins-Rickett, Nicole Ashley, Jennifer French, Wendy Clark, Renee' Langtry-Green, Nancy Avery, Kevin Perretta, Lisa Elliott and Patti Burnham

No. 2013-153  
APPROVAL OF  
MINUTES  
MAY 9, 2013

Motion made by Smith, seconded by Gengo, to approve the minutes of the regular Board Meeting of May 9, 2013. (In accordance with Board Policy #1432)

Yeas: All members present  
Nays: None

No. 2013-154  
TREASURER'S  
REPORT

Motion made by Smith, seconded by Young, to accept the Treasurer's Report for period ending May 31, 2013. (In accordance with Board Policy #1432)

May 31, 2013

General Fund.....	\$7,494,578.92
Federal Fund.....	\$ 900,180.16
Trust & Agency.....	\$ 8,441.09
School Lunch.....	\$ 128,195.53
Payroll Fund.....	\$ 0.00
Capital Fund.....	\$ 594,419.69

Current Budget Allocation – Budget Report and District Billing  
General Fund Budget ..... \$52,723,198.50

Yeas: All Members Present  
Nays: None

No. 2013-155  
ALL PERSONNEL  
BOARD ACTION  
AS FOLLOWS:

Motion made by Smith, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel)  
(In accordance with Board Policy #5150)

Yeas: All members present  
Nays: None

No. 2013-156  
COOPERATIVE  
BIDS

Motion made by Smith, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories:  
(In accordance with Board Policy #4310)

- a. Bread – 2013-2014
- b. Milk – 2013-2014
- c. Furnishings – 2013-2014
- d. Ice Cream – 2013-2014
- e. Audio-Visual Equipment & Supplies – 2013-2014
- f. General School & Office Supplies–Teacher Pack- 2013-2014

- g. Cosmetology Supplies & Kits – 2013-2014
- h. Technology & Shop Supplies – 2013-2014
- i. Musical Instruments & Supplies – 2013-2014

Yeas: All members present  
Nays: None

No. 2013-157  
ONE (1) 2013  
VEHICLE  
CHEV. IMPALA

Motion made by Young, seconded by Smith.  
Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Local Bid award for one (1) 2013 Vehicle – 2013 Chevrolet Impala, to Frenchie's Chevrolet, Massena, New York, low bidder meeting specifications. (In accordance with Board Policy #4310)

Yeas: All members present  
Nays: None

No. 2013-158  
BOCES ANNUAL  
MEETING  
APRIL 10,  
2014

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date for the 2014 St. Lawrence-Lewis BOCES Annual Meeting for Thursday, April 10, 2014. (In accordance with Board Policy #1437) (Ed Law §1950)

Yeas: All members present  
Nays: None

No. 2013-159  
COMPONENT  
DISTRICTS'  
PUBLIC MTG.  
& VOTE-BOCES  
ADMIN. BUDGET  
& MEMBERS  
APRIL 28,  
2014

Motion made by Webb, seconded by Gengo. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Monday, April 28, 2014, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the Tentative Administrative Budget for 2014-2015. (In accordance with Board Policy #1220) (Ed Law §1950, subdivision 2-a(b))

Yeas: All members present  
Nays: Nays

No. 2013-160  
BOCES JULY  
ORGANIZATIONAL  
MTG. – 7/11/13

Motion made by Young, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Thursday, July 11, 2013 for the BOCES Organizational Meeting, 4:00 p.m., Educational Services Center, 40 West Main Street, Canton, New York. (In accordance with Board Policy #1438) (Public Officers' Law Article 7)

Yeas: All members present  
Nays: None

No. 2013-161  
ACCEPTANCE  
OF DEMOLITION  
BID  
BETTE & CRING,  
\$149,100.00

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the Demolition Bid Contract awarded to Bette & Cring, Watertown, New York, in the amount of \$149,100.00. (In accordance with Board Policy #4310 and #4510)

Yeas: All members present  
Nays: None

No. 2013-162  
ACCEPTANCE  
OF JUNE 4, 2013  
PUBLIC VOTE  
RESULTS

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the results of the Public Referendum held June 4, 2013 allowing the St. Lawrence-Lewis Counties BOCES to proceed with the following actions: (In accordance with Board Policy #1432 #4510)

To sell the Richville building and grounds consisting of 4.8 +/- acres located at 53 School Street to the Village of Richville for the sum of one dollar (\$1.00)

To sell or transfer additional parcels of land no longer needed for the BOCES purposes known as Washington Education Center building and grounds consisting of 1.33 +/- acres located at 616 Rensselaer Avenue, Ogdensburg, New York

To sell or transfer a vacant parcel consisting of .21 +/- acres located at 24 Hillcrest Drive in the Town of Potsdam

The voting results of the public referendum held on June 4, 2013 are as follows:

Yeas: 64 votes cast  
Nays: 4 votes cast  
Void: 3 votes cast

Yeas: All members present  
Nays: None

No. 2013-163  
AMENDMENT  
TO THE  
PLATINUM PLUS  
CARDHOLDERS

Motion made by Gengo, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby amend the Authorized Platinum Credit Cardholders list as presented. (In accordance with Board Policy #5321)

Yeas: All members present  
Nays: None

No. 2013-164  
AMENDMENT  
TO THE  
WRIGHT  
EXPRESS  
(GAS CARD)

Motion made by Gengo, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby amend the Authorized Wright Express Cardholders list as presented. (In accordance with Board Policy #5321)

Yeas: All members present  
Nays: None

No. 2013-165  
CHARGE  
UNEMPLOYMENT  
RESERVE  
FUND

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, hereby authorizes expending the New York State Unemployment Insurance payments, up to \$48,000, from the Unemployment Insurance Reserve for the 2012-2013 fiscal year. (In accordance with Board Policy #4130 and #4210)

Yeas: All members present  
Nays: None

Reports:

Thomas R. Burns, District Superintendent/Executive Officer  
Stephen J. Todd, Assistant Superintendent for Instruction - attachment

Discussion:

- A. Performance Review – Revision (In accordance with Board Policy #5130-  
Performance Review)

Information (Step 1) Evaluation of Personnel – Policy #5130 – Policies (In  
accordance with Board Policy #1410 – Formulation, Amendment, and Adoption  
of Policy (Step 2)

This is a current policy (#5130) which has been revised. The reading of this  
policy in the online format was (Step 1), Information Item. This item is now  
moved to a Discussion Item (Step 2) on the Agenda (June 6, 2013)

- B. Student Evaluation – Revision (In accordance with Board Policy #6310-Student  
Evaluation)

Student Evaluation – Policy #6310 – (In accordance with Board Policy #1410 –  
Formulation, Amendment, and Adoption of Policy (Step 2)

This is a current policy (#6310) which has been revised. The reading of this  
policy in the online format was (Step 1), Information Item. This item is now  
moved to a Discussion Item (Step 2) on the Agenda (June 6, 2013)

Information:

Update on Facilities

Other: None

Pass-Around Information:

- A. Thank you note  
B. “Save the Date” – notice of Regional Study Overview – June 13, 2013 at 6:00  
p.m. at the BOCES Educational Services Center, 40 West Main Street, Canton,  
NY  
C. CTE for College and Career Readiness brochure  
D. “BOCES Superintendent Salary Cap” - memo

No. 2013-166  
EXECUTIVE  
SESSION

Motion made by Young, seconded by Smith to enter into Executive Session at 4:40 p.m., regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (In accordance with Board Policy #1433)

Yeas: All members present  
Nays: None

Reconvened to Regular Session at 4:55 p.m.

No. 2013-167  
ADJOURNMENT

Motion made by Smith, seconded by Young to adjourn the meeting at 4:58 p.m.

Yeas: All Members Present  
Nays: None

**Susan A. Collins-Rickett, District Clerk**