



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING

Thursday, August 15, 2013 – 4 p.m.

**St. Lawrence-Lewis BOCES
2012-2013
Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts:

- To assess needs in these dire financial times
- To enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- To model county-wide sharing and regional delivery models
- To evaluate services provided for continuous improvement

St. Lawrence-Lewis BOCES will:

- Successfully complete the current capital project at 40 W. Main Street
- Maintain/improve current facilities where possible, while jettisoning older facilities and leases no longer needed by consolidating
- Develop a long-range plan for facilities utilizing the new Building Conditions Survey
- Provide financial and operational solutions to our partners in education

St. Lawrence-Lewis BOCES will ensure cost-effective instruction, school improvement, and professional development opportunities for all.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Minutes of July 11, 2013 Meeting](#)

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the July 11, 2013 Board of Education meeting.

V. Treasurer's Report for period ending July 31, 2013

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

1. General Fund.....	\$1,036,114.41
2. Federal Fund.....	\$ 147,382.03
3. Trust and Agency Fund.....	\$ 8,861.54
4. School Lunch Fund.....	\$ 116,348.24
5. Payroll Fund.....	\$ 0.00
6. Capital Equip. Reserve.....	\$ 395,232.36
7. Capital Project.....	\$ 404,423.65

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

1. General Fund Budget	\$50,768,969.96
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A motion is needed to approve the Treasurer's Report for the period ending July 31, 2013.

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#) (In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the Personnel as presented in Attachment “A”.

This motion will include the entire personnel section of the agenda.

2. Local Bids (In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - a. Building materials and supplies for modular home #35 – Northwest CTE Center and #17 – Southwest CTE Center. (In accordance with [Board Policy #4310](#) – Purchasing Policy).

A motion is needed to approve the bid award for building materials for modular home #35 at Northwest CTE Center, Ogdensburg, to low bidder meeting specifications.

- General Building Materials – Whites Lumber - \$33,569.82
- Plumbing Materials – Bicknell Building Supply - \$2,755.20
- Electrical Materials – Everything Electric - \$4,437.24
- Cabinets – Route 37 Building Supply, Inc. - \$6,939.40

Total Bid: \$47,701.66

A motion is needed to approve the bid award for building materials for modular home #17 at Southwest CTE Center, Gouverneur, to low bidder meeting specifications.

- General Building Materials – Whites Lumber - \$34,301.72
- Plumbing Materials – Bicknell Building Supply - \$1,884.10
- Electrical Materials – Bicknell Building Supply - \$4,259.44
- Windows – Whites Lumber - \$3,735.89

Total Bid: \$44,181.15

3. [New York State Technology Consortium Bid for 2013-14](#) (In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the resolution for the additional vendors to participate in the Statewide Technology Licensing Agreement Bid.

Rationale: This listing is in addition to the vendors which were approved at the June 2013 meeting. The Erie I BOCES technology services department of the WNYRIC, on behalf of the participating BOCES and RICs in New York State, negotiates best pricing options for software. This consortium was formed to ensure all participating districts get the best pricing possible by grouping their purchasing power. Another major benefit to this structure is the time saved on the quoting process each time a component district or the BOCES wishes to purchase one of the software packages included in the consortium bid. Additionally, many of the participating companies offer a higher level of customer service, simply for mentoring the consortium. Included in this is the training at no cost which is normally expensive. The cost to each member is \$1,600 per year.

4. [Amendment of Motion #2014-011 of July 11, 2013](#) - Establish Hourly/Per-Diem/Stipend Rates (In accordance with [Board Policy #5150](#) – Temporary and Part-Time Employees)

Workshop Rates:

Professional Workshop Attendance - \$16.67/hour

A motion is needed to approve the amendment to Motion #2014-011 - Establish Hourly/Per-Diem/Stipend Rates.

Rationale: The wording “6 hours per day” is being removed due to the fact that there are a limited number of workshops that exceed the 6 hours per day ie. the Constructivist Design Conference. The component superintendents are in agreement that teachers be compensated for the entire day.

5. [Amendment of Motion #2014-001 of July 11, 2013](#) – Establish Hourly/Per-Diem/Stipend Rates (In accordance with [Board Policy #5150](#) – Temporary and Part-Time Employees)

Regional Summer School Scoring - \$4.00/test

A motion is needed to approve the amendment to Motion #2014-011 – Establish Hourly/Per-Diem/Stipend Rates. The Regional Summer School scoring is to be \$27.00/hour.

Rationale: There are differences in the testing which results in the rate being more equitable to do on an hourly basis rather than per test.

6. [Exclusive Right to Sell Contract](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Resolved to approve the contract with Chadwick Realty for the listing of the former Washington School for the purpose of obtaining a possible buyer.

A motion is needed to approve the Exclusive Right To Sell Contract with Bruyere Chadwick Realty, LLC for the property located at 616 Rensselaer Avenue, Ogdensburg, New York.

7. [Approve Purchase Contract for 18 Hillcrest Drive, Potsdam NY](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

WHEREAS, the Board of Cooperative Educational Services of St. Lawrence-Lewis County (“BOCES”) has received and reviewed an offer for the purchase of vacant land no longer needed for BOCES purposes located at 18 Hillcrest Drive, Potsdam, New York; known as tax map no.: 64.074-2-36.

NOW, THEREFORE, BE IT RESOLVED, that the contract to sell BOCES property consisting of approximately .26 +/- acres of vacant land, tax map no.: 64.074-2-36 for the sum of Seven Hundred (\$700.00) dollars is hereby approved; and be it further

RESOLVED that the Board President is authorized to execute all documents necessary to complete the transaction.

A motion is needed to approve the purchase contract for 18 Hillcrest Drive, Potsdam in the amount of \$700.00 and for the Board President to execute all documents to complete the transaction.

VII. Reports

A. [Thomas R. Burns, District Superintendent](#)

- Article from the *Watertown Daily Times* – [“End of the Road”](#)

B. Stephen J. Todd, Assistant Superintendent for Instruction

VIII. Discussion Items

IX. Information Items

A. Update on Facilities

X. Presentations

XI. Other

A. [Claims Auditor Report](#) for quarter ending June 30, 2013

XII. Pass-Around Information

A. [Article in the St. Lawrence University Magazine](#)

XIII. Adjournment