

Board of Cooperative  
Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
PO Box 231, 40 West Main Street  
Canton, New York 13617

**September 13, 2012**  
**Approved 10-11-12**

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, September 13, 2012, St. Lawrence-Lewis BOCES Educational Services Center, 40 West Main Street, Canton, New York. The President, Roger M. Bennett called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Roger Bennett, Dana Smith, Marjorie McCullough, Andrea Webb, Shelli Prespare-Weston, Patricia Gengo, Nancy Cappellino, John Zeh and James Young

Absent: None

Others: Thomas R. Burns, Susan Collins-Rickett, Nancy Avery, Kevin Perretta, Wendy Clark, Nicole Ashley, Stephen Todd, Karen Morgan, Renee' Langtry-Green, and Jennifer French

No. 2013-050  
APPROVAL OF  
MINUTES  
AUGUST 9, 2012

Motion made by Smith, seconded by McCullough, to approve the minutes of the Regular Board Meeting of August 9, 2012. (In accordance with Board Policy #1432)

Yeas: All members present

Nays: None

No. 2013-051  
TREASURER'S  
REPORT

Motion made by Smith, seconded by Webb, to accept the Treasurer's Report for period ending August 31, 2012. (In accordance with Board Policy #1432)

August 31, 2012

General Fund.....	\$3,760,446.68
Federal Fund.....	\$ 573,140.69
Trust & Agency.....	\$ 5,059.60
School Lunch.....	\$ 52,715.17
Payroll Fund.....	\$ 0.00
Capital Fund.....	\$ 737,501.87

Current Budget Allocation – Budget Report and District Billing

General Fund Budget ..... \$49,744,569.01

Yeas: All Members Present  
Nays: None

No. 2013-052  
ALL PERSONNEL  
BOARD ACTION  
AS FOLLOWS:

Motion made by Cappellino, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel) (In accordance with Board Policy #5150)

Yeas: All members present  
Nays: None

No. 2013-053  
LOCAL BIDS  
WELDING GASES  
2012-2013 -  
2014-2015  
AIRGAS EAST  
INC.

Motion made by Smith seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Local Bid award to low bidder meeting specifications to Airgas East Inc., Brushton, New York for all three CTE Centers, 2012-13 through 2014-15. (In accordance with Board Policy #4310)

Yeas: All Members present  
Nays: None

No. 2013-054  
CONFERENCE  
REQUEST  
10/27/12  
MARCIA  
EGGLESTON

Motion made by McCullough, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Conference Request for Marcia Eggleston, LRC Supervisor/Director of the School Library System, to attend the Keene State Children’s Literature Festival at Keene State College, Keene, New Hampshire, October 27, 2012. (In accordance with Board Policy #5211)

Yeas: All members present  
Nays: None

No. 2013-055  
CONFERENCE  
REQUEST  
10/09/12  
RACHELLE AMO &  
TRINA GRISWOLD

Supervisor of Instructional Resources and Trina Griswold, Literacy Coach, titled “Pathways to the Common Core” in Danbury, CT., October 9, 2012. This conference is being funded through the Literacy Specialist Grant (825). (In accordance with Board Policy #5211)

Yeas: All members present  
Nays: None

No. 2013-056  
APPOINTMENT/  
DESIGNATION  
OF BOCES  
INTEGRITY  
OFFICER

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby Appoint/designate Thomas R. Burns, District Superintendent/Executive Officer or his designee as the BOCES Integrity Officer for SED Test Security. (In accordance with Board Policy #1438)

Yeas: All members present  
Nays: None

No. 2013-057  
VOTING  
DELEGATE AND  
ALTERNATE FOR  
NYSSBA  
CONVENTION

Motion made by Weston, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby elect Nancy Cappellino as voting delegate and Dana Smith, voting Alternate for the NYSSBA Annual Business Meeting and Convention in Rochester, New York, October 25-27, 2012. (In accordance with Board Policy #1520 – By-Laws)

Yeas: All members present  
Nays: None

No. 2013-058  
CERTIFICATION  
OF LEAD  
EVALUATORS OF  
BUILDING  
PRINCIPALS/  
INSTRUCTIONAL  
SUPERVISORS -  
8 NYCRR  
§30-2.9(b)

Motion made by Cappellino, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Resolution:  
(In accordance with NYCRR)

BE IT RESOLVED THAT Nancy Avery, Renee' Langtry-Green, and Stephen Todd are hereby certified as Qualified Lead Evaluators of building principals/instructional supervisors having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9(b):

- (1) The Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the St. Lawrence-Lewis BOCES for use in the evaluation of building principals/instructional supervisors, including training on the effective application of such rubric to observe a building principal's/instructional supervisor's practice;
- (5) Application and use of the assessment tools that the St. Lawrence-Lewis BOCES utilizes to evaluate its building principals/instructional supervisors, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals\*; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the St. Lawrence-Lewis BOCES to evaluate its principals/instructional supervisors;

- (7) The scoring methodology utilized by the Department and the St. Lawrence-Lewis BOCES to evaluate a building principal/instructional supervisor under 8 NYCRR §30-2, including:
  - (a) how scores are generated for each subcomponent and the composite effectiveness score of building principals/instructional supervisors, and
  - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals/instructional supervisors and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals/instructional supervisors of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9(b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the St. Lawrence-Lewis BOCES annual professional performance review plan.

\*Professional growth goals constitute one of the assessment tools available for the evaluation of classroom teachers under the “other measures of effectiveness” subcomponent of annual professional performance reviews conducted during the 2011-2012 school year only.

Yeas: All members present  
Nays: None

No. 2013-059  
CERTIFICATION  
OF QUALIFIED  
LEAD  
EVALUATORS OF  
CLASSROOM  
TEACHERS -  
8 NYCSS  
§30-2.9(b)

Motion made by Smith, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following Resolution:  
(In accordance with NYCRR)  
  
BE IT RESOLVED THAT Nancy Avery, Sue Bouchey, Shannon Pitcher-Boyea, Lori Montpetit, Stephanie Allen, Reginald

McDonald, Renee' Langtry-Green, Ronald Burke, Jane Akins, Timothy Richards, and Patti Fisher are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the St. Lawrence-Lewis BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the St. Lawrence-Lewis BOCES utilizes to evaluate its classroom teachers;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the St. Lawrence-Lewis BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the St. Lawrence-Lewis BOCES to evaluate a classroom teacher under 8 NYCRR §30-2, including:
  - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
  - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and

- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9(b), will be provided once they NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the St. Lawrence-Lewis BOCES annual professional performance review plan.

\*Professional growth goals constitute one of the assessment tools available for the evaluation of classroom teachers under the “other measures of effectiveness” subcomponent of annual professional performance reviews conducted during the 2011-2012 school year only.

Yeas: All members present  
Nays: None

No. 2013-060      Motion made by Cappellino, seconded by Smith. Resolved, STATE that the Board of Education of the St. Lawrence-Lewis BOCES, ENVIRONMENTAL upon the recommendation of District Superintendent Burns, QUALITY REVIEW does hereby adopt the following resolution regarding State RECONSTRUCTION Environmental Quality Review Reconstruction Projects as PROJECTS stated below: (In accordance with Board Policy #4510 and #4514)

Whereas, the Board of Education of the St. Lawrence-Lewis BOCES (the “Board”) has considered the effect upon the environment of the proposed work at (1) Central Office, 139 State Street Road, Canton, NY, Demolition, SED Control #51-90-00-00-1-001-004 and (2) Health Occupations, 7231 State Highway 56, Norwood, NY, Demolition, SED Control #51-90-00-00-0-007-004; and

Whereas, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; therefore, be it

RESOLVED, by the Board of Education of the St. Lawrence-Lewis BOCES that as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act – SEQRA) on the Environmental Conservation Law that the Project is a Unlisted action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The project is hereby approved and the District Superintendent/Executive Officer and all officers and designated employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project, and to carry out the intent of this resolution.

Yeas: All members present

Nays: None

No. 2013-061      Motion made by Young, seconded by Smith. Resolved,  
AUTHORIZATION      that the Board of Education of the St. Lawrence-Lewis BOCES,  
TO EXPEND      upon the recommendation of District Superintendent Burns,  
CAPITAL FUND      does hereby adopt the following resolution, upon the approval  
MONIES FOR      and adoption of the above SEQRA resolution. (In accordance  
DEMOLITION &      with Board Policy #4514 and #4130) Therefore, be it RESOLVED,  
DISPOSAL OF      that the St. Lawrence-Lewis Board of Cooperative Educational  
BOCES BLDGS.      Services does authorize and expend the sum of \$200,000  
      from the Capital Fund to undertake the demolition and Disposal  
      of the St. Lawrence-Lewis BOCES Health Occupations Building,  
      located on the Southeast Campus (7231 State Highway 56,  
      Norwood, NY) and the St. Lawrence-Lewis BOCES Central  
      Office (139 State Street Road, Canton, NY).

Yeas: All members present

Nays: None



No. 2013-062  
SOUTHWEST  
CTE CENTER,  
MODULAR  
HOME #15  
PURCHASE

Motion made by Young, seconded by Smith. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the following resolution: (In accordance with Board Policy #4310)

RESOLVED, that the purchase offer from the Ogdensburg Bridge and Port Authority (the "Authority") dated September 12, 2012, for the purpose of Modular Home #15, with the contingencies set forth in such offer is hereby accepted, and the sale of such home to the Authority, subject to the approval of the Authority's Board of Directors, the waiver of the one month's storage fees and the removal of the structure from the Southwest CTE site, is approved.

Yeas: All members present

Nays: None

Reports:

Thomas R. Burns, District Superintendent

Stephen J. Todd, Assistant Superintendent for Instruction

Discussion:

- (A) BOCES Policy Manual update/development – Erie 1 BOCES
- (B) Board Retreat – discussed holding retreat the afternoon of the October board meeting (10/11/12) – which will be held at Northwest CTE Center in Ogdensburg, NY, starting at 3 PM.

Information:

Update on Facilities

Presentation: None

Other:

Reminder – Area 6 Dinner Meeting - September 20, 2012 at the Malone Golf Club

Summer School Report – Timothy Richards, CTE Principal – October 11, 2012

Presentation by the CTE Principals – October 11, 2012

Administrative Plan/Goals – October 11, 2012

Pass-Around Information:

1. Erie 1 BOCES – Annual Report of their state-wide public relations initiative.
2. Letter from Roger Clough, Superintendent of Schools, Massena Central School

No. 2013-063  
EXECUTIVE  
SESSION

Motion made by Smith, seconded by McCullough to enter into Executive Session at 7:10 p.m., regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (In accordance with Board Policy #1433)

Yeas: All members present  
Nays: None

Reconvened to Regular Session at 7:39 p.m.

No. 2013-064  
ADJOURNMENT

Motion made by Young, seconded by Smith to adjourn the meeting at 7:40 p.m.

Yeas: All Members Present  
Nays: None

**Susan A. Collins-Rickett, District Clerk**

## Board Agenda – September 13, 2012

Attachment A (Personnel), Page 1- A

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### A. Resignations – Special Education

1. **Valenzuela, Daniel** – Teaching Assistant, 1.0 FTE, contingent upon Board approval of appointment to the position of Teacher of Special Education, effective 08/31/12.

*\*Assigned to Potsdam Central School.*

2. **Danis, Jacqueline** – Teacher for the Blind and Visually Impaired, 1.0 FTE, to continue appointment as Teacher of Special Education, effective 06/30/12.

*\*Assigned to Beginning Years.*

3. **Thomas, Ginger S.** – Teaching Assistant, .60 FTE, effective 08/31/12.

*\*Assigned to Transition Services.*

4. **Leroux, Lacey** – Teaching Assistant, 1.0 FTE, contingent upon Board approval to the position of Teacher of Special Education, effective 08/31/12.

*\*Assigned to Beginning Years.*

5. **McIntyre, Timothy** – Teaching Assistant, 1.0 FTE, effective 08/23/12.

*\*Assigned to Potsdam Central School.*

6. **Murphy, Rachel** – Teaching Assistant, .80 FTE, effective 09/04/12.

*\*Assigned to Beginning Years.*

7. **Smith, Angela** – Teaching Assistant, 1.0 FTE, effective 09/17/12.

*\*Assigned to Beginning Years.*

8. **Simpson, Alicia** – Teaching Assistant, 1.0 FTE, effective 08/03/12.

*\*Assigned to Potsdam Central School.*

9. **Jordan, Nicole** – Teacher of Special Education, 1.0 FTE, effective 09/04/12.

*\*Assigned to Heuvelton Central School.*

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10. **Sharlow, Christin** – Teaching Assistant, .50 FTE, effective 06/30/12.

*\*Assigned to Potsdam Central School.*

### **Resignation – Instruction, Staff Development and Technology**

1. **Mauer, Margaret** – Library Media Specialist, 1.0 FTE, effective 09/28/12.

*\*Assigned to Learning Resources Center.*

### **B. Leave of Absence – Financial Affairs**

1. **Liebfred, David** – Custodian, 1.0 FTE, paid medical leave of absence totaling 4 weeks, all of which falls under the Family and Medical Leave Act, effective 09/27/12 – 10/25/12.

*\*Assigned to the Educational Resources Center.*

### **Leaves of Absence – Instruction, Staff Development and Technology**

1. **Warner, Lisa** – Teacher of Art, 1.0 FTE, partially paid medical leave of absence totaling 9 weeks, all of which falls under the Family and Medical Leave Act, effective 12/13/12 – 03/01/13.

*\*Assigned to Educational Resources Center.*

2. **Bell, Lisa** – Computer Technician, 1.0 FTE, paid medical leave of absence totaling 4 weeks, all of which falls under the Family and Medical Leave Act, effective 09/06/12 – 010/03/12.

*\*Assigned to Massena Central School.*

### **Leaves of Absence – Special Education**

1. **Newcombe, Heather** – Teaching Assistant, .80 FTE, partially paid medical leave of absence totaling 6 weeks, none of which falls under the Family and Medical Leave Act, effective 10/27/12 – 12/08/12.

*\*Assigned to Beginning Years.*

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2. **Hendershot, Anna** – Teacher of Special Education, 1.0 FTE, extension of partially paid medical leave of absence totaling 3 weeks, all of which falls under the Family and Medical Leave Act, effective 09/06/12 – 09/25/12.

*\*Assigned to Potsdam Central School.*

### **C. Voluntary Reductions – Special Education**

1. **Jones, Crystal** – Teaching Assistant, voluntary reduction from 1.0 FTE (\$15,429) to .80 FTE (\$12,343), effective 09/01/12.

*\*Assigned to Potsdam Central School.*

2. **Maguire, Mallorie** – Teaching Assistant, voluntary reduction from 1.0 FTE (\$16,537) to .80 FTE (\$13,229), effective 09/01/12.

*\*Assigned to Potsdam Central School.*

### **D. Appointment Correction – Financial Affairs**

1. **Bertrand, Peter** - Cook-Manager, .80 FTE, 11-month, short year, \$45,000, FTE adjusted \$36,000 (prorated \$34,977), non-competitive civil service appointment, effective 08/13/12.

*Approved the appointment correction of Peter Bertrand to the civil service position of Cook-Manager, effective August 13, 2012.*

*\*Initial assignment shall be Massena Central School.*

### **E. Appointment Status Changes – Special Education**

1. **Murphy, Rachel** – Teaching Assistant, from .50 FTE to .80 FTE, 10-month, short year, \$13,229, effective 09/01/12.

*\*Assigned to Beginning Years.*

2. **Newcombe, Heather** – Teaching Assistant, from .50 FTE to .80 FTE, 10-month, short year, \$12,343, effective 09/01/12.

*\*Assigned to Beginning Years.*

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3. **Lacks-Miller, Jennifer** – Teaching Assistant, from .60 FTE to 1.0 FTE, 10-month, short year, \$20,759, effective 09/01/12.

*\*Assigned to Beginning Years.*

4. **Fields, Amy** – Teaching Assistant, from .70 FTE to 1.0 FTE, 10-month, short year, resumption of probationary appointment, Level 2, Step 9, \$17,964, effective 09/01/12 – 08/31/13.

*\*Assigned to Beginning Years.*

5. **Derouchie, Lisa** – Teaching Assistant, 1.0 FTE, 12-month, short year, from Job Coach, Level 2, Step 17, \$21,874 to Senior Job Coach, Level 2, Step 23, \$26,688, effective 09/01/12.

*\*Assigned to Transition Services.*

6. **Wells, Jason** – Teaching Assistant, 1.0 FTE, voluntary change from 11-month, short year, from Job Coach, Level 2, Step 9, \$17,964 to 10-month, short year, Teaching Assistant (Classroom), Level 2, Step 5, \$16,537, effective 09/01/12.

*\*Assigned to Transition Services*

### **Appointment Status Changes – Instruction, Staff Development and Technology**

1. **DeRouchie-McMahon, Emily** – Educational Technology Specialist, from .39 FTE to 1.0 FTE, 10-month, short year, \$42,919, resumption of tenured appointment pursuant to NYS Education Law Section 2510, effective 09/01/12.

*\*Assigned to Educational Resources Center.*

2. **Griswold, Trina** – Teacher of Literacy, from .90 FTE to 1.0 FTE, 10-month, short year, resumption of probationary appointment, \$49,836, effective 09/01/12 – 01/31/14.

*\*Assigned to Educational Resources Center.*

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### F. Tenure Recommendations – Special Education

1. **Azzarone, Jessica** – Teaching Assistant, tenure date 01/10/13.

*\*Assigned to Potsdam Central School.*

2. **DiPalma, Jennifer** – Teaching Assistant, tenure date 01/10/13.

*\*Assigned to Potsdam Central School.*

3. **Seguin, Sheri** – Teaching Assistant, tenure date 01/03/13.

*\*Assigned to Heuvelton Central School.*

4. **Stevenson-Sovie, Heather** – Teaching Assistant, tenure date 01/31/13.

*\*Assigned to Transition Services.*

5. **Rose, Vicky** – Teaching Assistant, tenure date 02/07/13.

*\*Assigned to Heuvelton Central School.*

6. **Deragon, Amanda** – Teaching Assistant, tenure date 02/28/13.

*\*Assigned to Beginning Years.*

7. **Parkhurst, Audrey** – Teaching Assistant, tenure date 03/21/13.

*\*Assigned to Transition Services.*

8. **McDonald, Sheila** – Teaching Assistant, tenure date 03/31/13.

*\*Assigned to Potsdam Central School.*

### G. Position Reduction – Financial Affairs

1. **School Business Manager** – 1.0 FTE, effective 08/27/12.

*Approved the position reduction of the position of School Business Manager, effective August 27, 2012.*

*\*Assigned to Cooperative Business Office.*

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### H. Appointments – Special Education

1. **Valenzuela, Daniel** – Teacher of Special Education, 1.0 FTE, 10-month, short year, M-1-60, \$40,699, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Daniel Valenzuela's tenure area shall be Teacher of Special Education;*

*Daniel Valenzuela is certified and holds Initial Certification in the area of Students with Disabilities (Grades 1-6);*

*Daniel Valenzuela's initial assignment shall be Potsdam Central School.*

2. **Stone, Amy** – Teacher of Special Education, 1.0 FTE, 10-month, short year, U-1-0, \$36,001, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Amy Stone's tenure area shall be Teacher of Special Education;*

*Amy Stone is uncertified and expected to obtain certification in the area of Students with Disabilities 7-12;*

*Amy Stone's initial assignment shall be Heuvelton Central School.*

3. **Falange, Bianca** – Teacher of Special Education, 1.0 FTE, 10-month, short year, M-1-60, \$40,699, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Bianca Falange's tenure area shall be Teacher of Special Education;*

*Bianca Falange is certified and holds Initial Certification in the area of Students with Disabilities (Grades 1-6);*

*Bianca Falange's initial assignment shall be Potsdam Central School.*

4. **Leroux, Lacey** – Teacher of Special Education, 1.0 FTE, 10-month, short year, U-1-0, \$36,001, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Lacey Leroux's tenure area shall be Teacher of Special Education;*

*Lacey Leroux is uncertified and is expected to obtain certification in the area of Students with Disabilities 7-12;*

*Lacey Leroux's initial assignment shall be Educational Resources Center.*



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5. **Young, Katherine** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 10, \$18,380, 3-year probationary appointment, effective retroactive from 09/06/11-09/05/14.

*Katherine Young's tenure area shall be Teaching Assistant;*

*Katherine Young is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Katherine Young's initial assignment shall be Beginning Years.*

6. **Williams, Kelly** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 3, \$15,429, 3-year probationary appointment, effective retroactive from 09/21/11-09/20/14.

*Kelly Williams' tenure area shall be Teaching Assistant;*

*Kelly Williams' is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Kelly Williams' initial assignment shall be Potsdam Central School.*

7. **Brady, Moriah** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective retroactive from 09/21/11-09/20/14.

*Moriah Brady's tenure area shall be Teaching Assistant;*

*Moriah Brady is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Moriah Brady's initial assignment shall be Potsdam Central School.;*

8. **Peters, Adam** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective retroactive from 09/26/11-09/25/14.

*Adam Peters' tenure area shall be Teaching Assistant;*

*Adam Peters is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Adam Peters' initial assignment shall be Canton Community Connections.*

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9. **Harmer, Christi** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective retroactive from 11/07/11-11/06/14.

*Christi Harmer's tenure area shall be Teaching Assistant;*

*Christi Harmer is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Christi Harmer's initial assignment shall be Potsdam Central School.*

10. **Paro, Jessica** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective retroactive from 11/14/11-11/13/14.

*Jessica Paro's tenure area shall be Teaching Assistant;*

*Jessica Paro is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Jessica Paro's initial assignment shall be Madill Elementary School.*

11. **Serviss, Julia** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 3, \$15,429, 3-year probationary appointment, effective retroactive from 12/01/11-11/30/14.

*Julia Serviss tenure area shall be Teaching Assistant;*

*Julia Serviss is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Julia Serviss' initial assignment shall be Massena Central School.;*

12. **Falvey, Christopher** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 5, \$16,537, 3-year probationary appointment, effective retroactive from 12/05/11-12/04/14.

*Christopher Falvey's tenure area shall be Teaching Assistant;*

*Christopher Falvey is certified and holds Conditional Initial Certification in the area of Childhood Education (Grades 1-6);*

*Christopher Falvey's initial assignment shall be Potsdam Central School.*

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13. **Cordwell, Sherry** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 7, \$17,114, 3-year probationary appointment, effective retroactive from 01/17/12-01/16/15.

*Sherry Cordwell's tenure area shall be Teaching Assistant;*

*Sherry Cordwell is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Sherry Cordwell's initial assignment shall be Potsdam Central School.*

14. **Woods, Katherine** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 3, \$15,429, 3-year probationary appointment, effective retroactive from 03/05/12-03/04/15.

*Katherine Woods' tenure area shall be Teaching Assistant;*

*Katherine Woods is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Katherine Woods' initial assignment shall be Beginning Years.*

15. **Davis, Emily** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 4, \$15,982, 3-year probationary appointment, effective retroactive from 04/23/12-04/22/15.

*Emily Davis' tenure area shall be Teaching Assistant;*

*Emily Davis is certified and holds Level I certification in the area of Teaching Assistant;*

*Emily Davis' initial assignment shall be Madill Elementary School.*

16. **Whiteford II, Donald** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Donald Whiteford's tenure area shall be Teaching Assistant;*

*Donald Whiteford is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Donald Whiteford's initial assignment shall be Potsdam Central School.*

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**17. Dowden, Christina** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Christina Dowden's tenure area shall be Teaching Assistant;*

*Christina Dowden is certified and holds Level I certification in the area of Teaching Assistant;*

*Christina Dowden's initial assignment shall be Madill Elementary School.*

**18. Dufore, Christine** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 6, \$16,823, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Christine Dufore's tenure area shall be Teaching Assistant;*

*Christine Dufore is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Christine Dufore's initial assignment shall be Madill Elementary School.*

**19. King, Angela** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Angela King's tenure area shall be Teaching Assistant;*

*Angela King is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Angela King's initial assignment shall be Madill Elementary School.*

**20. Ashlaw, Marianne** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465, 2-year probationary appointment, effective 09/01/12-08/31/14.

*Marianne Ashlaw's tenure area shall be Teaching Assistant;*

*Marianne Ashlaw is certified and holds Level 3 Certification in the area of Teaching Assistant;*

*Marianne Ashlaw's initial assignment shall be Potsdam Central School.*

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21. **Liscum, Kathryn** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 8, \$17,439, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Kathryn Liscum's tenure area shall be Teaching Assistant;*

*Kathryn Liscum is certified and holds Initial Certification in the area of Students with Disabilities (Grades 1-6);*

*Kathryn Liscum's initial assignment shall be Potsdam Central School.*

22. **Lassor-Peccolo, Sarah** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 6, \$16,823, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Sarah Lassor-Peccolo's tenure area shall be Teaching Assistant;*

*Sarah Lassor-Peccolo is certified and holds Initial Certification in the area of English Language Arts 7-12;*

*Sarah Lassor-Peccolo's initial assignment shall be Potsdam Central School.*

23. **Diana, Travis** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 4, \$15,982, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Travis Diana's tenure area shall be Teaching Assistant;*

*Travis Diana is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Travis Diana's initial assignment shall be Potsdam Central School.*

24. **Blanchard, Emily** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 4, \$15,982, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Emily Blanchard's tenure area shall be Teaching Assistant;*

*Emily Blanchard is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Emily Blanchard's initial assignment shall be Potsdam Central School.*

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25. **Davis, Jill** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 7, \$17,114, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Jill Davis' tenure area shall be Teaching Assistant;*

*Jill Davis is uncertified and is expected to obtain Initial Certification in the area of Teaching Assistant;*

*Jill Davis' initial assignment shall be Potsdam Central School.*

26. **Lenox, Bethany** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Bethany Lenox's tenure area shall be Teaching Assistant;*

*Bethany Lenox is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Bethany Lenox's initial assignment shall be Potsdam Central School.*

27. **Peet, Susan** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 3, \$15,429, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Susan Peet's tenure area shall be Teaching Assistant;*

*Susan Peet is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Susan Peet's initial assignment shall be Potsdam Central School.*

28. **Miller, Jacqueline** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 4, \$15,982, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Jacqueline Miller's tenure area shall be Teaching Assistant;*

*Jacqueline Miller is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Jacqueline Miller's initial assignment shall be Potsdam Central School.*

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29. **White, Patricia** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 2, \$15,051, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Patricia White's tenure area shall be Teaching Assistant;*

*Patricia White is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Patricia White's initial assignment shall be Potsdam Central School.*

30. **Liggio, Brittany** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 6, \$16,823, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Brittany Liggio's tenure area shall be Teaching Assistant;*

*Brittany Liggio is certified and holds Initial Certification in the area of Students with Disabilities (Grades 1-6);*

*Brittany Liggio's initial assignment shall be Potsdam Central School.*

31. **Lillie, Kathy** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 5, \$16,537, 3-year probationary appointment, effective 09/01/12-08/31/15.

*Kathy Lillie's tenure area shall be Teaching Assistant;*

*Kathy Lillie is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Kathy Lillie's initial assignment shall be Potsdam Central School.*

32. **Charron, Tanya** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 6, \$16,823, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Tanya Charron's tenure area shall be Teaching Assistant;*

*Tanya Charron is certified and holds Conditional Initial Certification in the area of Childhood Education (Grades 1-6);*

*Tanya Charron's initial assignment shall be Potsdam Central School.*

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**33.Phippen, Heather** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 13, \$19,639, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Heather Phippen's tenure area shall be Teaching Assistant;*

*Heather Phippen is certified and holds Initial Certification in the area of Childhood Education (Grades 1-6);*

*Heather Phippen's initial assignment shall be Massena Central School.*

**34.Devins, Andrew** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 5, \$16,537, 3-year probationary appointment, effective 09/01/12 - 08/31/15.

*Andrew Devins' tenure area shall be Teaching Assistant;*

*Andrew Devins is certified and holds Level 1 Certification in the area of Teaching Assistant;*

*Andrew Devins' initial assignment shall be Potsdam Central School.*

**35.Gray, Ashley** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 6, \$16,823, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Ashley Gray's tenure area shall be Teaching Assistant;*

*Ashley Gray is certified and holds Initial Certification in the area of Childhood Education (Grades 1-6);*

*Ashley Gray's initial assignment shall be Potsdam Central School.*

**36.Phippen, Jaime** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Jaime Phippen's tenure area shall be Teaching Assistant;*

*Jaime Phippen is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Jaime Phippen's initial assignment shall be Potsdam Central School;*



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37. **Scott, Debra** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 7, \$17,114, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*Debra Scott's tenure area shall be Teaching Assistant;*

*Debra Scott is uncertified and expected to obtain certification in the area of Teaching Assistant;*

*Debra Scott's initial assignment shall be Potsdam Central School;*

38. **Sprowls, Claude** – School Psychologist, .60 FTE, 10-month, short year, \$80,588 (prorated \$48,352), M-31-60+10%, effective 09/01/12.

*\*Initial assignment shall be Clifton-Fine Central School.*

39. **Murray, Jessica** – Occupational Therapist. 1.0 FTE, 10-month, short year, \$54,714 (M-18-30), permanent appointment effective 09/01/12.

*\*Initial assignment shall be Itinerant.*

40. **Prouty, Patti** – Occupational Therapist. 1.0 FTE, 10-month, short year, \$44,394 (M-6-30), provisional appointment effective 09/01/12.

*\*Initial assignment shall be Potsdam Central School.*

41. **Glover, Alexandra** – Teaching Assistant, .80 FTE, 10-month, short year, Level 2, Step 12, \$19,298 (prorated \$15,438), effective 09/01/12.

*\*Initial assignment shall be Ogdensburg City School District.*

42. **Kotz, Robert** – Teacher of Physical Education, .50 FTE, 10-month, short year, \$42,225 (prorated \$21,112), (M-4-39), appointment contingent upon completion of certification requirements, resumption of probationary period pursuant to NYS Education Law Section 2510, to be effective at .50 FTE, 09/01/12 – 8/31/14.

*\*Initial assignment shall be Ogdensburg City School District.*

43. **Julin, Julie** – Teaching Assistant, .40 FTE, 10-month, short year, Level 2, Step 3, \$15,429 (prorated \$6,171), effective 09/01/12.

*\*Initial assignment shall be Norwood-Norfolk Central School.*

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44. **Ericksen, Kresten** – Substitute Caller, 1.0 FTE, 10-month short year, \$10,181, effective 09/01/12.

*\*Initial location shall be Special Education.*

45. **Reece, Christopher** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465 (prorated \$14,248), temporary appointment effective 09/06/12 – 06/30/13.

*\*Initial assignment shall be Educational Resources Center.*

46. **Wynne, Rosemarie** – Interpreter, 1.0 FTE, 10-month, short year, temporary non-competitive appointment, Level 2, Step 28, \$31,507 (prorated \$31,034), effective 09/06/12 – 06/30/13.

*\*Initial assignment shall be Gouverneur Central School.*

47. **Cornett, Nathan** – Teaching Assistant, 1.0 FTE, 10-month, short year, temporary appointment, Level 2, Step 4, \$15,982 (prorated \$15,662) effective 09/01/12 – 06/30/13.

*\*Initial assignment shall be Potsdam Central School.*

### **Appointments – Career, Alternative and Adult Education**

1. **Lennox, David** – Teacher of Science, .3628 FTE, temporary appointment, C-31-0, \$70,862 (prorated \$25,708), effective 09/01/12 - 06/30/13.

*\*Initial assignment shall be Seaway Area Technical Center.*

2. **Rupert, Richard** - .50 FTE Teacher of Auto Mechanics, U-4-0, \$38,027 (prorated \$19,013) and .50 FTE, Teaching Assistant, Level 2, Step 7, \$17,114 (prorated \$8,557), 10-month, short year, effective 09/01/12.

*\*Initial assignment shall be Northwest Technical Center.*

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### Professional Statement

3. **Santamoor, Jonathan** – Teacher of Electronics, 1.0 FTE, 10-month, short year, U-1-0, \$36,001, 3-year probationary appointment effective 09/01/12 – 08/31/15.

*Jonathan Santamoor's tenure area shall be Teacher of Electronics;*

*Jonathan Santamoor is uncertified and expected to obtain certification in the area of Electronics;*

*Jonathan Santamoor's initial assignment shall be Northwest Technical Center;*

### Professional Statement

4. **Bessette, Milton** - Teacher of Technology, .50 FTE, 10-month, short year, M-27-33, \$66,576 (prorated \$33,288), tenured appointment pursuant to Section 3014-a of the NYS Education Law, assignment to the Multi-Occupations program, effective 09/01/12.

*\*Initial assignment shall be Northwest Technical Center.*

5. **Woodcock, Jamie** – Teacher of Business and Distributive Education, .50 FTE, 10-month, short year, M-10-33, \$46,608 (prorated \$22,022), effective 09/18/12.

*\*Initial assignment shall be Southwest Technical Center.*

6. **Pickering, Francine** – Teaching Assistant, 1.0 FTE, 10-month, short year, Level 2, Step 1, \$14,465 (prorated \$13,741), temporary appointment effective 09/17/12 – 06/30/13.

*\*Initial assignment shall be Seaway Technical Center.*

### Professional Statement

#### **Appointments – Instruction, Staff Development and Technology**

1. **Scanlon, Amber** – Instructional Support Services in Mathematics Educator, 1.0 FTE, 10-month, short year, M-4-39, \$42,225, 2-year probationary appointment effective 9/01/12 – 08/31/14.

*Amber Scanlon's tenure area shall be Instructional Support Services in Mathematics;*

*Amber Scanlon is certified and holds Initial Certification in the area of Mathematics 7-12;*

*Amber Scanlon's initial assignment shall be Itinerant;*

*Professional Statement*

**Professional Statement – Instruction, Staff Development and Technology**

**Amber Scanlon – Instructional Support Services - Mathematics Educator**

Amber received her Bachelor of Arts in Elementary Education and a minor in Mathematics as well as her Master of Science in Education in Educational Technology from SUNY Potsdam. Amber holds initial certification as an Elementary Teacher, Grades 1-6, 7-12 Mathematics, and Educational Technology Specialist, K-12 from New York State.

Amber has worked as an Instructional Technology Curriculum Coach for the St. Lawrence-Lewis BOCES for the past three years, receiving tenure this past spring. She supported teachers from across the region in the use of instructional technology. She worked on an FTE basis in Massena and Ogdensburg. She has provided professional development sessions at BOCES and in most of the component districts. Most recently she was a presenter at the summer mathematics camp.

Amber is a graduate of Potsdam Central School and resides in the Village of Potsdam with her husband Travis.

**Professional Statement – Career, Alternative and Adult Education**

**Richard Rupert – Career, Alternative and Adult Education - .50 FTE Automotive Technology Teacher/.50 FTE Teacher Assistant, Northwest Tech**

Richard Rupert holds a teaching certificate in Natural Resources and Ecology. He taught as an elementary and middle school teacher in Vermont for 7 years. Mr. Rupert returned to the area and has worked as a teaching assistant at OFA for 7 years. He is very familiar with the Auto Tech Program at NWT. OFA sent Mr. Rupert to NWT to work with a case load of students with special needs who were enrolled in the Auto Tech Program.

**Jonathan Santamoor – Career, Alternative and Adult Education - 1.0 FTE Electronic Teacher, Northwest Tech**

Jonathan Santamoor is a Le Moyne College graduate and is certified in Physics. He worked at United Helpers Maplewood facility since March of 2007. His duties included maintaining the building and grounds, and addressing all electrical and plumbing needs of the facility.

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**Jamie Woodcock – Career, Alternative and Adult Education - .50 FTE  
Computer/Business Teacher, Southwest Tech**

Jamie Woodcock has taught for 11 years in the Geneseo Central School District as a business teacher, reading teacher and teacher for academic intervention. Mr. Woodcock has a Master's of Science in Reading Education/Literacy and a Bachelor of Science in Vocational Technical Education.

***All of the foregoing appointments on Attachment A (Personnel) are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of New York.***