

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
PO BOX 231, 40 WEST MAIN STREET
CANTON, NEW YORK 13617

BOARD MEETING – THURSDAY – OCTOBER 11, 2012 – 3:00 P.M. –
BOARD MEMBER RETREAT – BOARD MEETING 6:00 P.M. –
NORTHWEST CTE CENTER, 1000 PARK STREET, OGDENSBURG, NY

St. Lawrence-Lewis BOCES
2011- 2012
Board of Education Goals

**St. Lawrence-Lewis BOCES is committed to work successfully
with component districts:**

- to assess needs in these dire financial times
- to enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- to model county-wide sharing and regional delivery models
- to evaluate services provided for continuous improvement

St. Lawrence-Lewis BOCES will:

- successfully complete the current capital project at 40 W. Main Street
- maintain/improve current facilities where possible, consolidate as necessary, and eliminate older facilities and leases which are no longer needed
- develop a long-range plan for facilities utilizing the new Building Conditions Survey
- provide financial and operational solutions to our partners in education

**St. Lawrence-Lewis BOCES will ensure cost-effective instruction,
school improvement, and professional development opportunities for all.**

AGENDA

OPENING ACTIVITIES (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

ACTION ITEMS

- IV. [Minutes](#) of the September 13, 2012 Meeting (In accordance with [Board Policy #1432](#)– Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the September 13, 2012 Board of Education Meeting.

- V. Treasurer’s Report for period ending September 30, 2012 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- A. Account Balances

1. General Fund.....	\$1,366,910.70
2. Federal Fund	673,257.29
3. Trust & Agency Fund	5,476.70
4. School Lunch Fund	46,755.77
5. Payroll Fund.....	.00
6. Capital Fund	737,511.16

- B. Current Budget Allocation [Budget Report](#) [District Billing](#)

1. General Fund Budget.....	\$50,028,884.13
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A motion is needed to approve the Treasurer’s Report for the period ending September 30, 2012.

- VI. District Superintendent

- A. Action Items

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1. [Personnel – See Attachment “A”](#) (In accordance with [Board Policy #5150 – Recruitment, Selection, and Appointment of Personnel](#))

A motion is needed to approve the Personnel as presented in Attachment “A”.

This motion will include the entire personnel section of the agenda.

2. [Standard Work Day and Reporting Resolution](#) (As per Office of the NYS Comptroller, NY State and Local Retirement System, Employees’ Retirement System) (In accordance with [Board Policy #1438-Annual Organizational Meeting](#))
3. A motion is needed to amend the previously adopted motion (July 12, 2012, reorganizational meeting) # 2013-009 “Standard Work Day and Reporting” to reflect the change in text ,of the category “Exempt Employees” to “Appointed Officials”, to include additional positions of Cook Manager and Secretary to the District Superintendent; therefore, be it

RESOLVED, that the St. Lawrence-Lewis BOCES/Location Code 50397 hereby establishes the following as standard work days for elected or appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

***Appointed Officials: Treasurer of the BOCES,
Clerk of the BOCES,
Cook Manager,
Secretary to the District Superintendent***

4. Fire Inspection Reports (As mandated by § 807(a) of Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, Revised January 2004)

A motion is needed to accept the 2012-2013 Fire Inspection Reports as presented.

The 2012-2013 Fire Inspection Reports were received and violations were noted. These violations were corrected and correspondence was sent noting the corrections. Upon approval of the Board, the reports are filed in the BOCES and with the Commissioner of Education. Within 20 days, the BOCES also must publish a notice in a local newspaper stating the report has been filed (§ 807-a(5)(a-c)).

5. Certification of Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9(b) *(In accordance with NYCRR)*

A motion is needed to amend the previously adopted motion (September 13, 2012, Board of Education minutes), motion No. 2013-059; to reflect the addition of the following three names; therefore, be it

RESOLVED that Jennifer French, Roberta Stillin-Dowman, and Rachelle Amo, in addition to those mentioned in the above cited motion, are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): (this resolution includes the 8 numbered requirements in the original motion)

VI.

A. Thomas R. Burns, District Superintendent

B. Stephen J. Todd, Assistant Superintendent for Instruction

VII. Discussion Items

VIII. Information Items

A. Update on Facilities

IX. Presentations

A. Summer School Report – Timothy Richards

B. Presentation by the CTE Principals: Jane Akins (NWT); Ron Burke (SATC); and Timothy Richards (SWT)

X. Other

A. [Claims Auditor Report](#) for quarter ending September 30, 2012

B. Administrative Plans/ Goals

XI. Pass-Around Information

A. "Race to the Top" newsletter - *handout*

XII. Adjournment