

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
PO BOX 231, 40 W. Main Street
CANTON, NEW YORK 13617

BOARD MEETING – THURSDAY – MAY 9, 2013 – 6:00 P.M. – BOCES
ESC, 40 WEST MAIN STREET, CANTON, NY 13617

St. Lawrence-Lewis BOCES
2012-2013
Board of Education Goals

**St. Lawrence-Lewis BOCES is committed to work successfully
with component districts:**

- to assess needs in these dire financial times
- to enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- to model county-wide sharing and regional delivery models
- to evaluate services provided for continuous improvement

St. Lawrence-Lewis BOCES will:

- successfully complete the current capital project at 40 W. Main Street
- maintain/improve current facilities where possible, while jettisoning older facilities and leases no longer needed by consolidating
- develop a long-range plan for facilities utilizing the new Building Conditions Survey
- provide financial and operational solutions to our partners in education

**St. Lawrence-Lewis BOCES will ensure cost-effective instruction,
school improvement, and professional development opportunities for all.**

AGENDA

OPENING ACTIVITIES (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

ACTION ITEMS

- IV. Minutes of the [April 11, 2013](#) Regular Meeting and Minutes of the [April 16, 2013](#) Special Meeting (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A motion is needed to approve the minutes of the April 11, 2013 Regular Board of Education Meeting, and minutes of the April 16, 2013 Special Board of Education Meeting.

- V. Treasurer's Report for period ending April 30, 2013 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

1. General Fund.....	\$1,521,132.55
2. Federal Fund	612,952.90
3. Trust & Agency Fund	8,069.08
4. School Lunch Fund	128,789.88
5. Payroll Fund.....	0.00
6. Capital Fund	594,411.27

B. Current Budget Allocation [Budget Report](#) [District Billing](#)

1. General Fund Budget.....	\$52,581,502.82
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A motion is needed to approve the Treasurer's Report for the period ending April 30, 2013 .

VI. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#) (In accordance with [Board Policy #5150 – Recruitment, Selection, and Appointment of Personnel](#))

A motion is needed to approve the Personnel as presented in Attachment “A”.

This motion will include the entire personnel section of the agenda.

2. Cooperative Bids (In accordance with [Board Policy #4310 – Purchasing Policy](#))

A motion is needed to approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories:

- a) ***Teaching Aids – 2013-14***
 - b) ***General School & Office Supplies – 2013-14***
 - c) ***Art Supplies – 2013-14***
 - d) ***Mimeo & Xerographic Paper – 1st half – 2013-14***
 - e) ***Construction /Art Paper – 2013-14***
 - f) ***Computer Supplies – 1st half -2013-14***
 - g) ***Institutional Paper – 1st half – 2013-2014***
 - h) ***Institutional Paper Monthly Delivery – 1st half – 2013-2014***
 - i) ***Science Classroom Supplies – 2013-2014***
 - j) ***Health Supplies – 2013-2014***
 - k) ***Athletic Equipment & Supplies – 2013-2014***
 - l) ***Transportation Supplies – 1st half – 2013-2014***
3. [Recertification of CTE Programs](#) (In accordance with [Board Policy #7170-Instructional Technology](#))

A motion is needed to approve the re-certification from the State Education Department for the following CTE programs:

- a) ***Culinary Arts***
 - b) ***Environmental Technology***
 - c) ***HVAC/R***
 - d) ***Metalworking***
4. 2013-14 New York State Technology Consortium Bid (*In accordance with [Board Policy #4310-Purchasing Policy](#)*)

A motion is needed to approve the following additions to the Statewide Technology Licensing Agreement Bid:

Whereas, it is the plan of a number of BOCES districts in New York to agree jointly for 3rd L Corp, Achieve3000, Active Worlds, Apangea, Blackboard, Inc., Certica, ClassLink, Collaborative Learning, Compass Learning, Core K-12, Curriculum Associates, Defined Learning, Discovery, eDocrina, Edvation, FableVision, Gen Yes, Global Scholar, Houghton Mifflin, iSafe, Laureate Learning, Lazel, Inc., Learning.com, Learning Sciences International, LCI, LinkIt, McGraw-Hill, MyLearningPlan, NWEA, Pearson Digital Learning, Renaissance Learning, Rubicon West, Inc., School Improvement Network, Scientific Learning, Scholastic, Inc., School Speciality, ST4 Learning, SunGard, Teachscape, Thinkronize, Vantage, Virtuoso Chester Technical Services; and

Whereas, the St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in the joint agreement for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0; therefore, be it

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education authorizes Erie I BOCES to represent it in all matters leading up to the entering into a contract for the purchase and licensing of the above-mentioned software/learning packages; and be it further

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the cost of managing the Agreement(s); and be it further

RESOLVED, that the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) it will negotiate contracts according to the recommendations; (3) that after contract agreement it will conduct all negotiations directly with the vendor.

Rationale

The Erie I BOCES technology services department of the WNYRIC, on behalf of the participating BOCES and RICs in New York State, negotiates best pricing options for software. This consortium was formed to ensure all participating districts get the best pricing possible by grouping their purchasing power. Another major benefit to this structure is the time saved on the quoting process each time a component district or the BOCES wishes to purchase one of the software packages included in the consortium bid. Additionally, many of the participating companies offer a higher level of customer service, simply for mentioning the consortium.

5. Transfer of Monies from General Fund to Capital Projects Fund (In accordance with [Board Policy #4130-Administration of Budget](#))

A motion is needed to approve the transfer of \$845,000 from the General fund 002 COSER into the Capital Fund for the following projects:

- a) ***Demolition (#51-9000-00-0-007-004, #51-9000-00-0-001-004),***
- b) ***Tank removal/fire suppression (#51-90-00-00-0-046-002), and***
- c) ***Renovation projects (SED Control numbers to be assigned)***

Rationale

There is money remaining from the 2007 Tech projects that was credited towards the DASNY payments for 2012-13. The BOCES would like to utilize this credit towards the projects listed above. This action needs to be done prior to June 30.

6. RANs Borrowing (In accordance with [Board Policy #4130-Administration of Budget](#))

A motion is needed to approve the RANs Borrowing up to the amount of \$6.5 million.

The necessity of borrowing is due to the lack of revenue during the summer. This is an annual request and the loan is repaid by fiscal year end, June 2014.

7. [Adoption of the 2013-2014 BOCES Administrative, Program, and Capital Budgets.](#) (In accordance with [Board Policy #1310-Power and Duties of the Board and Its Officers](#)); (In accordance with [Board Policy #4110-Budget Planning and Preparation](#)); (In accordance with [Board Policy #4210-Investments](#))

A motion is needed to adopt the 2013-2014 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools' boards of education.

Component Boards of Education met on Monday, April 22, 2013, the date designated by BOCES Board President, to vote on the BOCES Administrative Budget and three (3) three-year BOCES Board terms. The Administrative Budget was approved by 17 component school boards voting in favor and one (1) component school board vote was no, not in favor. Two, three-year board terms were filled by incumbent board of education members Roger M. Bennett and Shelli Prespare-Weston with the third seat filled by newcomer, Crystal Simmons, a Hermon-DeKalb Central School board of education member. Incumbent Andrea Webb elected not to run for another term on the BOCES Board.

VII. Reports

A. Thomas R. Burns, District Superintendent/Executive Officer

B. Stephen J. Todd, Assistant Superintendent for Instruction

VIII. Discussion Items

IX. Information Items

A. Update on Facilities

X. Presentations

A. Renee' Langtry-Green, Director of Career, Alternative and Adult Education, and program instructions will present to the board of education the following CTE programs for re-certification: Culinary Arts, (Steve Putman); Environmental Technology (Gene Mullany); HVAC/R Metalworking(Jon Hughes);_Math Teachers: Beth Reynolds and Science Teachers: Jessica Andrews

B. Regional Assessments – Steve Todd, Jen French, and Stephanie Allen

XI. Other

A. BOCES Annual Report booklet – 2011-2012

B. Rural Schools Conference

XII. Pass-Around Information

A. News Article

XIII. Adjournment