

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES  
PO BOX 231, 40 WEST MAIN STREET  
CANTON, NEW YORK 13617

BOARD MEETING – THURSDAY – FEBRUARY 14, 2013 – 6:00 P.M. – BOCES  
EDUCATIONAL SERVICES CENTER, 40 W. MAIN ST., CANTON, NY 13617

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St. Lawrence-Lewis BOCES  
**2012-2013**  
**Board of Education Goals**

**St. Lawrence-Lewis BOCES is committed to work successfully  
with component districts:**

- to assess needs in these dire financial times
- to enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- to model county-wide sharing and regional delivery models
- to evaluate services provided for continuous improvement

**St. Lawrence-Lewis BOCES will:**

- successfully complete the current capital project at 40 W. Main Street
- maintain/improve current facilities where possible, while jettisoning older facilities and leases no longer needed by consolidating
- develop a long-range plan for facilities utilizing the new Building Conditions Survey
- provide financial and operational solutions to our partners in education

**St. Lawrence-Lewis BOCES will ensure cost-effective instruction,  
school improvement, and professional development opportunities for all.**

## **AGENDA**

**OPENING ACTIVITIES** (*In accordance with [Board Policy #1432](#) – [Order of Business at Regular Board Meetings](#)*)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

## **ACTION ITEMS**

- IV. [Minutes](#) of the January 10, 2013 Meeting (*In accordance with [Board Policy #1432](#)– Order of Business at Regular Board Meetings*)

***A motion is needed to approve the minutes of the January 10, 2013 Board of Education Meeting.***

- V. [Treasurer’s Report](#) for period ending January 31, 2013 (*In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings*)

A. Account Balances

1. General Fund .....	\$5,639,852.67
2. Federal Fund .....	\$103,239.64
3. Trust & Agency Fund.....	\$6,939.02
4. School Lunch Fund.....	\$25,117.31
5. Payroll Fund .....	\$0.00
6. Capital Fund .....	\$629,869.95

B. Current Budget Allocation                    [Budget Report](#)                    [District Billing](#)

1. General Fund Budget .....	\$50,748.917.31
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***A motion is needed to approve the Treasurer’s Report for the period ending January 31, 2013 .***

- VI. [District Superintendent](#)

A. Action Items

1. [Personnel – See Attachment “A”](#) (*In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel*)

***A motion is needed to approve the Personnel as presented in Attachment “A”.***

*This motion will include the entire personnel section of the agenda.*

2. Appointment of Alternate Purchasing Agent (*In accordance with [Board Policy #1310](#) – Powers and Duties of the Board and Its Officers*)

***A motion is needed to approve the appointment of Patti Rowan-Lalonde as the Alternate Purchasing Agent for the St. Lawrence-Lewis BOCES only in the absence of the regularly appointed Purchasing Agent.***

*The Purchasing Agent will be on a leave of absence, therefore, constituting the need for this appointment.*

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3. Cooperative Bids (*In accordance with [Board Policy #4310](#) – Purchasing Policy*)

***A motion is needed to approve the Cooperative Bid award to lowest bidder meeting specifications for Cafeteria Foods February 2013 – July 2013 – St. Lawrence-Lewis and Clinton-Essex.***

4. Local Bids (*In accordance with [Board Policy #4310](#) – Purchasing Policy*)

***A motion is needed to approve [Surplus Bid](#) for items from all three CTE Centers and ESC Office in Canton.***

*Surplus bid (High Bidder) Bids were opened on January 24, 2013 at 2:00 p.m. for surplus items that are located at the three CTE Centers and the ESC Office in Canton.*

5. Tank Removal & Fire Suppression Project (*In accordance with [Board Policy #4510](#)-Facilities Planning*)

***A motion is needed to approve the Tank Removal & Fire Suppression Project at the Educational Services Center, 40 W. Main Street, Canton, NY.***

6. [State Environmental Quality Review \(SEQRA\)](#) – (*In accordance with [Board Policy #4510](#)-Facilities Planning*)

***A motion is needed to approve the following Resolution regarding the State Environmental Quality Review Reconstruction Project:***

Whereas, the Board of Education of the St. Lawrence-Lewis BOCES (the “Board”) has considered the effect upon the environment of the proposed work at the Educational Services Center, Reconstruction, SED Control # 51-90-00-00-0-046-002; and

Whereas, the Board has received and reviewed the [Scope of the Proposed Project](#) prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; therefore, be it

RESOLVED, the Board hereby determines in accordance with Article I (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law that the Project is an Unlisted action which will not have a significant impact on the environment and is not subject to review under SEQRA; and be it further

RESOLVED, the Project is hereby approved and the District Superintendent/ Chief Executive Officer is authorized and directed to take all steps necessary and appropriate to obtain the necessary funding, complete the Project, and to carry out the intent of this resolution.

VII. Reports

- A. Thomas R. Burns, District Superintendent/Executive Officer
- B. Stephen J. Todd, Assistant Superintendent for Instruction

VIII. Discussion Items

- A. Availability of Alternative Format Instructional Materials for Students with Disabilities- (New Policy - [Board Policy # 6316](#) - Step 2) (In accordance with [Board Policy #1410](#) - Formulation, Amendment, and Adoption of Policy).

*This is a new policy which has been reviewed by the Board Policy Committee. The reading of this policy in the online format is (Step 1), **Information Item**. This item will be moved to a **Discussion Item** (Step 2) on the Agenda for the February 14, 2013 Board Meeting.*

IX. Information Items

- A. Update on Facilities

X. Presentations

- A. Board Excellence Award – Level 2 - Certificate presentation
- B. Updates – Pre-K Program – Nancy Avery

XI. Other

- A.

XII. Pass-Around Information

- A. Letter from Madrid-Waddington CSD Superintendent, Lynn Roy

XIII. Adjournment