



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234**

Office of Facilities Planning, Room 1060 Education Building Annex

Tel. (518) 474-3906 Fax (518) 486-5918

www.p12.nysed.gov/facplan/

**SCOPE OF PROPOSED PROJECT**

**Instructions:** Complete and submit one (1) copy of this form as part of the preliminary or final submission to the Office of Facilities Planning, Room 1060 EBA, Albany, NY 12234, for EACH capital construction project requiring approval of the Commissioner of Education pursuant to Education Law, Section 408 and the New York State Uniform Fire Prevention and Building Code. Please print legibly or type responses. (This form may be duplicated but may not be altered in any way).

1. District/BOCES: St. Lawrence-Lewis BOCES Date Submitted: 1/30/2013  
 2. Building Name: Educational Services Center County: St. Lawrence  
 Building Address: 40 West Main Street, Canton, NY 13617

3. Type of Project:  New Building  Addition/Alteration  Reconstruction  Land Acquisition

4. District/BOCES Contact Person: Thomas Burns

Title: Superintendent Telephone: 315-386-4504

5. Project Manager: Jean Beaudet Telephone: 518-474-3906

6. 5 1 - 9 0 - 0 0 - 0 0 - 0 - 0 4 6 - 0 0 2  
 (BEDS Code) (Facility Code) (Project #)

7. Type of Project: (check all appropriate boxes)

- Construction or acquisition of any facility (not additions)
- Expansion of existing facility by more than 10,000 sq. ft. gross floor area
- Acquisitions of land
- Physical alteration of 5 or more acres
- Structure more than 100 feet in height
- Involves a building 50 years old or older
- Located in an historic district
- Located in an archeologically sensitive zone
- None of the Above

8. Project Affects: (check all appropriate boxes)

- Adirondack Park Agency - 9 NYCRR 570-588
- Agricultural District - 1 NYCRR 371
- Coastal Management Area - 19 NYCRR 600
- Contiguous Public Recreation Area - 6 NYCRR 617
- Critical Environmental Area - 6 NYCRR 617
- Flood Plain - 6 NYCRR 500
- Historical Landmark - 9 NYCRR 426-428
- Wetlands - 6 NYCRR 660,662
- None of the Above

9. Indicate below PERMITS which may be required from other government agencies. Obtaining necessary permits is the responsibility of the Board of Education and is a condition of Commissioner's Approval of Plans & Specification. NYCRR refers to the Official Compilation of Codes, Rules, and Regulations of the State of New York: 1-Agriculture and Markets; 6 - Environmental Conservation; 9 - Parks, Recreation, and Historic Preservation; 10 - Health; 19 - State. The list below is for assistance and is not all-inclusive.

- construction of air contamination source - 6 NYCRR 20
- indirect source of air contamination - 6 NYCRR 203
- permits for on-site sewage system - (SPDES) 6 NYCRR 750
- construction of on-site sewage system - 6 NYCRR 750
- water well drilling, Nassau and Suffolk Counties - 6 NYCRR 602
- construction in flood plain - 6 NYCRR 500

- alteration of a stream - 6 NYCRR 608
- alteration of tidal wetlands - 6 NYCRR 660
- alteration of fresh water wetlands - 6 NYCRR 662
- open burning - 6 NYCRR 215, 219, 222
- water well drilling - 10 NYCRR 5
- public water supply - 10 NYCRR 5
- swimming pool construction - 10 NYCRR 6
- DOT permits as necessary
- other \_\_\_\_\_

10. Has the SEQRA process been completed?  Yes  No

Name of Lead Agency: St. Lawrence-Lewis BOCES

Final Determination: (Choose One):

- a. Type II - official copy of Board Resolution sent to SED \_\_\_\_\_ (date)
- b. Type I - Negative Declaration or Statement of Findings sent to SED \_\_\_\_\_ (date)
- c. Unlisted Action - Negative Declaration or Statement of Findings sent to SED \_\_\_\_\_ (date)

11. a. Type of Facility:  School  Bus Garage  Other (specify): Administrative

If this facility is a school:

What grade levels are currently housed? \_\_\_\_\_  
What grade levels will be housed when this project is finished? \_\_\_\_\_  
What is the current enrollment of this building? \_\_\_\_\_  
What is the projected enrollment for this building? \_\_\_\_\_

(Note: Using the actual enrollments for the current year as a starting point, project five years into the future for Kindergarten through Grade Six; eight years for Grades Seven and Eight; and ten years for Grades Nine through Twelve.)

b. Does this project involve a new building?  Yes  No If yes, what is the total proposed gross square footage for the new building? \_\_\_\_\_

c. Does this project involve an addition to an existing building?  Yes  No  
What is the gross square footage of the existing building? \_\_\_\_\_  
What is the gross square footage proposed for the new space? \_\_\_\_\_  
What is the proposed gross square footage of the entire building? \_\_\_\_\_  
What is the total square footage proposed for alterations? \_\_\_\_\_  
What is the age of the building to be altered? \_\_\_\_\_

d. Does this project involve a purchase of additional site?  Yes  No  
If yes, what is the size of the site to be purchased? \_\_\_\_\_ acres  
How many of those acres are useable? \_\_\_\_\_ acres  
Is the new site adjacent to the present site?  Yes  No  
If no, how far away is the new site from the existing site? \_\_\_\_\_ miles

e. Current site information:  
What is the size of the current site? 5.6 acres  
Are all acres useable on the current site?  Yes  No  
If no, how many acres of the current site are useable? \_\_\_\_\_ acres

f. Provide a comprehensive and thorough narrative. It must relate to the work detailed in the plans and specifications. If this project involves capital improvement, indicate which trades are included in the work. If this project involves new construction, indicate the type and number of rooms planned. Attach additional sheets if necessary to include details of the capital construction work. This form, including any attachments, is the controlling document for approval of state aid, including aid for change orders, and it will be required with each change order submission. Refer to publication "State Building Aid for Public School Districts and BOCES" for generally aidable and non-aidable

The District has been directed by the NYS Department of Conservation that the underground fuel storage tank serving the generator must be removed. This project removes the tank and replaces it with indoor storage tanks. The project also involves replacement of the wet sprinkler system in the Server Room with a dry clean-agent system. This work is being done based on the District's Insurance Carrier indicating that an alternate system should be provided.

12. SIGNATURES

\_\_\_\_\_  
President, Board of Education \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
Superintendent of Schools \_\_\_\_\_ Date \_\_\_\_\_