

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES  
PO BOX 231, 40 WEST MAIN STREET  
CANTON, NEW YORK 13617

BOARD MEETING – THURSDAY – AUGUST 9, 2012 – 6:00 P.M. –  
EDUCATIONAL SERVICES CENTER, 40 W. MAIN STREET, CANTON,  
NY 13617

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St. Lawrence-Lewis BOCES  
2011- 2012  
**Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully  
with component districts:

- to assess needs in these dire financial times
- to enhance consolidation opportunities through implementation of the recommendations of the Regional Consolidation Study and other vehicles
- to model county-wide sharing and regional delivery models
- to evaluate services provided for continuous improvement

St. Lawrence-Lewis BOCES will:

- successfully complete the current capital project at 40 W. Main Street
- maintain/improve current facilities where possible, consolidate as necessary, and eliminate older facilities and leases which are no longer needed
- develop a long-range plan for facilities utilizing the new Building Conditions Survey
- provide financial and operational solutions to our partners in education

St. Lawrence-Lewis BOCES will ensure cost-effective instruction,  
school improvement, and professional development opportunities for all.

**AGENDA**

OPENING ACTIVITIES (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Appointment

A. Administration of Oath of Office to John Zeh  
The Clerk administers the Oath of Office to John Zeh, a three-year term, July 2012 –June 2015.

*I do solemnly swear (or affirm) that I will support the Constitution of the United States of America and the Constitution of the State of New York, and that I faithfully discharge , according to the best of my ability, the duties of the position of Board Member of the Sole Supervisory District of St. Lawrence-Lewis Counties Board of Cooperative Educational Services to which I am now assigned.*

#### ACTION ITEMS

- V. Minutes of the July 12, 2012 Organizational Meeting and the July 12, 2012 Regular Meeting(*In accordance with [Board Policy #1432](#)– Order of Business at Regular Board Meetings*)

***A motion is needed to approve the minutes of the July 12, 2012 Organizational Meeting and the July 12, 2012 Regular Board of Education Meeting.***

- VI. Treasurer’s Report for period ending July 31, 2012 (*In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings*)

#### A. Account Balances

1. General Fund.....	\$5,553,370.89
2. Federal Fund .....	\$558,824.51
3. Trust & Agency Fund .....	\$4,694.25
4. School Lunch Fund .....	\$54,043.15
5. Payroll Fund.....	\$0.00
6. Capital Fund .....	\$737,492.20

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A1. Revise July Minutes to reflect June Treasurer's Report:

1. General Fund Balance ..... \$7,174,236.28  
(Return to balance because of a VOID check)

B. Current Budget Allocation [Budget Report](#) [District Billing](#)

1. General Fund Budget..... \$47,023,948.80

***A motion is needed to approve the Treasurer's Report for the period ending July 31, 2012 .***

VII. District Superintendent

A. Action Items

1. [Personnel – See Attachment “A”](#) (In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

***A motion is needed to approve the Personnel as presented in Attachment “A”.***

*This motion will include the entire personnel section of the agenda.*

2. Cooperative Bids (In accordance with [Board Policy #4310](#) – Purchasing Policy)

***A motion is needed to approve the Cooperative Bid award to lowest bidder meeting specifications.***

- a) Bread – 2012-2013
- b) Cafeteria Foods – August 2012 – January 2013

3. Local Bids (In accordance with [Board Policy #4310](#) – Purchasing Policy)

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- a) Building Materials and supplies for modular home # 34 - Northwest CTE Center (*In accordance with [Board Policy #4310](#) – [Purchasing Policy](#)*)

***A motion is needed to approve the bid award for building materials for modular home #34 at Northwest CTE Center, Ogdensburg, to low bidder meeting specifications.***

- ~ General Building Materials- Whites Lumber, Gouverneur, NY - **\$31,176.55**
- ~ Plumbing Materials – Bicknell Building Supply, Potsdam, NY – **\$2,564.29**
- ~ Electrical Materials – City Electric Co. Inc., Watertown, NY - **\$3,966.59**
- ~ Cabinets – Rt. 37 Building Supply, Redwood, NY- **\$6,979.00**

**Total Bid: \$44,686.43**

***A motion is needed to approve the bid awards for building materials and supplies for modular home # 16 at Southwest CTE Center, Gouverneur, to low bidder meeting specifications.***

- ~ General Building Materials – Whites Lumber, Gouverneur, NY - **\$31,781.25**
- ~ Plumbing Materials – Whites Lumber, Gouverneur, NY - **\$1,883.66**
- ~ Electrical Materials – Whites Lumber, Gouverneur, NY - **\$6,810.00**
- ~ Windows – Whites' Lumber, Gouverneur, NY - **\$4,275.55**

**Total Bid: \$44,750.46**

4. St. Lawrence-Lewis Counties School Employees Medical Plan Participants – Change to the Municipal Cooperative Agreement.

***A motion is needed to approve the following new § F.18. hereby added to the Municipal Cooperative Agreement, reading as follows:***

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**18. To establish joint fund or funds to finance all plan expenditures, including claims, reserves, surplus, administration, stop-loss insurance and other expenses.**

Rationale

On February 14, 2012, the NYS Department of Financial Services issued a Report on Examination of the St. Lawrence-Lewis Counties Districts Employees Medical Plan. As a result of this report the Department of Financial Services presented a summary of comments and recommendations pertaining to only four items. Of these four items, board action is required on one of them in that they have recommended a change to the Plan's Municipal Cooperative Agreement. This change to the Municipal Cooperative Agreement simply identifies an additional authorization that needs to be included as an actionable item by the Plan's Board of Directors. To that end, the StLL Plan's Board of Directors recently approved the following language as an Amendment to the Plan's Municipal Cooperative Agreement.

5. Request for Approval of Staff Conference (In accordance with [Board Policy #5211](#)-Travel Expenses/Conference Approval)

**A motion is needed to approve the Conference Request for Jennifer French, Marilyn Trainor, and Judy Leary to attend the RttT Network Team August Institute for CCSS P-5 ELA & Math Format and Content, Albany, NY.**

*The NTI runs from August 13-17, 2012. This conference attendance is required by SED. The lodging is covered by the state RttT funds.*

- a) Request for Approval of Staff Conference (In accordance with [Board Policy #5211](#)-Travel Expenses/Conference Approval)

**A motion is needed to approve the Conference Request for Kim Carr, Dee Cook, Lynn Emrich, and Karen Mathews to attend the RttT Network Team Institute, CCSS P-5 ELA & Math Format and Content, Albany, NY.**

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*The NTI runs from August 13-17, 2012. These three people are the Ambassadors and attendance at this Conference is required by SED. The lodging is covered by the state RttT funds.*

6. Adoption of the following eight policies – Step 3 (*In accordance with [Board Policy #1410](#)- Formulation, Amendment and Adoption of Policy*)
  - a) [Code of Conduct on BOCES Property](#) (*In accordance with [Board Policy #2410](#)-Code of Conduct on BOCES Property*)
  - b) [Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education](#) (*In accordance with [Board Policy #7114](#)-Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education*)
  - c) [Dignity for All Students Act](#) (*In accordance with [Board Policy #6209](#)-Dignity for All Students*)
  - d) [Regular Meetings of the Board of Cooperative Educational Services](#) – (*In accordance with [Board Policy #1431](#)-Regular Meetings of the BOCES*)
  - e) [BOCES Personnel Use of Computerized Information Resources](#) - (*In accordance with [Board Policy #5260](#)-BOCES Personnel Use of Computerized Information Resources*)
  - f) [Student Use of Computerized Information Resources](#) – (*In accordance with [Board Policy #6214](#)-Student Use of Computerized Information Resources*)

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- g) [Student Records: Access and Challenge](#) – (In accordance with [Board Policy #6320-Student Records: Access and Challenge](#))
  - h) [Internet Safety/Internet Content Filtering Policy](#) – (In accordance with [Board Policy #7251-The Children's Internet Protection Act: Internet Content Filtering/Safety Policy](#))

*This is Step 3 - Adoption (in accordance with [Board Policy 1410](#) – Formulation, Amendment and Adoption of Policy).*

- 7. Resolution Requesting Governor Cuomo to Veto Bill A.8291-A/S.5771-A (In accordance with [Board Policy#2110](#) – BOCES Public Relations and Communications)

***A motion is needed to approve the following resolution requesting Governor Cuomo to veto Bill A.8291-A/S.5771-A, which would grant tenure status seniority rights to non-competitive and labor classes of employees during layoffs and rehiring of employees.***

Whereas, during the final days of the legislative session, a bill (A.8291-A/S.5771-A) passed the legislature which would grant tenure status seniority rights to non-competitive and labor classes when there are school layoffs as well as when districts are able to rehire laid-off employees; and

Whereas, this bill ties the hands of school districts in making appropriate personnel decisions that best meet the educational needs of its students; and

Whereas, school districts need flexibility to efficiently manage their operations with limited resource; and

Whereas, this legislation undermines the collective bargaining process by uniformly giving unions a significant benefit without school districts receiving anything in return that could improve educational programs and services for children; and

Whereas, this legislation imposes an onerous mandate on school districts in direct contravention of efforts by the Mandate Relief Council to reduce state unfunded mandates on school districts; therefore, be it

**RESOLVED**, that the Board of Education calls on Governor Andrew Cuomo to veto this onerous and inappropriate legislation.

### Rationale

This bill would grant tenure status seniority rights to non-competitive and labor classes of employees during layoffs and rehiring of employees. Districts would be forced to base hiring decisions on seniority rather than on actual need and the best interest of students.

### VI. Reports

- A. Thomas R. Burns, District Superintendent
- B. Stephen J. Todd, Assistant Superintendent for Instruction

### VII. Discussion Items

### VIII. Information Items

- A. Update on Facilities

### IX. Presentations

- A. Presentation by

### X. Other

- A. [Claims Auditor Report](#) for quarter ending 6/30/12
- B. [Board Meeting Calendar](#) – July 2012 – June 2013
- C. Board Member Governance Training (Mandatory) – Online or Workshop (Lake Placid on November 9, 2012) – See Sue Collins-Rickett for Registration.



XI. Pass-Around Information

- A. Copy of Letter to Timothy Kremer regarding Area 6 Nomination of Esther Sherman-Arlan.

XII. Adjournment