

Board of Cooperative
Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 West Main Street
Canton, New York 13617

Not Board Approved

March 14, 2013

The Regular Meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, March 14, 2013, St. Lawrence-Lewis BOCES, Educational Services Center, 40 W. Main Street, Canton, New York. The President, Roger M. Bennett called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Roger Bennett, Marjorie McCullough, Andrea Webb, Shelli Prespare-Weston, Patricia Gengo, James Young, Nancy Cappellino and Jack Zeh

Absent: Dana Smith

Others: Thomas R. Burns, Stephen Todd, Susan Collins-Rickett, Nicole Ashley, Jennifer French, Wendy Clark, Renee' Langtry-Green, Rachelle Romoda, Lee and Kevin Gollaher

No. 2013-108
APPROVAL OF
MINUTES
FEBRUARY 14,
2013

Motion made by Young, seconded by Webb, to approve the minutes of the regular Board Meeting of February 14, 2013. (In accordance with Board Policy #1432)

Yeas: All members present

Nays: None

No. 2013-109
TREASURER'S
REPORT

Motion made by Weston, seconded by Cappellino, to accept the Treasurer's Report for period ending February 28, 2013. (In accordance with Board Policy #1432)

February 28, 2013

General Fund.....	\$	924,000.46
Federal Fund.....	\$	48,300.75
Trust & Agency.....	\$	7,388.48
School Lunch.....	\$	21,353.47
Payroll Fund.....	\$	0.00

Capital Fund..... \$ 594,894.74

Current Budget Allocation – Budget Report and District Billing
General Fund Budget \$50,883,108.00

Yeas: All Members Present

Nays: None

No. 2013-110
EXTENSION OF
EMPLOYMENT
AGREEMENT
DISTRICT SUPT.
7/1/13 – 6/30/16

Motion made by Cappellino seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, does hereby approve the Extension of Employment Agreement between the Board of BOCES and the District Superintendent, dated June 1, 2009. This Agreement will be extended for a three (3) year period from July 1, 2013 through June 30, 2016, at a salary of \$112,933.00 (Local BOCES Share). (In accordance with Board Policy #1310)

Yeas: All members present

Nays: None

No. 2013-111
ALL PERSONNEL
BOARD ACTION
AS FOLLOWS:

Motion made by Webb, seconded by Gengo. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: *All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.* (See Attachment A - Personnel)
(In accordance with Board Policy #5150)

Yeas: All members present

Nays: None

No. 2013-112
COOPERATIVE
BIDS

Motion made by Gengo, seconded by McCullough. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Cooperative Bid award to lowest bidder meeting specifications for the following categories:
(In accordance with Board Policy #4310)

Gasoline – 2013-2014
Ultra Low Sulfur Diesel Fuel – 2013-2014
Fuel Oil – 2013-2014
LP Gas/Propane – 2013-2014

Yeas: All members present
Nays: None

No. 2013-113
APPOINTMENT
OPWDD
MEDICAID
COMMITTEE

Motion made by McCullough, seconded by Young. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following people to comprise the OPWDD Medicaid Committee for the current year, 2012-2013: Lori Montpetit, Medicaid Compliance Officer; Members: Andrea Webb, Carrie Dickinson, Lisa Derouchie, Karis Munson, and Lisa Kingston.

Yeas: All members present
Nays: None

No. 2013-114
APPOINTMENT
OPWDD
INCIDENT
REPORTING
COMMITTEE

Motion made by Weston, seconded by Cappellino. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following people to comprise the OPWDD Incident Reporting Committee, for the current year, 2012-2013: Lori Montpetit, Administrator; Lisa Derouchie, Sr. Job Coach; Carrie Dickinson, Special Education Teacher; Jana Wood, School Psychologist, and Dr. Florence Bero, as consultant when needed. As Mandated by NYS Social Services Law (NYS SSL) § 363-d (effective 2207) and the corresponding regulations at 18 NYCRR Part 521 (effective 2009)

Yeas: All members present
Nays: None

No. 2013-115 Motion made by Webb, seconded by Young. Resolved,
POLICY #6316- that the Board of Education of the St. Lawrence-Lewis
AVAILABILITY OF BOCES, upon the recommendation of District Superintendent
ALTERNATIVE Burns, does hereby approve the Policy #6316 – Availability of
FORMAT Alternative Format Instructional Materials for Students with
INSTRUCTIONAL Disabilities. (In accordance with Board Policy #1410)
MATERIALS FOR
STUDENTS WITH
DISABILITIES Yeas: All members present
 Nays: None

7:00 PM – Jack Zeh left the meeting

Reports:

Thomas R. Burns, District Superintendent/Executive Officer
Stephen J. Todd, Assistant Superintendent for Instruction

Discussion:

Information:

Update on Facilities

Presentations:

- NYSSBA Board Excellence Award – Level 2 Certificate was presented to Board of Education Member Nancy Cappellino
- Pharmaceutical Technician Program – Renee' Langtry-Green and Rachelle Romoda spoke on the Pharmaceutical Technician Program which will be offered to students at the three CTE Centers beginning in the 2013-2014 school year.

Other:

Pass-Around Information:

1. Thank you letter regarding Science Olympiad

No. 2013-116
EXECUTIVE
SESSION

Motion made by Young, seconded by Weston to enter into Executive Session at 7:17 p.m., regarding the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (In accordance with Board Policy #1433)

Yeas: All members present
Nays: None

Reconvened to Regular Session at 8:10 p.m.

No. 2013-117
SUPPORT STAFF
SALARY
2013-2014 &
2014-2015

Motion made by Young, seconded by Weston. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following agreement with the St. Lawrence-Lewis BOCES Non-Instructional Support Staff for the 2013-2014 fiscal year ending June 30, 2014 and for the 2014-2015 fiscal year ending June 30, 2015: (In accordance with Board Policy # 5150)

- 2013-2014 – Non-Instructional Support Staff will receive a flat rate raise based upon a 4% increase: Long Year: \$1684; Short Year: 12-month \$1469; 11-month \$1347; 10-month \$1224
- 2013-2014 – Non-Instructional Support Staff will move to the Health Insurance Rider 9
- 2013-2014 – Non-Instructional Support Staff will contribute 5% to the Pure Premium only for Health Insurance

- 2014-2015 – Non-Instructional Support Staff will receive a 3.25% salary increase
- 2014-2015 – Non-Instructional Support Staff will contribute 5% to the Pure Premium only for Health Insurance

Yeas: All members present (7)
Nays: None
Absent: Dana Smith and Jack Zeh

No. 2013-118
ADMINISTRATOR
SALARY
2013-2014 &
2014-2015

Motion made by Young, seconded by Webb. Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following agreement with the Administrators' Group employed by the St. Lawrence-Lewis BOCES, for the 2013-2014 fiscal year ending June 30, 2014 and for the 2014-2015 fiscal year ending June 30, 2015: (In accordance with Board Policy # 5150)

- 2013-2014 – Administrators' Group will receive a flat rate raise based upon a 3% increase (\$2595)
- 2013-2014 – Administrators' Group will move to the Health Insurance Rider 9
- 2013-2014 – Administrators' Group will contribute 10% to the Pure Premium only for Health Insurance
- 2013-2014 – Administrators' Group will receive two additional vacation days annually, moving them from 20 to 22 days per annum
- 2014-2015 – Administrators' Group will receive a 3.25% salary increase
- 2014-2015 – Administrators' Group will contribute 10% to the Pure Premium only for Health Insurance

Yeas: All members present (7)

Nays: None

Absent: Dana Smith and Jack Zeh

No. 2013-119
ADJOURNMENT

Motion made by Young, seconded by Cappellino to adjourn the meeting at 8:12 p.m.

Yeas: All Members Present

Nays: None

Susan A. Collins-Rickett, District Clerk