

## Board Agenda – April 11, 2013

Attachment A (Personnel), Page 1- A

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***Upon the recommendation of the District Superintendent, a motion is needed to approve the following:***

### **A. Retirements – Special Education**

1. **O'Brian, David** – Teaching Assistant, 1.0 FTE, 6 years of service, resignation for the purpose of retirement, effective June 30, 2013.

*\*Assigned to Transition Services-Washington School*

### **Retirements – Superintendent's Office**

1. **Morgan, Karen** – Secretary to the District Superintendent, 1.0 FTE, 32 years of service, resignation for the purpose of retirement, contingent upon waiver of notification requirement, effective June 30, 2013.

*\*Assigned to Educational Services Center*

### **B. Resignations – Special Education**

1. **Pitcher-Boyea, Shannon** – Supervisor of Special Education, .8 FTE, effective April 12, 2013.

*\*Assigned to Beginning Years-Educational Services Center*

2. **Bouchey, Ryan** – Teaching Assistant, 1.0 FTE, effective April 12, 2013.

*\*Assigned to Ogdensburg City School District*

### **C. Leaves of Absence – Special Education**

1. **Ross, Mary-Frances** – Teaching Assistant, 1.0 FTE, extension of paid medical leave of absence totaling 6 weeks, none of which falls under the Family and Medical Leave Act, effective March 21, 2013 through May 10, 2013.

*\*Assigned to Massena Central School*

2. **Fussell, Latesha** – Teaching Assistant, 1.0 FTE, unpaid leave of absence totaling 2 weeks, none of which falls under the Family and Medical Leave Act, effective June 11, 2013 through June 24, 2013.

*\*Assigned to Potsdam Central School*

## Board Agenda – April 11, 2013

### Attachment A (Personnel), Page 2- A

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3. **Ellis, Amy** – Occupational Therapist, 1.0 FTE, unpaid leave of absence totaling 2 weeks, none of which falls under the Family and Medical Leave Act, effective March 14, 2013 through May 6, 2013.

*\*Assigned to Heuvelton Central School*

4. **Oldenburgh, Shannon** – Teaching Assistant, 1.0 FTE, unpaid leave of absence totaling 7 weeks, none of which falls under the Family and Medical Leave Act, effective May 6, 2013 through June 24, 2013.

*\*Assigned to Potsdam Central School*

#### **Leaves of Absence – Career and Technical Education**

1. **Travis-Colburn, Nicki Jo** – Teacher of Cosmetology, 1.0 FTE, paid leave of absence totaling 2 weeks, all of which falls under the Family and Medical Leave Act, effective April 15, 2013 through April 26, 2013.

*\*Assigned to Southwest CTE Center*

#### **Leaves of Absence – Financial Affairs**

1. **Arno, Shirley** – Purchasing Agent, 1.0 FTE, extension of paid leave of absence totaling 4 weeks, all of which falls under the Family and Medical Leave Act, effective April 10, 2013 through May 8, 2013.

*\*Assigned to Educational Services Center*

#### **Leaves of Absence – Instruction, Staff Development and Technology**

1. **Eggleston, Marcia** – Director of School Library System/Learning Resource Supervisor, 1.0 FTE, partially paid medical leave of absence, up to 12 weeks of intermittent leave, all of which falls under the Family and Medical Leave Act, effective March 1, 2013 through June 30, 2013.

*\*Assigned to Educational Services Center*

#### **D. Tenure Recommendation – Instruction, Staff Development and Technology**

1. **French, Jennifer** – Senior Supervisor School Improvement, tenure appointment effective November 18, 2013.

*\*Assigned to Educational Services Center*

## Board Agenda – April 11, 2013

Attachment A (Personnel), Page 3- A

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### Tenure Recommendation – Career and Technical Education

1. **Vrooman, JoBeth** – Teaching Assistant, tenure appointment effective September 12, 2013.

*\*Assigned to Southwest CTE Center*

2. **Collins, Nanci** – Teacher of Metalworking Technology, tenure appointment effective August 31, 2013.

*\*Assigned to Seaway CTE Center*

### Tenure Recommendation – Special Education

1. **Colby, Jessica** – Teacher of Special Education, tenure appointment effective August 31, 2013.

*\*Assigned to Potsdam Central School*

2. **Danis, Jacqueline** – Teacher of Special Education, tenure appointment effective August 31, 2013.

*\*Assigned to Potsdam Central School*

3. **Hosken, Marlene** – Teaching Assistant, tenure appointment effective November 21, 2013.

*\*Assigned to Potsdam Central School*

4. **Miller, Jan** – Teaching Assistant, tenure appointment effective August 31, 2013.

*\*Assigned to Potsdam Central School*

5. **Owens, Heather** – Teaching Assistant, tenure appointment effective September 26, 2013.

*\*Assigned to Potsdam Central School*

6. **Sharpe, Julie** – Teaching Assistant, tenure appointment effective October 24, 2013.

*\*Assigned to Heuvelton Central School*

## Board Agenda – April 11, 2013

Attachment A (Personnel), Page 4- A

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### E. Appointments – Special Education

1. **Bouchey, Ryan** – Teaching Assistant, 1.0 FTE, 10-month, short year, Schedule 2, Step 1, \$14,465 (prorated \$4,990.47), temporary appointment effective March 18, 2013 through June 30, 2013.

*\*Initial assignment shall be Ogdensburg City School District*

2. **Escudero, Arleen** – Teaching Assistant, 1.0FTE, 10-month, short year, Schedule 2, Step 6, \$16,823 (prorated \$5,803.98), temporary appointment effective March 18, 2013 through June 30, 2013.

*\*Initial assignment shall be Ogdensburg City School District*

3. **Chapman, Torri** – Teaching Assistant, 1.0 FTE, 10-month, short year, Schedule 2, Step 2, \$15,051 (prorated \$4,816.34), temporary appointment effective March 25, 2013 through June 30, 2013.

*\*Initial assignment shall be Massena Central School District*

4. **Thrasher, Gwen** – Temporary Keyboard Specialist, .4 FTE, 12 month, long year, Grade 15, Step 16, \$33,618.(prorated \$2,241.20), appointment effective May 1, 2013 through June 30, 2013.

*\*Initial assignment shall be Educational Services Center*

5. **Ashley, Amy** – Teaching Assistant, 1.0 FTE, 10-month, short year, Schedule 2, Step 1, \$14,465 (prorated \$4,339.50), temporary appointment effective April 8, 2013 through June 30, 2013.

*\*Initial assignment shall be Ogdensburg City School District*

6. **Gregory, Katherine** – Teaching Assistant, 1.0 FTE, 10-month, short year, Schedule 2, Step 1, \$14,465 (prorated \$4,339.50), temporary appointment effective April 8, 2013 through June 30, 2013.

*\*Initial assignment shall be Ogdensburg City School District*

### Appointments – Instruction, Staff Development and Technology

1. **Dunning, Jeremey** – Hourly Clerk, temporary, non-competitive position, up to 20 hours per week as needed, \$12.00 per hour, effective April 1, 2013 through June 30, 2013.

*\*Initial assignment shall be Educational Services Center*

## Board Agenda – April 11, 2013

Attachment A (Personnel), Page 5- A

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2. **Kim, Jin Heui** – Educational Technology Specialist Intern, unpaid, totaling 100 hours, to shadow Model Schools Educational Technology Specialists, effective March 18, 2013 through June 30, 2013.

### **Professional Statement:**

Jin Heui Kim is completing the M.S. Ed. Information and Communication Technology program at SUNY Potsdam. Upon completion of her internship, she will become certified as an Educational Technology Specialist. Miss Kim became certified in New York as a K-12 Music teacher after completing her undergraduate degree at SUNY Potsdam.

### **Appointments – Career, Alternative & Adult Education**

1. **Sloan, Tracey** – Hourly Clerk, temporary, non-competitive position, \$15.70 per hour, effective February 7, 2013 through June 30, 2013.

*\*Initial assignment shall be Seaway CTE Center*

2. **Barr, Amy** – Secretary 1, temporary, non-competitive position, \$16.56 per hour, effective February 10, 2013 through February 23, 2013.

*\*Initial assignment shall be Seaway Adult Education Center*

3. **Kelso, Desiree** – Teaching Assistant, 1.0 FTE, 10-month, short year, Schedule 2, Step 2, \$15,051 (prorated \$4,139.00), temporary appointment effective April 15, 2013 through June 30, 2013.

*\*Initial assignment shall be Ogdensburg Adult Education Center*

### **F. Appointment Status Change – Special Education**

1. **Miller, Jan** – from Teaching Assistant to ABA Lead Teaching Assistant, 1.0 FTE, 12 month, short year, Schedule 2, Step 19, from \$16,537.00 to \$23,384.00 (prorated \$4,871.71), appointment effective April 15, 2013 through June 30, 2013.

*\*Initial assignment shall be Potsdam Elementary & Middle School*

2. **Marshall, Audrey** - from Teaching Assistant to ABA Lead Teaching Assistant, 1.0 FTE, 12 month, short year, Schedule 2, Step 19, from \$16,537.00 to \$23,384.00 (prorated \$4,871.71), appointment effective April 15, 2013 through June 30, 2013.

*\*Initial assignment shall be Potsdam Elementary & Middle School*

**Board Agenda – April 11, 2013**

Attachment A (Personnel), Page 6- A

**Appointment Status Change – Career, Alternative & Adult Education**

1. **Lennox, David** – Teacher of Science, from .3628 FTE to .4775 FTE, \$70,862.00 (prorated \$10,150.98), temporary appointment, effective April 1, 2013 through June 30, 2013.

*\*Assigned to Seaway CTE Center*

**Appointment – Hourly and Per Diem Substitutes and Workshop Stipends**

**Per Diem & Substitutes:**

<b>Name</b>	<b>Assignment</b>	<b>Type of Appt.</b>	<b>Duration of Appt</b>	<b>Rate of Pay</b>
Akins, Rebecca	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Austin, Elizabeth	Substitute Teaching Assistant	Per Diem	3/18/13-6/30/13	\$70.00/day
Bascom, Rebecca	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Baxter, Denielle	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Bradley, Hayley	Substitute Teaching Assistant	Per Diem	4/1/13-6/30/13	\$70.00/day
Brouwer, Emily	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Buckingham, Rebecca	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Buckley, James	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Clark, Amanda	Substitute Teaching Assistant	Per Diem	3/19/13-6/30/13	\$70.00/day
Clemens, Margaret	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Collins, Nanci	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Crandall, Sharon	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Dodds, Susan	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Eldridge, Carter	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Ells, Michael	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Emrich, Lynette	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Farrand, Jill	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Kotz, Robert	Substitute Teacher	Per Diem	3/8/13-6/30/13	\$80.00/day
French, Kim	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Gaebel, Jillian	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Gates, Carla	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Gotsch, William	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Grant, Danielle	Workshop Stipend	Per Diem	9/17, 2/18, 2/19/13	\$100.02/day
Gray, Jennifer	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Gutenmann, Laura	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Hearne, Lauren	Workshop Presenter	Per Diem	3/3/13 & 3/23/13	\$100.02/day
Herrick, Jennifer	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Hopper, Sarah	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Hubert, Abby	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Jarvis, Gary M.	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Johnson, Julie	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Kelly, Jacquelyn	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Kelly, Nicole	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Knowlton, Staci	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day

**Board Agenda – April 11, 2013**

Attachment A (Personnel), Page 7- A

Lamendola, Carina	Substitute Teacher	Per Diem	3/6/13-6/30/13	\$80.00/day
LaPoint, Tara	Workshop Presenter`	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Lewis, Tarasa	Substitute Teaching Assistant	Per Diem	3/11/13-6/30/13	\$70.00/day
Lynch, Alechia	Substitute Teaching Assistant	Per Diem	3/11/13-6/30/13	\$70.00/day
Mayer, Kalie	Substitute Teaching Assistant	Per Diem	3/11/13-6/30/13	\$70.00/day
McGlaughlin, Heather	Substitute Teaching Assistant	Per Diem	3/26/13-6/30/13	\$70.00/day
McLean, Pete	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Moose, Maureen	Substitute Teacher	Per Diem	3/8/13-6/30/13	\$80.00/day
Noble, Carolyn	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Noble, Weldon	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Normile, Chris	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Plumb, Thomas	Substitute Teacher	Per Diem	3/1/13 – 6/30/13	\$80.00/day
Peterson, Donald	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Prevost, Jennifer	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Putman, Stephen	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Rosser, Laurey	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Savage, Jill	Workshop Presenter	Per Diem	3/23/13	\$100.02/day
Savage, Timothy	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Savage, Timothy	Workshop Stipend	Per Diem	3/3/13	\$100.02/day
Scales, Genesis	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Shelly, Joey	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Sholette, Carrie	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Simmons, Cheryl	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Thayer, Aubrey	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Towler, Sarah	Workshop Presenter	Per Diem	3/3/13 & 3/23/13	\$100.02/day
Tubbs, Connie	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Vari, Miranda	Substitute Teacher	Per Diem	2/13/13-6/30/13	\$80.00/day
Warr, Nicole	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
White, Debra	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Whitmore, Julia	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Wilkinson, Shandrica	Workshop Stipend	Per Diem	3/3/13	\$100.02/day
Willis, Mary Jo	Workshop Presenter	Per Diem	3/3/13	\$80.00/day
Wilson, Tresa	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day
Zaza, Dak	Workshop Presenter	Per Diem	3/2/13 & 3/9/13	\$100.02/day

***All of the foregoing appointments are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of NY.***