

## Board Agenda – June 7, 2012

Attachment A (Personnel), Page 1- A

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### A. \*Retirement – Special Education [\(Return to Main Agenda\)](#)

1. **Dovel, Jeanette** – Teaching Assistant, 1.0 FTE, 12 years of service, effective 08/31/12.

*A motion is needed to approve the resignation for the purpose of retirement of Jeanette Dovel, Teaching Assistant, effective August 31, 2012.*

*\*Assigned to Transition Services.*

### B. Resignation – Special Education

1. **Gordon, Sally** – Teaching Assistant, 1.0 FTE, effective 06/08/12.

*A motion is needed to approve the resignation of Sally Gordon, Teaching Assistant, effective June 8, 2012.*

*\*Assigned to Transition Services.*

2. **Lavelle, Laurie** – Teaching Assistant, 1.0 FTE, effective 06/30/12.

*A motion is needed to approve the resignation of Laurie Lavelle, Teaching Assistant, effective June 30, 2012.*

*\*Assigned to Beginning Years.*

### Resignation – Financial Affairs

1. **Cole, Renee** – Assistant School Business Manager, 1.0 FTE, effective 06/15/12.

*A motion is needed to approve the resignation of Renee Cole, Assistant School Business Manager, effective June 15, 2012.*

*\*Assigned to Cooperative Business Office.*

**C. Leave of Absence – Financial Affairs**

1. **Sterling, Joseph** – Senior Custodian, 1.0 FTE, extension of paid medical leave of absence totaling 4 weeks, 3 weeks of which falls under the Family and Medical Leave Act, effective 05/09/12 – 06/08/12.

*A motion is needed to approve the extension of paid medical leave of absence of Joseph Sterling, Senior Custodian, totaling 4 weeks, 3 weeks of which falls under the Family and Medical Leave Act, effective May 9, 2012 through June 8, 2012.*

*\*Assigned to Northwest Technical Center.*

**Leaves of Absence – Special Education**

1. **Bogart, Brooke** – Teaching Assistant, 1.0 FTE, unpaid medical leave of absence totaling 7 weeks, none of which falls under the Family and Medical Leave Act, effective 05/07/12 – 06/22/12.

*A motion is needed to approve the unpaid medical leave of absence of Brooke Bogart, Teaching Assistant, totaling 7 weeks, none of which falls under the Family and Medical Leave Act, effective May 7, 2012 through June 22, 2012.*

*\*Assigned to Beginning Years.*

2. **Hamilton, Sondra** – Teaching Assistant, 1.0 FTE extension of paid medical leave of absence totaling 3 weeks, 2 weeks of which falls under the Family and Medical Leave Act, effective 05/28/12 – 06/19/2012.

*A motion is needed to approve the paid medical leave of absence of Sondra Hamilton, Teaching Assistant, totaling 3 weeks, 2 weeks of which falls under the Family and Medical Leave Act, effective May 28, 2012 through June 19, 2012.*

*\*Assigned to Potsdam Central School.*

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3. **\*MacIntire, Teresa** - Licensed Practical Nurse, 1.0 FTE, unpaid intermittent medical leave of absence totaling 11 weeks, none of which falls under the Family and Medical Leave Act, effective 03/26/12 – 06/22/12.

*A motion is needed to approve the unpaid intermittent medical leave of absence of Teresa MacIntire, Licensed Practical Nurse, totaling 11 weeks, none of which falls under the Family and Medical Leave Act, effective March 26, 2012 through June 22, 2012.*

*\*Assigned to Potsdam Central School.*

4. **\*Cordwell, Sherry** – Teaching Assistant, 1.0 FTE, unpaid medical leave of absence totaling 6 weeks, none of which falls under the Family and Medical Leave Act, effective 03/14/12 – 06/22/12.

*A motion is needed to approve the unpaid medical leave of absence of Sherry Cordwell, Teaching Assistant, totaling 6 weeks, none of which falls under the Family and Medical Leave Act, effective March 14, 2012 through June 22, 2012.*

*\*Assigned to Potsdam Central School.*

### **D. Tenure – Special Education**

1. **Brunet, Melody** – Teaching Assistant, 1.0 FTE, contingent upon completion of required coursework, effective 09/01/12.

*A motion is needed to approve the tenure appointment of Melody Brunet, Teaching Assistant, contingent upon completion of required coursework, effective September 1, 2012.*

*\*Assigned to Potsdam Central School.*

### **E. Appointment Status Changes – Special Education**

1. **Davis, Emily** – Teaching Assistant, 1.0 FTE, temporary appointment, Level 2, from Step 1, \$14,465, (prorated \$3,362) to Step 4, \$15,982 (prorated \$3,675), effective 04/23/12 – 06/30/12.

*A motion is needed to approve the appointment status change of Emily Davis, Teaching Assistant, effective April 23, 2012 through June 30, 2012.*

*\*Initial assignment shall be Potsdam Elementary School.*

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2. **Valenzuela, Daniel** – Teaching Assistant, from .80 FTE to 1.0 FTE, \$15,982 (prorated), continuation of probationary appointment ending 08/31/14, effective 05/16/12.

*A motion is needed to approve the appointment status change from .80 FTE to 1.0 FTE of Daniel Valenzuela, Teaching Assistant, effective May 16, 2012.*

*\*Assigned to Potsdam Central School.*

### **F. Voluntary Position Reduction – Special Education**

1. **Lacks-Miller, Jennifer** – Teaching Assistant, voluntary position reduction from 1.0 FTE to .60 FTE, \$12,013 (prorated), effective 05/21/12.

*A motion is needed to approve the voluntary position reduction of Jennifer Lacks-Miller, Teaching Assistant, from 1.0 FTE to .60 FTE, effective May 21, 2012.*

*\*Assigned to Beginning Years.*

### **G. Position Reduction Correction – Career, Alternative and Adult Education**

1. **Teacher of Computer/Specialist** - .50 FTE, effective 07/01/12.

*A motion is needed to approve the position reduction of the position of Teacher of Computer/Specialist, .50 FTE, effective July 1, 2012.*

*\*Assigned to Southwest Technical Center.*

### **H. \*Position Reduction – Career, Alternative and Adult Education**

1. **Teacher of Multi-Occupations** – 1.0 FTE, effective 07/01/12.

*A motion is needed to approve the position reduction of the position of Teacher of Multi-Occupations, 1.0 FTE, effective July 1, 2012.*

*\*Assigned to Northwest Technical Center.*

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### I. Appointments – Financial Affairs

1. **Fenlong, Angela** – Keyboard Specialist, 1.0 FTE, 12-month, long year, Grade 15L, Step Base, \$25,460 (prorated \$3,362), competitive civil service, probationary appointment effective 05/14/12 – 05/13/13.

*A motion is needed to approve the probationary appointment of Angela Fenlong to the competitive civil service position of Keyboard Specialist, effective May 14, 2012 through May 13, 2013.*

*\*Initial assignment shall be Health Care Office.*

2. **Dowling, Dolores** – Senior Account Clerk, 1.0 FTE, 12-month, long year, Grade 16L, Step 13, \$36,119, competitive civil service, permanent appointment pursuant to Section 70 of the New York State Civil Service law, effective 07/01/12.

*A motion is needed to approve the permanent appointment of Dolores Dowling to the competitive civil service position of Senior Account Clerk, effective July 1, 2012.*

*\*Initial assignment shall be Cooperative Business Office.*

3. **Pomainville, Rebecca** – Account Clerk, 1.0 FTE, 12-month, long year, Grade 16L, Step 9, \$31,162, competitive civil service, permanent appointment pursuant to Section 70 of the New York State Civil Service law, effective 07/01/12.

*A motion is needed to approve the permanent appointment of Rebecca Pomainville to the competitive civil service position of Account Clerk, effective July 1, 2012.*

*\*Initial assignment shall be Cooperative Business Office.*

**Appointments – Career, Alternative and Adult Education**

1. **Hoch, Ralph** – from 1.0 FTE Teacher of Culinary Careers, to .50 FTE Teacher of Culinary Careers and .50 FTE Teacher of Unique Occupations, C-15-0, \$49,938, 2-year probationary appointment, effective 09/01/12 – 08/31/14.

*A motion is needed to approve the following resolution:*

*BE IT RESOLVED as follows:*

*Ralph Hoch is hereby appointed to a two-year probationary period commencing September 1, 2012 through August 31, 2014;*

*Ralph Hoch's tenure area shall be Teacher of Culinary Careers;*

*Ralph Hoch is certified and holds Initial Certification in the area of Teacher of Culinary Careers;*

*Ralph Hoch's initial assignment shall be Southwest Technical Center;*

*This resolution shall commence immediately.*

2. **Hicks, Austin** – Teacher of Automotive Technology, U-4-0, \$38,027, 3-year probationary appointment, effective 09/01/12 – 08/31/15.

*A motion is needed to approve the following resolution:*

*BE IT RESOLVED as follows:*

*Austin Hicks is hereby appointed to a three-year probationary period commencing September 1, 2012 through August 31, 2015;*

*Austin Hicks' tenure area shall be Teacher of Automotive Technology;*

*Austin Hicks is uncertified and expected to obtain certification in the area of Teacher of Automotive Technology;*

*Austin Hicks' initial assignment shall be Seaway Area Technical Center;*

*This resolution shall commence immediately.*

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3. **Guimond, Angela** – Hourly Clerk, part-time, up to 20 hours per week, \$12.24 per hour, effective 05/29/12.

*A motion is needed to approve the part-time appointment of Angela Guimond, Hourly Clerk, effective May 29, 2012.*

*\*Initial assignment shall be Massena Literacy Zone.*

4. **Rawson, Judy** – Hourly Adult Education Instructor, \$25.25 per hour, effective 05/24/12.

*A motion is needed to approve the appointment of Judy Rawson, Hourly Adult Education Instructor, effective May 24, 2012.*

*\*Initial assignment shall be Norwood and Ogdensburg Adult Centers.*

### **J. Appointment Retraction – Regional Summer School**

1. **Principal** – Canton Site, 1.0 FTE, effective July and August, 2012.

*A motion is needed to approve the appointment retraction of the position of Principal, Regional Summer School, Canton Site, effective July and August 2012.*

### **K. Appointment – Regional Summer School**

1. **Schmid-Doyle, Viola** – Assistant Principal (Regional Summer School – Massena Site), 1.0 FTE, \$7,100, temporary appointment effective July and August, 2012.

*A motion is needed to approve the temporary appointment of Viola Schmid-Doyle to the position of Assistant Principal (Regional Summer School – Massena Site), effective July and August, 2012.*

**Appointments – Regional Summer School (Massena, Ogdensburg & Gouverneur Sites) –**

*A motion is needed to approve the temporary appointments of the attached lists of Regional Summer school staff, from July through August, 2012.*

[See Attachment A-1](#)

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### [Attachment A-1](#)

**St. Lawrence-Lewis BOCES  
Regional Summer School ~ Ogdensburg Site  
2012  
July 5 - August 17, 2012**

<b>Teacher</b>	<b>Subject</b>	<b>Years of Service</b>	<b>Salary</b>
Bailey, Katrina	Mathematics 7-12	2	\$1,200 per session
Bouchard, SueEllen	Assistant Principal	5	\$7,400
DeRouchie-McMahon, Emily	Social Studies 7-12	3	\$1,375 per session
Doe, Mary Jo	Administrative Assistant	5	\$3,200
Donnelly, Thomas	English 7-12	3	\$1,375 per session
Flack, Lisa	Special Education	5	\$1,650 per session
Fletcher, Wayne	Science 7-12	6	\$1,650 per session
Hollister, Janie	English 7-12	3	\$1,375 per session
Jarvis, G. Michael	Social Studies 7-12	14	\$1,650 per session
Lawrence, Kathleen	Special Education	5	\$1,650 per session
Lockwood, Karen	Science 7-12	12	\$1,650 per session
McRoberts, Chris	Social Studies 7-12	20	\$1,650 per session
Rabideau, Michael	English 7-12	26	\$1,650 per session
Wright, Karen	Library Media Specialist	4	\$1,375 per session
Wright, Sandra	Mathematics 7-12	11	\$1,650 per session



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**St. Lawrence-Lewis BOCES  
Regional Summer School ~ Gouverneur Site  
2012  
July 5 - August 17, 2012**

<b>Teacher</b>	<b>Subject</b>	<b>Years of service</b>	<b>Salary</b>
Dashnaw, Christopher	Living Environment Teacher	2	\$1,200.00 per session
Dixon, Mary	Librarian	5+	\$1,650.00 per session
Easton, Pamela	Special Ed./Resource Room	2	\$1,200.00 per session
Figulara, Ashley	English Teacher	2	\$1,200.00 per session
Hilts, Nona	Math Teacher	5+	\$1,650.00 per session
James, Margaret	MS Reading/HS English	2	\$1,200.00 per session
Patton, Jerrilyn	Social Studies Teacher	5+	\$1,650.00 per session
Whitaker, Terri	Math Teacher	5+	\$1,650.00 per session
Young, Justin	Social Studies Teacher	1	\$1,200.00 per session

***All of the foregoing appointments on Attachment A (Personnel) are conditional pending clearance from the State Education Department pursuant to Chapter 180 of the Laws of 2000 of the State of New York.***

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